



**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam, Chidambarnagar-Vepemkulam Road  
 Thatchanallur, Tirunelveli – 627 358.

**INTERNAL QUALITY ASSURANCE CELL**

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| <b>Academic Year 2016– 2017</b>  |   |                |
| <b>1.</b>                        | <b>INTERNAL QUALITY ASSURANCE CELL:</b><br>a. Members of IQAC for 2016-2017<br>b. Circular & Minutes of meeting – even semester<br>c. Circular & Minutes of meeting – odd semester  | <b>1</b>       |
| <b>Academic Year 2017 – 2018</b> |   |                |
| <b>2.</b>                        | <b>INTERNAL QUALITY ASSURANCE CELL:</b><br>a. Members of IQAC for 2017-2018<br>b. Circular & Minutes of meeting – even semester<br>c. Circular & Minutes of meeting – odd semester  | <b>15</b>      |
| <b>Academic Year 2018– 2019</b>  |   |                |
| <b>3.</b>                        | <b>INTERNAL QUALITY ASSURANCE CELL:</b><br>a. Members of IQAC for 2018– 2019<br>b. Circular & Minutes of meeting – even semester<br>c. Circular & Minutes of meeting – odd semester | <b>29</b>      |
| <b>Academic Year 2019– 2020</b>  |   |                |
| <b>4.</b>                        | <b>INTERNAL QUALITY ASSURANCE CELL:</b><br>a. Members of IQAC for 2019– 2020<br>b. Circular & Minutes of meeting – even semester<br>c. Circular & Minutes of meeting – odd semester | <b>43</b>      |
| <b>Academic Year 2020– 2021</b>  |   |                |
| <b>5.</b>                        | <b>INTERNAL QUALITY ASSURANCE CELL:</b><br>a. Members of IQAC for 2020– 2021<br>b. Circular & Minutes of meeting – even semester<br>c. Circular & Minutes of meeting – odd semester | <b>57</b>      |



**THAMIRABHARANI ENGINEERING COLLEGE**  
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**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2016-17

| Sl. No | Composition   | Category                          | Member Name  |
|--------|---|-----------------------------------|--|
| 1.     | Chair Person  | Head of the Institution           | Dr. K. Asan Mohideen   |
| 2.     | Teachers to represent all level (Three to Eight)        | HoD                               | Mrs. R. S. Bini, AP/ECE  |
|        |   | Assistant Professor               | Mrs. M. Saravana Selvi, AP/ECE   |
|        |   | Assistant Professor               | Mr. S. Sundararaj, AP/EEE  |
| 3.     | One Member from the Management                          | Secretary                         | Mr. Senthil Kumar Palraj   |
| 4.     | One member from other Institution                       | Academic Expert                   | Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur                      |
| 5.     | Few Senior Administrative officers                      | Exam cell incharge                | Mr. D. G. David, AP/CSE  |
|        |   | Training & Placement Officer      | Mr. A. L. Karthikeyan, AP/Mech   |
|        |   | Librarian                         | Mr. S. Alagarsamy, Librarian   |
|        |   | Administrative Officer            | Mr. N. Mariappan   |
| 6.     | One nominee from local society, Students and Alumni     | Nominee from local society        | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli                                 |
|        |   | Final Year Student                | Ms. S. Divya, CSE  |
|        |   | Second Year Student               | Mr. B. Samuel Ranjith Kumar, MECH  |
|        |   | Nominee from Alumni               | Ms. M.Sivasakthi, CSE (2011-2015)  |
| 7.     | One Nominee from Employers/Industrialists /Stakeholders | Nominee from Industrialist        | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. |
|        |   | Nominee from Stakeholders-Parents | Mr. R. Ganesan   |
| 8.     | Co-ordinator / Director of IQAC                         | IQAC Co-ordinator                 | Mrs. A. Anna Lakshmi, AP/CSE   |

**CHAIR PERSON/ IQAC**

[Principal]

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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**CIRCULAR**

Date: 08.08.2016

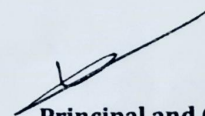
The first meeting of the Internal Quality Assurance Cell will be held on 16.8.2016 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda**

1. Welcome by the Chairman.
2. Introduction of the members of IQAC by the Chairman
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) in the academic year 2015-16
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the last academic year.
5. To submit and approve the Vision, Mission, POS, PSOs and PEOs of the Departments
6. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
7. To approve the staff left the institution in the academic year 2015-16.
8. To approve the appointment of Teaching and Non-teaching staff members in the month of June 2016.


  
**PRINCIPAL**  
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9. To submit and ratify the audited statement for the financial year 2015-16.
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 04.04.2016.
11. To submit the result of the Anna University Examination held at May -June 2016.
12. To submit and review the procedure adopted for the E - Governance and its impact.
13. To submit and discuss the placement for the last academic year 2015-16 and its improvement.
14. To submit and discuss the Staff Development program attended by the staff in the last academic year (2015-16) and its improvement.
15. To submit and analysis the CO, PO, and PEOs attainment and further action to be initiated.
16. To submit and analysis the MOUs signed by the various department in the last IQAC meeting and analysis the activities taking place as per the new and existing MOUs
17. Any other points with the permission of the Chairman



**Principal and Chairman,**

**[IQAC]**

  
**PRINCIPAL**  
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**PROCEEDINGS OF THE FIRST INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 16.08.2016 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No | Committee Members  | Category                          | Sign |
|------|--|-----------------------------------|------|
| 1.   | Dr. K. Asan Mohideen   | Head of the Institution           |      |
| 2.   | Mrs. R. S. Bini, AP/ECE  | HoD                               |      |
| 3.   | Mrs. M. Saravana Selvi, AP/ECE                                     | Assistant Professor               |      |
| 4.   | Mr. S. Sundararaj, AP/EEE  | Assistant Professor               |      |
| 5.   | Mr. Senthil Kumar Palraj   | Secretary                         |      |
| 6.   | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr. SACOE,<br>Tiruchendur | Nominee from other<br>institution |      |
| 7.   | Mr. D. G. David, AP/CSE  | Exam cell incharge                |      |
| 8.   | Mr. A. L. Karthikeyan, AP/Mech                                     | Training & Placement Officer      |      |
| 9.   | Mr. S. Alagarsamy, Librarian                                       | Librarian                         |      |
| 10.  | Mr. N. Mariappan   | Administrative Officer            |      |
| 11.  | Mr. D. Arasakumar,   | Nominee from local society        |      |
| 12.  | Ms. S. Divya, CSE  | Final Year Student                |      |
| 13.  | Ms. J. Sumithra  | Second Year Student               |      |
| 14.  | Ms. M. Sivasakthi, CSE (2011-<br>2015)                             | Nominee from Alumni               |      |

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|     |  |                                   |                        |
|-----|--|-----------------------------------|------------------------|
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. M.</i>           |
| 16. | Mr. S. Balakrishanan   | Nominee from Stakeholders-Parents | <i>Balakrishnan</i>    |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE   | IQAC Co-ordinator                 | <i>A. Anna Lakshmi</i> |

*A. Anna Lakshmi*

**PRINCIPAL**  
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Minutes of Meeting:

| Points Discussed   | Resolution  |
|--|---|
| 1. Welcome by the Chairman   | Chairman of IQAC welcomed all the members and requested the members to give their valuable suggestions in order to bring the college as Centre of Excellence  |
| 2. Introduction of the members of IQAC by the Chairman   | Chairman of IQAC introduced all the members   |
| 3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) in the academic year 2015-16                         | Annual report of the academic year 2015-16 submitted by the Principal. Members requested the Principal to conduct Communication skill, Life skill programs for the students in order to excel in their profession. Students have to be motivated to do internships.   |
| 4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the last academic year. | Certificate course has been planned for all departments with a view to improve the knowledge of the students apart from curriculum. The following courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE002 Geo-Environmental Engineering<br>CSE- TECCS001 System Software<br>ECE- TECEC001 Introduction to Laser Technology<br>MECH- TECME001 Introduction to Heat Source Model.<br>S&H- TECSH001 Basic Photography<br>Advanced Learner's course has been planned to train the top performers based on the industry requirements.<br>The members have read and approved the same and requested that Innovative teaching methods should be adopted in order to improve the learning process. |
| 5. To submit and approve the Vision, Mission of the College and Vision, Mission POS, PSOs and PEOs of all the Departments  | Read and approved. The members requested the Principal that the college follows Anna University syllabus and necessary steps to be taken in order to achieve the Vision and Mission of the College  |
| 6. To read and ratify the letter received from AICTE, Anna University, Department of Higher  | Read and ratified   |

  
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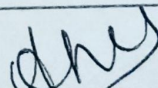


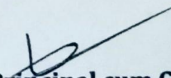
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|---|---|
| Education, Government of Tamilnadu,<br>Directorate of Technical Education, Chennai.                                       |   |
| 7.To approve the staff left the institution in the academic year 2015-16.   | The relieved staff duties and responsibilities has been identified and assign to department staffs till the completion of recruitment process. Read and ratified.   |
| 8. To approve the appointment of Teaching and Non-teaching staff members in the commencement of the academic year 2016-17 | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 14 (Teaching)<br>2. Associate Professor- 1 (Teaching)<br>3. Lab Assstant- 3 (Non-Teaching)<br>4. Librarian- 1 (Non-Teaching)<br>Read and approved. The members requested to maintain the staff student ratio as per the norms of AICTE and Anna University.  |
| 9. To submit and ratify the audited statement for the financial year 2015-16.   | Read and ratified.  |
| 10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 04.04.2016                      | Based on the recommendations of Feedback Review Committee, the following suggestions has been made:<br>Student: Requested for more on-campus placement opportunities.<br>Faculty: Curriculum need to be revised based on the industry requirements.<br>Alumni: Students need to be trained on core skills to be specialized in major areas.<br>Employer: Industry persons have to be invited to conduct seminars, workshops etc to increase the exposure of students.<br>Read and ratified. The members requested the Principal to collect feedback from parents also in order to find whether the facility available in the college fulfil their requirements. |
| 11. To submit the result of the Anna University Examination held at May -June 2016.                                       | The overall Pass percentage for May/June 2016 is 62.3%. Read and ratified. The members requested to the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester.  |
| 12. To submit and review the procedure adopted for the E - Governance and its impact.                                     | E Governance policy of the college approved by the IQAC.  |

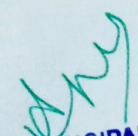
  
**PRINCIPAL**  
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|--|--|
| 13. To submit and discuss the placement for the last academic year 2015-16 and its improvement.  | 20 companies have visited the campus. 72 students have been identified as eligible and placed in above concerns. The department wise details are as follows:<br>CIVIL: Out of 11 students, 8 of them placed.<br>CSE: Out of 11 students, 11 of them placed.<br>ECE: Out of 20 students, 11 of them placed.<br>EEE: Out of 12 students, 12 of them placed.<br>MECH: Out of 18 students, 18 of them placed.<br>The overall Placement for academic year 2015-16 is 83.3%. Placement training program to improve the soft skills and communication has been planned for 2016-17.<br>The members appreciated and approved the steps taken by the college. |
| 15. To submit and discuss the club initiation and conduct club based programs.   | It has been decided to initiate the following clubs to improve the student's skill and knowledge:<br>1. Fine Arts Club- Mr. V. Arunachalam, AP/ECE<br>2. Rotaract Club- Mr. A. Niyas Ahamed AP/ECE<br>3. Fit India Club- Mr. V. Arunachalam, AP/ECE.<br>The members have appreciated and requested the Principal to initiate more clubs and to conduct more programs to increase the exposure for students.  |
| 14. To submit and discuss the Staff Development program attended by the staff in the last academic year (2015-16) and its improvement. | 20 Staff Development Program has been organized by internal persons. It has been decided to conduct 30 Staff Development Programs (5 Per Department). Among that, at least one program must be from external resource person. Read and ratified.   |
| 15. To approve the institutional distinguished scheme and best practices.  | It has been decided to make TSS Scheme that gives equity and quality education for rural students as institution distinguished scheme. Activity based Learning has been identified as best practice that promotes outcome based education.   |
| 16. To submit and analysis the CO, PO, and PEOs attainment   | Read and noted   |
| 17. Any other points with the permission of the Chairman   | Nil  |

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampulakulam Village,  
Chidambaranagar - Vepemkulam Road,  
Tirunelveli - 627 358.





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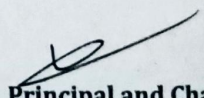
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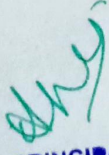
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The second meeting of the Internal Quality Assurance Cell will be held on 02.02.2017 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**AGENDA**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the first IQAC meeting. Also study the action taken and follow up action on the proceedings of the first IQAC meeting.
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the first IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the first IQAC meeting
7. To submit and approve the budget for the financial year 2017-18
8. To submit the result of the Anna University Examination held at November 2016.
9. To submit the admission process to be followed for the academic year 2017-18.
10. To submit the action taken report of the various committees which were held after 1<sup>st</sup> IQAC meeting.
11. To submit and ratify the strategic plan of the college for the next 5 academic years.
12. Any other points with the permission of the Chairman.

  
**Principal and Chairman,**  
**IQAC**

  
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**PROCEEDINGS OF THE SECOND INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 02.02.2017 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No | Committee Members  | Category                        | Sign |
|------|--|---------------------------------|------|
| 1.   | Dr. K. Asan Mohideen   | Head of the Institution         |      |
| 2.   | Mrs. A. Kanagalakshmi, AP/ECE  | HoD                             |      |
| 3.   | Mrs. M. Saravana Selvi, AP/ECE   | Assistant Professor             |      |
| 4.   | Mr. S. Sundararaj, AP/EEE  | Assistant Professor             |      |
| 5.   | Mr. Senthil Kumar Palraj   | Secretary                       |      |
| 6.   | Dr. D. David Neels Ponkumar, HOD/ECE,<br>Dr. SACOE, Tiruchendur                        | Academic Expert                 |      |
| 7.   | Mr. D. G. David, AP/CSE  | Exam cell incharge              |      |
| 8.   | Mr. A. L. Karthikeyan, AP/Mech   | Training & Placement<br>Officer |      |
| 9.   | Mr. S. Alagarsamy, Librarian   | Librarian                       |      |
| 10.  | Mr. N. Mariappan   | Administrative Officer          |      |
| 11.  | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli                                    | Nominee from local<br>Society   |      |
| 12.  | Ms. S. Divya, CSE  | Final Year Student              |      |
| 13.  | Mr. B. Samuel Ranjith Kumar, MECH  | Second Year Student             |      |
| 14.  | Ms. M. Sivasakthi, CSE (2011- 2015)  | Nominee from Alumni             |      |
| 15.  | Mr. G. Manikandan, Managing Director,<br>Zealtech Electromec India Private<br>Limited. | Nominee from<br>Industrialist   |      |

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|-----|------------------------------|-----------------------------------|------------------------|
| 16. | Mr. R. Ganesan               | Nominee from Stakeholders-Parents | <i>R. Ganesan</i>      |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE | IQAC Co-ordinator                 | <i>A. Anna Lakshmi</i> |

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**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chakirampalukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 350.

## Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the first IQAC meeting. Also study the action taken and follow up action on the proceedings of the first IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting and the actions taken

| Plan of Action   | Action taken   |
|--|--|
| It was decided to conduct Communication skill , Life skill programs for the students in order to excel in their profession                       | As per the decision of IQAC, Communication skill programs are conducted for second year along with the curriculum and Life skill programs are conducted for first year. Besides that, 50% students of second, third and fourth year of all departments have gone to internships and completed successfully in winter vacation. |
| It was decided to adopt Innovative teaching methods to be adopted in order to improve the learning process.                                      | Five different Innovative teaching methods are taught to the staff and all the staff are using at least one innovative teaching methods in the courses that they are handling  |
| It was decided to follow Anna University syllabus and also necessary steps to be taken in order to achieve the Vision and Mission of the College | IQAC identified Core values depending on the Vision and Mission. To achieve Vision and Mission and core values, the co-curricular and extracurricular activities are accordingly planned and implemented   |
| The members requested to maintain the staff student ratio as per the norms of AICTE and Anna University.   | College always maintain the staff student ratio as per the norms of AICTE and Anna University  |
| It was decided to collect feedback from parents also in order to find whether the facility available in the college fulfill their requirements.  | Whenever the parents visit the college feedback were collected from parents and necessary action on the feedback were carried out and submitted to the Feedback review committee for its further action  |
| The members requested the Principal to initiate more clubs and to conduct more programs to increase the exposure for students.                   | The following number of events has been conducted through the initiated clubs:<br>1. Fine Arts Club- 1<br>2. Roctract Club- 5<br>Additional club initiation is in progress. It has been planned to initiate in 2017-18.  |
| The members requested the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester        | Principal and HODs of all the departments taking serious steps in order to improve the University result by regularly monitoring the Internal examination results and special classes has been conducted for slow learners.  |

After elaborate discussion, the first IQAC minutes is approved

  
**PRINCIPAL**  
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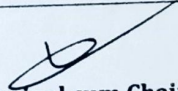
| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the first IQAC meeting                             | Read by the Principal and approved   |
| 2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of December 2016. | <p>Certificate course has been planned for all departments with a view to improve the knowledge of the students apart from curriculum. The following courses has been planned to conduct in the current academic year:</p> <p>CIVIL- TECCE004 Urban Planning &amp; Development<br/> CSE- TECCS002 Introduction to Python<br/> ECE- TECEC002 Course on PCB Design<br/> MECH- TECME001 Safety in Engineering Industry<br/> S&amp;H- TECSH002 Managerial Skills Development</p> <p>Read and approved. It was suggested to conduct file audits to monitor the documentation process. The following were approved by the IQAC.</p> <p>Faculty files - 1 audit/ semester<br/> Department files - 2 audit/ year<br/> Stock verification for labs &amp; library - 1 audit/year</p> |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 4. To approve the staff left the institution after the first IQAC meeting  | Read and ratified.   |
| 5. To approve the appointment of Teaching and Non-teaching staff members in the academic year 2016-17  | <p>Based on the recommendations of staff selection committee, the following appointment for Teaching staff members has been made:</p> <p>1. Assistant Professor- 4 (Teaching)</p> <p>Read and approved.</p>  |
| 6. To submit and approve the budget for the financial year 2017-18   | Read and ratified.   |

  
**PRINCIPAL**  
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|  |  |
|--|--|
| 7. To submit the result of the Anna University Examination held in November 2016.                                  | The overall Pass percentage for Nov/Dec 2017 is 61%. The members requested to the Principal to monitor the mentoring process especially for slow learners. Read and ratified.  |
| 8. To submit the admission process to be followed the academic year 2017-18  | The Principal informed that the trust has decided to increase the percentage of seats for TSS Scheme for the students hail from poor and downtrodden family. After elaborate discussion, the procedure decided was approved. It was planned to conduct Parent teacher Association (PTA). |
| 9. To submit the action taken report of the various committees which were held after 1 <sup>st</sup> IQAC meeting. | Read and ratified. It was decided to conduct Carrier Guidance program for GATE coaching and awareness program about "How to appear/prepare for Civil Service Examination to our students"  |
| 10. Any other points with the permission of the Chairman   | Nil  |

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIKABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaramagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



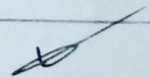



**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli – 627 358.

**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2017-18

| Sl. No | Composition   | Category                          | Member Name   |
|--------|---|-----------------------------------|---|
| 1.     | Chairperson   | Head of the Institution           | Dr. K. Asan Mohideen  |
| 2.     | Teachers to represent all level (Three to Eight)        | HoD                               | Mrs. A. Kanagalakshmi, AP/ECE   |
|        |   | Assistant Professor               | Mrs. R. S. Bini, AP/ECE   |
|        |   | Assistant Professor               | Mr. S. Sundararaj, AP/EEE   |
| 3.     | One Member from the Management                          | Secretary                         | Mr. Senthil Kumar Palraj  |
| 4.     | One member from other Institution                       | Academic Expert                   | Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur                       |
| 5.     | Few Senior Administrative officers                      | Exam cell incharge                | Mr. D. G. David, AP/CSE   |
|        |   | Training & Placement Officer      | Mr. A. L. Karthikeyan, AP/Mech  |
|        |   | Librarian                         | Mr. S. Alagarsamy, Librarian  |
|        |   | Administrative Officer            | Mr. N. Mariappan  |
| 6.     | One nominee from local society, Students and Alumni     | Nominee from local society        | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli                                  |
|        |   | Final Year Student                | Mr. G. Sankara Raman, CSE   |
|        |   | Second Year Student               | Ms. S. Murugalakshmi, ECE   |
|        |   | Nominee from Alumni               | Ms. S. Divya (2017 Passed out)  |
| 7.     | One Nominee from Employers/Industrialists /Stakeholders | Nominee from Industrialist        | Mr. G. Manikandan, Managing Director, Zealtech Electromech India Private Limited. |
|        |   | Nominee from Stakeholders-Parents | Mr. S. Balakrishnan   |
| 8.     | Coordinator / Director of IQAC                          | IQAC Coordinator                  | Mrs. A. Anna Lakshmi, AP/CSE  |

  
**CHAIR PERSON/ IQAC**  
**[Principal]**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
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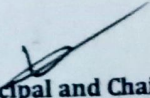
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07.08.2017

The third meeting of the Internal Quality Assurance Cell will be held on **13.08.2017** at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the second IQAC meeting. Also study the action taken and follow up action on the proceedings of the second IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the second IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the second IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the first IQAC meeting
8. To submit and approve the academic calendar for 2017-18
9. To submit and ratify the audited statement for the financial year 2016-17
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 24.04.2017
11. To submit the result of the Anna University Examination held at May 2017.
12. To submit the action taken report of the various committees which were held after 2nd IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2016-17) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.





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**PROCEEDINGS OF THE THIRD INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 13.08.2017 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members   | Category                     | Sign |
|-------|---|------------------------------|------|
| 1.    | Dr. K. Asan Mohideen  | Head of the Institution      |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                                     | HoD                          |      |
| 3.    | Mrs. R. S. Bini, AP/ECE   | Assistant Professor          |      |
| 4.    | Mr. S. Sundararaj, AP/EEE   | Assistant Professor          |      |
| 5.    | Mr. Senthil Kumar Palraj  | Secretary                    |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur | Academic Expert              |      |
| 7.    | Mr. D. G. David, AP/CSE   | Exam cell incharge           |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                                    | Training & Placement Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                                      | Librarian                    |      |
| 10.   | Mr. N. Mariappan  | Administrative Officer       |      |
| 11.   | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli               | Nominee from local society   |      |
| 12.   | Mr. G. Sankara Raman, CSE   | Final Year Student           |      |
| 13.   | Ms. S. Murugalakshmi, ECE   | Second Year Student          |      |
| 14.   | Ms. S. Divya (2017 Passed out)                                    | Nominee from Alumni          |      |

**PRINCIPAL**  
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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



|     |  |                                   |                 |
|-----|--|-----------------------------------|-----------------|
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | G. M.           |
| 16. | Mr. R. Ganesan   | Nominee from Stakeholders-Parents | Ganesan         |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE   | IQAC Co-ordinator                 | A. Anna Lakshmi |

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampulakulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

### Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the second IQAC meeting. Also study the action taken and follow up action on the proceedings of the Second IQAC meeting

The following is the Action Taken Report on the decisions of the Second IQAC meeting held on 02.02.2017


| Plan of Action   | Action taken   |
|--|--|
| It was decided to have an academic audit by department heads at the end of the current semester  | The HOD of particular department will be the auditor for another department. The audit report will be compiled and sent to Principal.  |
| IQAC insisted to incorporate the outcome based educational system with proper course outcomes and program outcomes in the internal question papers with corresponding Blooms level | A workshop has been organized for all faculties for providing pattern of question papers along with CO PO and preparation of course materials for the benefit of students learning process                 |
| The members requested to the Principal to monitor the mentoring process especially for slow learners   | Mentoring system has been monitored by the Head of the Department. Mentor forms for slow learners and the remedial actions has been reviewed.  |
| It was planned to conduct Parent teacher Association (PTA) during the second week of July 2018   | The parent teacher meeting was conducted through PTA and their feedback has been collected   |
| It was decided to conduct Carrier Guidelines program for GATE coaching and awareness program about "How to appear/prepare for Civil Service Examination to our students            | A carrier Guidelines program for GATE coaching is conducted on and on , an awareness program about "How to appear/prepare for Civil Service Examination" to our students has been conducted in our college |

After elaborate discussion, the Second IQAC minutes was approved

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
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Thatchanallur, Tirunelveli - 627 354.



| Points Discussed  | Resolution  |
|---|---|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Second IQAC meeting                       | Read by the Principal and approved. It was decided to select the certificate courses based on the industry requirements and apart from curriculum for higher order semester students.   |
| 2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2017 | Read and approved. The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE005 Climate Change & Its Impacts<br>CSE- TECCS004 Introduction to Java<br>ECE- TECEC001 Introduction to Laser Technology and TECEC003 ARM Processor<br>EEE- TECEE001 Solar PV design<br>MECH- TECME003 Tool and Die<br>S&H- TECSH001 Basic Photography<br>It was decided to set 2 question papers for internal assessment tests and staff need to submit to exam cell. To promote Activity based learning, questions have to be framed based on the bloom's level taxonomy. |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.  | Read and ratified   |
| 4. To approve the staff left the institution after the Second IQAC meeting  | Read and ratified.  |
| 5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the Second IQAC meeting   | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 4 (Teaching)<br>2. Lab Assistant- 3 (Non-Teaching)<br>3. Office- 2 (Non-Teaching).<br>Read and approved  |
| 6. To submit and approve the academic calendar for 2017-18  | Read and approved. It was insisted that, all organizers / conveners of various conference / seminar / workshop are required to submit an event report along with feedback collected from the participants to IQAC within two days after   |

  
**PRINCIPAL**  
**AMRABHARANI ENGINEERING COLLEGE**  
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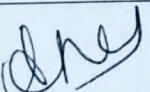


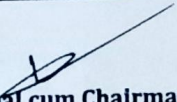
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|   | completion of respective event. In addition to that, the organizers have to stick to the schedule. In case of deviation, prior circular have to be issued and intimated to IQAC.   |
| 7. To submit and ratify the audited statement for the financial year 2016-17                        | Read and ratified.   |
| 8. To submit and ratify the proceedings of the Feedback Review committee meeting held on 24.04.2017 | It was decided to conduct more activities/programs through Entrepreneurship Development Cell to enhance entrepreneur skills of students. Read and approved.  |
| 9. To submit the result of the Anna University Examination held in May 2017                         | Read and ratified.   |
| 10. To submit and discuss the placement for the last academic year 2016-17 and its improvement.     | <p>11 companies have visited the campus. 78 students have been identified as eligible and placed in above concerns. The department wise details are as follows:</p> <p>CIVIL: Out of 17 students, 15 of them placed.<br/> CSE: Out of 16 students, 12 of them placed.<br/> ECE: Out of 14 students, 11 of them placed.<br/> EEE: Out of 12 students, 7 of them placed.<br/> MECH: Out of 35 students, 33 of them placed.</p> <p>The overall placement for the academic year 2016-17 is 82.9%. Along with a Placement training programme to improve the soft skills and communication, industrial training planned for all three years for 2017-18.</p> <p>The members appreciated and approved the steps taken by the college.</p> |
| 11. To submit and discuss the club initiation and conduct club based programs.                      | <p>It has been decided to initiate the following clubs to improve the student's skill and knowledge:</p> <ol style="list-style-type: none"> <li>1. Self-Development Club- Mr. E. Subramanian, AP/EEE</li> <li>2. Yuva Club- Mr. E. Perumal AP/ EEE</li> </ol> <p>The following number of events has been conducted through the initiated clubs:</p> <ol style="list-style-type: none"> <li>1. Fine Arts Club- 1</li> <li>2. Roctract Club- 6</li> <li>3. Fit India Club- 1</li> </ol> <p>The members have appreciated and approved the same.</p>   |

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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|  |   |
|--|---|
| 12. To submit the action taken report of the various committees which were held after 2nd IQAC meeting                               | Read and ratified. It is suggested that the college web site need to be updated regularly   |
| 13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2016-17) and its improvement | 25 Staff Development Programs has been conducted by all the departments. Each department has invited industry and academic expert from other institutions as resource persons that helps the staffs to equip themselves for training the students. Read and ratified. |
| 14.Any other points with the permission of the Chairman  | The committee suggested both faculty and students to enroll for NPTEL course and also decided to conduct an awareness program for the same.   |

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepankulam Road,  
Thatchanallur, Tirunelveli - 627 353.



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Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli – 627 358.

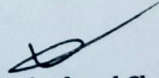
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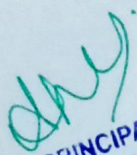
**20.01.2018**

The fourth meeting of the Internal Quality Assurance Cell will be held on 30.01.2018 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the third IQAC meeting. Also study the action taken and follow up action on the proceedings of the third IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the third IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the third IQAC meeting.
7. To submit and approve the budget for the financial year 2018-19.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.11.2017.
9. To submit the result of the Anna University Examination held at November 2017.
10. To submit the action taken report of the various committees which were held after 3rd IQAC meeting.
11. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
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**PROCEEDINGS OF THE FOURTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING  
HELD ON 30.01.2018 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members  | Category                        | Sign |
|-------|--|---------------------------------|------|
| 1.    | Dr. K. Asan Mohideen   | Head of the Institution         |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE  | HoD                             |      |
| 3.    | Mrs. R. S. Bini, AP/ECE  | Assistant Professor             |      |
| 4.    | Mr. S. Sundararaj, AP/EEE  | Assistant Professor             |      |
| 5.    | Mr. Senthil Kumar Palraj   | Secretary                       |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur                      | Academic Expert                 |      |
| 7.    | Mr. D. G. David, AP/CSE  | Exam cell incharge              |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech   | Training & Placement<br>Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian   | Librarian                       |      |
| 10.   | Mr. N. Mariappan   | Administrative Officer          |      |
| 11.   | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli                                    | Nominee from local society      |      |
| 12.   | Mr. G. Sankara Raman, CSE  | Final Year Student              |      |
| 13.   | Ms, S. Murugalakshmi, ECE  | Second Year Student             |      |
| 14.   | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni             |      |
| 15.   | Mr. G. Manikandan, Managing<br>Director, Zealtech Electromec India<br>Private Limited. | Nominee from Industrialist      |      |

**PRINCIPAL**  
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|     |                              |                                       |                     |
|-----|------------------------------|---------------------------------------|---------------------|
| 16. | Mr. S. Balakrishanan         | Nominee from Stakeholders-<br>Parents | <i>Palakrishnan</i> |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE | IQAC Co-ordinator                     | <i>ahy</i>          |

*ahy*  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chattinirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 353.



**Minutes of Meeting:**

1. Welcome by the Chairman


The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the third IQAC meeting. Also study the action taken and follow up action on the proceedings of the Third IQAC meeting

The following is the Action Taken Report on the decisions of the third IQAC meeting and the actions taken

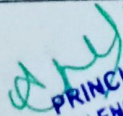
| Plan of Action  | Action taken   |
|---|--|
| It was decided to select the certificate courses based on the industry requirements and apart from curriculum for higher order semester students.   | Certificate courses were conducted beyond the University curriculum and in current advanced technology and software. Staff were got trained before conducting this courses   |
| It was decided to set 2 question papers for internal assessment tests and staff need to submit to exam cell. To promote Activity based learning, questions have to be framed based on the bloom's level taxonomy.   | All the staff followed the guidelines given by IQAC and verified by respective HODs  |
| It was insisted that, all organizers / conveners of various conference / seminar / workshop are required to submit an event report along with feedback collected from the participants to IQAC within two days after completion of respective event. In addition to that, the organizers have to stick to the schedule. | As per the guidelines given by IQAC all the coordinators submitted event report within two days.   |
| It was decided to include more awareness program on Entrepreneurship Development.   | Entrepreneurship Awareness camp - DST Funded has been organized for 3 days presided by Mr. Vairavaraj, Director, YRC.  |
| It was also decided to conduct orientation program for the first year students.   | For first year students, two weeks Induction orientation program is conducted every year   |
| It is suggested that the college website need to be updated regularly   | The college allocated additional duty for a faculty Mr. D. G. David, AP/CSE in Computer Science and Engineering to update regularly. Also advised all HODs and club in charges to update the data to him accordingly |
| IQAC coordinator requested all the heads of the departments that, whenever a student indulges in ragging / malpractice or anti-social activities need to be reported to IQAC immediately, so that disciplinary action can be initiated against the offender.  | HODs and Mentors are advised to follow   |

After elaborate discussion, the Third IQAC minutes is approved

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathiramanudukulam Village,  
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 Madhavankur, Tirunelveli - 627 333.

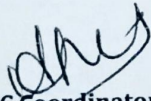


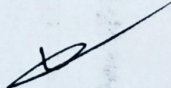
| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the third IQAC meeting                           | Read by the Principal and approved.  |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2017 | The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE003Industrial Structures<br>ECE- TECEC002Course on PCB Designand<br>TECEC004Multimedia and Animation<br>MECH- TECME004Air Pollution and Control Engineering<br>S&H- TECSH002Managerial Skills Development<br>Read and approved. |
| 5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 6.To approve the staff left the institution after the third IQAC meeting   | Read and ratified.   |
| 7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the third IQAC meeting   | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 5 (Teaching)<br>2. Lab Assistant- 1 (Non-Teaching)<br>3. Office- 2 (Non-Teaching).<br>Read and approved   |
| 8.To submit and approve the budget for the financial year 2018-19  | Read and ratified.   |
| 9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2017   | Read and approved. It was decided to give case studies and tutorial problems for problematic   |

  
**PRINCIPAL**  
**THAMIRASARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chelambaranagar - Vepankulam Road,  
 Thatchanallur, Tirunelveli - 627 356.



|   |  |
|---|--|
|   | subjects to the students and it should be monitored by the HODs.   |
| 10. To submit the result of the Anna University Examination held in November 2017.                                  | Read and ratified. It was decided to form a team with advanced learners and slow learners, so that the slow learners standard can be improved. Advance learners can recall by teaching the students. Project batch for final year can be constituted based on above. |
| 11. To submit the admission process to be followed for the academic year 2018-19                                    | Read and ratified.   |
| 12. To submit the action taken report of the various committees which were held after 3 <sup>rd</sup> IQAC meeting. | Read and ratified.<br>It was decided to take stock verification yearly. It was also decided to maintain the furniture, equipments, building etc. properly and monitor it. It was decided to put MOUs with Industries for training the faculty and the students.      |
| 13. Any other points with the permission of the Chairman  | Nil  |

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 353.



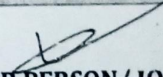


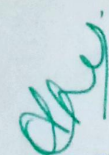
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2018-19

| Sl. No | Composition   | Category                          | Member Name  |
|--------|---|-----------------------------------|--|
| 1.     | Chair Person  | Head of the Institution           | Dr. K. Asan Mohideen   |
| 2.     | Teachers to represent all level (Three to Eight)        | HoD                               | Mrs. A. Kanagalakshmi, AP/ECE  |
|        |   | Assistant Professor               | Mrs. R. S. Bini, AP/ECE  |
|        |   | Assistant Professor               | Mr. S. Sundararaj, AP/EEE  |
| 3.     | One Member from the Management                          | Secretary                         | Mr. Senthil Kumar Palraj   |
| 4.     | One member from other Institution                       | Academic Expert                   | Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur                      |
| 5.     | Few Senior Administrative officers                      | Exam cell incharge                | Mr. D. G. David, AP/CSE  |
|        |   | Training & Placement Officer      | Mr. A. L. Karthikeyan, AP/Mech   |
|        |   | Librarian                         | Mr. S. Alagarsamy, Librarian   |
|        |   | Administrative Officer            | Mr. Mariappan  |
| 6.     | One nominee from local society, Students and Alumni     | Nominee from local society        | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli                                 |
|        |   | Final Year Student                | Ms. S. Nageshwari, CSE   |
|        |   | Second Year Student               | Ms. M. Dhanalakshmi, ECE   |
|        |   | Nominee from Alumni               | Ms. S. Divya (2017 Passed out)   |
| 7.     | One Nominee from Employers/Industrialists /Stakeholders | Nominee from Industrialist        | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. |
|        |   | Nominee from Stakeholders-Parents | Mr. R. Velladurai  |
| 8.     | Co-ordinator / Director of IQAC                         | IQAC Co-ordinator                 | Mrs. A. Anna Lakshmi, AP/CSE   |

  
**CHAIR PERSON/ IQAC**  
[Principal]

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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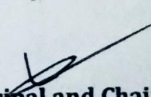
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06.08.2018

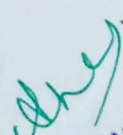
The fifth meeting of the Internal Quality Assurance Cell will be held on **12.08.2018** at **10 a.m.** in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the fourth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fourth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fourth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2018.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the fourth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fourth IQAC meeting
8. To submit and approve the academic calendar for 2018-19
9. To submit and ratify the audited statement for the financial year 2017-18
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2018.
12. To submit the action taken report of the various committees which were held after 4<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2017-18) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
Principal and Chairman,

**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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**PROCEEDINGS OF THE FIFTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 12.08.2018 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members   | Category                        | Sign |
|-------|---|---------------------------------|------|
| 1.    | Dr. K. Asan Mohideen  | Head of the Institution         |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                                     | HoD                             |      |
| 3.    | Mrs. R. S. Bini, AP/ECE   | Assistant Professor             |      |
| 4.    | Mr. S. Sundararaj, AP/EEE   | Assistant Professor             |      |
| 5.    | Mr. Senthil Kumar Palraj  | Secretary                       |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur | Academic Expert                 |      |
| 7.    | Mr. D. G. David, AP/CSE   | Exam cell incharge              |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                                    | Training & Placement<br>Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                                      | Librarian                       |      |
| 10.   | Mr. N. Mariappan  | Administrative Officer          |      |
| 11.   | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli               | Nominee from local society      |      |
| 12.   | Ms. S. Nageshwari, CSE  | Final Year Student              |      |
| 13.   | Ms. M. Dhanalakshmi, ECE  | Second Year Student             |      |

PRINCIPAL  
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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Tirunelveli - 627 358.



|     |  |                                   |                        |
|-----|--|-----------------------------------|------------------------|
| 14. | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni               | <i>Divya</i>           |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. Manikandan</i>   |
| 16. | Mr. R. Velladurai  | Nominee from Stakeholders-Parents | <i>R. Velladurai</i>   |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE   | IQAC Co-ordinator                 | <i>A. Anna Lakshmi</i> |

*A. Anna Lakshmi*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramagar - Vepemkulam Road,  
 Thalchanallur, Tirunelveli - 627 358.

### Minutes of Meeting:

1. Welcome by the Chairman


The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the fourth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fourth IQAC meeting

The following is the Action Taken Report on the decisions of the fourth IQAC meeting.

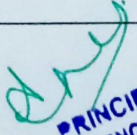
| Plan of Action  | Action taken  |
|---|---|
| It was decided to give case studies and tutorial problems for problematic subjects to the students and it should be monitored by the HODs.  | The Head of the Department monitored the process and report has been submitted to them by the concern faculty.  |
| It was decided to form a team with advanced learners and slow learners, so that the slow learners standard can be improved. Advance learners can recall by teaching the students. Project batch for final year can be constituted based on above. | All years of students has been constituted as the combination of advanced and slow learner and the academic performance of slow learner has been improved.                                  |
| It was decided to take stock verification yearly. It was also decided to maintain the furniture, equipments, building etc. properly and monitor it.   | Stock verification has been added part of the audit done by the Head of the Departments and Principal. Complaint register has been maintained for any grievances regarding non-consumables. |
| It was decided to put MOUs with Industries for training the faculty and the students.   | MoU has been signed with industries in the view to increase the internship and placement opportunities for students.  |

After elaborate discussion, the Fourth IQAC minutes was approved

  
PRINCIPAL  
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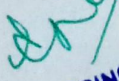


| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting                      | Read by the Principal and approved. It was decided to conduct a National Level Technical Symposium for Department of Civil Engineering.  |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2018 | The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE006Advanced Concrete Technology<br>CSE- TECCS005Web Programming<br>ECE- TECEC001 Introduction to Laser Technology, TECEC003 ARM Processor and TECEC005 Nano Technology<br>EEE- TECEE002Introduction to smart grid<br>MECH- TECME005Disaster Management<br>S&H- TECSH001 Basic Photography<br>Read and approved. |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 4. To approve the staff left the institution after the fourth IQAC meeting   | Read and ratified.   |
| 5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fourth IQAC meeting  | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 18 (Teaching)<br>2. Lab Assistant- 4 (Non-Teaching)<br>Read and approved  |
| 6. To submit and approve the academic calendar for 2018-19   | Read and approved. It was insisted that, all department heads to conduct CCMs as per the schedule. The follow-up action has to be reflected in FRC and intimated to IQAC.  |
| 7. To submit and ratify the audited statement for the financial year 2017-18   | Read and ratified.   |

  
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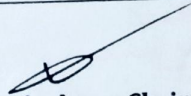
|  |   |
|--|---|
|  |   |
| 8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018                                   | It was decided to conduct more activities/programs through clubs for students and technical skills to be enhanced.Read and approved.  |
| 9. To submit the result of the Anna University Examination held in May 2018  | Read and ratified.  |
| 10. To submit and discuss the placement for the last academic year 2017-18 and its improvement.                                      | 12 companies have visited the campus. 78 students have been identified as eligible and placed in above concerns. The department wise details are as follows:<br>CIVIL: Out of 16 students, 5 of them placed.<br>CSE: Out of 16 students, 16 of them placed.<br>ECE: Out of 15 students, 5 of them placed.<br>EEE: Out of 14 students, 10 of them placed.<br>MECH: Out of 17 students, 17 of them placed.<br>The overall placement for the academic year 2017-18 is 68%.<br>The members have requested the Principal to improve the placement opportunity and create more entrepreneurship opportunities for the students. |
| 11. To submit and discuss the club initiation and conduct club based programs.   | It has been decided to initiate the following clubs to improve the student's skill and knowledge:<br>1. Safety Club- Mr. R. Saravana Kumar AP/MECH<br>The following number of events has been conducted through the initiated clubs:<br>1. Fine Arts Club- 1<br>2. Roctract Club- 11<br>3. Fit India Club- 1<br>4. Yuva Club- 1<br>5. Self-Development Club- 1<br>The members have appreciated and approved the same.   |
| 12. To submit the action taken report of the various committees which were held after 4th IQAC meeting                               | Read and ratified.  |
| 13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2017-18) and its improvement | Read and ratified. It was insisted to conduct seminars/workshops based on the courses in  |

  
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|   |  |
|---|--|
|   | curriculum for faculty by external resource persons to excel in their areas. |
| 14.Any other points with the permission of the Chairman | Nil  |

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampulokulam Village,  
Chidambaranagar - Vopemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.





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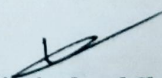
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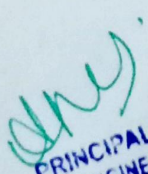
**20.01.2019**

The sixth meeting of the Internal Quality Assurance Cell will be held on 01.02.2019 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the fifth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fifth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fifth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the fifth IQAC meeting.
7. To submit and approve the budget for the financial year 2019-20.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2018.
9. To submit the result of the Anna University Examination held at November 2018.
10. To submit the action taken report of the various committees which were held after 5<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
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**PROCEEDINGS OF THE SIXTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 01.02.2019 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members   | Category                        | Sign |
|-------|---|---------------------------------|------|
| 1.    | Dr. K. Asan Mohideen  | Head of the Institution         |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                                     | HoD                             |      |
| 3.    | Mrs. R. S. Bini, AP/ECE   | Assistant Professor             |      |
| 4.    | Mr. S. Sundararaj, AP/EEE   | Assistant Professor             |      |
| 5.    | Mr. Senthil Kumar Palraj  | Secretary                       |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur | Academic Expert                 |      |
| 7.    | Mr. D. G. David, AP/CSE   | Exam cell incharge              |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                                    | Training & Placement<br>Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                                      | Librarian                       |      |
| 10.   | Mr. N. Mariappan  | Administrative Officer          |      |
| 11.   | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli               | Nominee from local society      |      |
| 12.   | Ms. S. Nageshwari, CSE  | Final Year Student              |      |
| 13.   | Ms. M. Dhanalakshmi, ECE  | Second Year Student             |      |

PRINCIPAL  
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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



|     |  |                                   |                 |
|-----|--|-----------------------------------|-----------------|
| 14. | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni               | Divya           |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | G. Manikandan   |
| 16. | Mr. S. Balakrishnan  | Nominee from Stakeholders-Parents | S. Balakrishnan |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE   | IQAC Co-ordinator                 | A. Anna Lakshmi |

  
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**Minutes of Meeting:**

1. Welcome by the Chairman


The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the fifth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fifth IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting held on **12.08.2018** and the actions taken

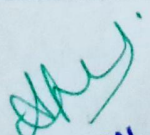
| Plan of Action   | Action taken  |
|--|---|
| It was decided to conduct a National Level Technical Symposium for Department of Civil Engineering.  | Department of Civil Engineering organized AVACE 2018, A National Level Technical Symposium on 14.09.2018.   |
| It was insisted that, all department heads to conduct CCMs as per the schedule. The follow-up action has to be reflected in FRC and intimated to IQAC. | All the staff followed the guidelines given by IQAC and verified by respective HODs.  |
| It was decided to conduct more activities/programs through clubs for students and technical skills to be enhanced.                                     | The number of events organized by clubs has been increased.   |
| The members have requested the Principal to improve the placement opportunity and create more entrepreneurship opportunities for the students.         | 2 Seminars has been organized on behalf of EDC presided over by Dr. R. Rajakumari, HoD, S&H and Dr. S. Joe Patrick Gnanaraj, Associate Professor, FX engineering college. |
| It was insisted to conduct seminars/workshops based on the courses in curriculum for faculty by external resource persons to excel in their areas.     | 3 Seminars and 3 Workshops has been conducted in the emerging areas that helps the faculty to equip themselves for training the students.                                 |

After elaborate discussion, the fifth IQAC minutes is approved.

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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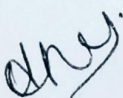



| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fifth IQAC meeting                           | Read by the Principal and approved. It was insisted to collect student grievances periodically and rectified through Student Grievance Cell to be intimated to IQAC.   |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2018 | The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE007 Offshore Structures<br>ECE- TECEC002Course on PCB Design,TECEC004Multimedia and Animation and TECEC006 Rasperry Pi<br>MECH- TECME006Noise and Vibration Control<br>S&H- TECSH002Managerial Skills Development<br>Read and approved. |
| 5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 6.To approve the staff left the institution after the fifth IQAC meeting   | Read and ratified.   |
| 7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fifth IQAC meeting   | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 1 (Teaching)<br>2. Lab Assistant- 2 (Non-Teaching)<br>3. Assistant Librarian- 1<br>Read and approved  |
| 8.To submit and approve the budget for the financial year 2019-20  | Read and ratified. It was insisted to set a solar generation or Renewable energy lab that has been required for institution.   |

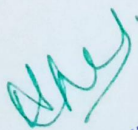
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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|  |  |
|--|--|
| 9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2018 | Read and approved. It was insisted to put remarks on assignments submitted by the students. So that they will rectify the mistakes and improve the standard in submitting the next assignment. It should be monitored by the HODs. |
| 10. To submit the result of the Anna University Examination held in November 2018.   | Read and ratified.   |
| 11. To submit the admission process to be followed for the academic year 2019-20   | Read and ratified. It was insisted to increase the admission in all departments by conducting programs in school, inviting school students to visit the campus and conducting workshop for them regarding lab.                     |
| 12.To submit the action taken report of the various committees which were held after 5 <sup>th</sup> IQAC meeting.               | Read and ratified. It was decided to make the final year students to do industrial project at least one batch each department.   |
| 13.Any other points with the permission of the Chairman  | Nil  |

  
**IQAC Coordinator**

  
**Principal cum Chairman**

  
**PRINCIPAL**  
**THAMIRACHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaram - Vepankulam Road,  
 Thatchanallur, Tirunelveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

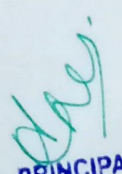
**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2019-20

| Sl. No | Composition   | Category                          | Member Name  |
|--------|---|-----------------------------------|--|
| 1.     | Chair Person  | Head of the Institution           | Dr. K. Asan Mohideen   |
| 2.     | Teachers to represent all level (Three to Eight)        | HoD                               | Mrs. A. Kanagalakshmi, AP/ECE  |
|        |   | Assistant Professor               | Mrs. R. S. Bini, AP/ECE  |
|        |   | Assistant Professor               | Mr. S. Sundararaj, AP/EEE  |
| 3.     | One Member from the Management                          | Secretary                         | Mr. Senthil Kumar Palraj   |
| 4.     | One member from other Institution                       | Academic Expert                   | Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur                      |
| 5.     | Few Senior Administrative officers                      | Exam cell incharge                | Mr. D. G. David, AP/CSE  |
|        |   | Training & Placement Officer      | Mr. A. L. Karthikeyan, AP/Mech   |
|        |   | Librarian                         | Mr. S. Alagarsamy, Librarian   |
|        |   | Administrative Officer            | Mr. N. Mariappan   |
| 6.     | One nominee from local society, Students and Alumni     | Nominee from local society        | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli                                 |
|        |   | Final Year Student                | Ms. S. Elakkiya, CSE   |
|        |   | Second Year Student               | Ms. A. Ambika, ECE   |
|        |   | Nominee from Alumni               | Ms. S. Divya (2017 Passed out)   |
| 7.     | One Nominee from Employers/Industrialists /Stakeholders | Nominee from Industrialist        | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. |
|        |   | Nominee from Stakeholders-Parents | Mr. E. Justin Jose Oliver  |
| 8.     | Co-ordinator / Director of IQAC                         | IQAC Co-ordinator                 | Mrs. A. Anna Lakshmi, AP/CSE   |

**CHAIR PERSON / IQAC**

**[Principal]**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar, Vepemkulam Road,  
Tirunelveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**CIRCULAR**

07.08.2019

The seventh meeting of the Internal Quality Assurance Cell will be held on **14.08.2019** at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the sixth IQAC meeting. Also study the action taken and follow up action on the proceedings of the sixth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the sixth IQAC meeting.
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the sixth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the sixth IQAC meeting
8. To submit and approve the academic calendar for 2019-20
9. To submit and ratify the audited statement for the financial year 2018-19
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2019.
12. To submit the action taken report of the various committees which were held after 6<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

Principal and Chairman,  
IQAC

**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE SEVENTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING  
HELD ON 14.08.2019 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members   | Category                        | Sign |
|-------|---|---------------------------------|------|
| 1.    | Dr. K. Asan Mohideen  | Head of the Institution         |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                                     | HoD                             |      |
| 3.    | Mrs. R. S. Bini, AP/ECE   | Assistant Professor             |      |
| 4.    | Mr. S. Sundararaj, AP/EEE   | Assistant Professor             |      |
| 5.    | Mr. Senthil Kumar Palraj  | Secretary                       |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur | Academic Expert                 |      |
| 7.    | Mr. D. G. David, AP/CSE   | Exam cell incharge              |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                                    | Training & Placement<br>Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                                      | Librarian                       |      |
| 10.   | Mr. N. Marlappan  | Administrative Officer          |      |
| 11.   | Mr. D. Arasakumar, Sanitary Officer,<br>Tirunelveli               | Nominee from local society      |      |
| 12.   | Ms. S. Elakkiya, CSE  | Final Year Student              |      |
| 13.   | Ms. A. Ambika, ECE  | Second Year Student             |      |

PRINCIPAL  
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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



|     |  |                                   |                      |
|-----|--|-----------------------------------|----------------------|
| 14. | Ms. S. Divya, CSE  | Nominee from Alumni               | <i>Divya</i>         |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. Manikandan</i> |
| 16. | Mr. E. Justin Jose Oliver  | Nominee from Stakeholders-Parents | <i>Oliver</i>        |
| 17. | Mrs. A. Anna Lakshmi, AP/CSE   | IQAC Co-ordinator                 | <i>Anna</i>          |

*Anna*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathiramoudukulam Village,  
 Chidambaramnagar - Vepemkulam Road,  
 Thatchanallur, Tirunelveli - 627 353.



### Minutes of Meeting:

1. Welcome by the Chairman

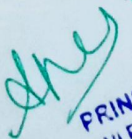
The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the sixth IQAC meeting. Also study the action taken and follow up action on the proceedings of the sixth IQAC meeting

The following is the Action Taken Report on the decisions of the sixth IQAC meeting held on 01.02.2019


| Plan of Action   | Action taken   |
|--|--|
| It was insisted to collect student grievances periodically and rectified through Student Grievance Cell to be intimated to IQAC.   | The Student Grievance Cell has been working and resolving student grievances already. Additionally, Principal instruct to conduct awareness programs on behalf of SDC. Seminar on "Focus on yourself not others" has been conducted on 07.02.2019. |
| It was insisted to put remarks on assignments submitted by the students. So that they will rectify the mistakes and improve the standard in submitting the next assignment. It should be monitored by the HODs.          | The Head of the Department monitored the process and appreciated the staff for giving remarks in detail that helps the students to improve themselves.   |
| It was decided to make the final year students to do industrial project at least one batch each department.  | Final year students of Civil and Mechanical have undergone and completed their project through Industries. Students of CSE, ECE and EEE departments have gone internships and takes industry support to complete their project.                    |
| It was insisted to increase the admission in all departments by conducting programs in school, inviting school students to visit the campus and conducting workshop for them regarding lab as a part of career guidance. | School visit has been arranged and nearly 15 schools have visited the campus. The staff engaged the students delicately and explains the career opportunities and the emerging trends in their respective departments.                             |
| It was insisted to set a solar generation or Renewable energy lab that has been required for institution.  | The Management has given approval and sanction the amount for setting the Renewal Energy Lab expected to complete before Jan 2020.   |

After elaborate discussion, the sixth IQAC minutes was approved

  
PRINCIPAL  
THAMIRASHARANI ENGINEERING COLLEGE  
Chidambaram - Vopemkulam Village,  
Thatchanallur, Tirunelveli - 627 358.




| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting                      | Read by the Principal and approved. It was insisted to conduct seminar/workshop on behalf of Science and Humanities Department.  |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2019 | The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECCE006Advanced Concrete Technology<br>CSE- TECCS007Advanced Data Structures<br>ECE- TECEC001 Introduction to Laser Technology, TECEC003 ARM Processor and TECEC005 Nano Technology<br>EEE- TECEE005Photonic integrated circuits<br>MECH- TECME007Finite Element Modeling of Welding Processes<br>S&H- TECSH001 Basic Photography<br>Read and approved. |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 4. To approve the staff left the institution after the sixth IQAC meeting  | Read and ratified.   |
| 5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the sixth IQAC meeting   | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 15 (Teaching)<br>2. Associate Professor- 1 (Teaching)<br>3. Physical Director- 1(Non-Teaching)<br>4. Lab Assistant- 4 (Non-Teaching)<br>5. Office- 2(Non-Teaching)<br>Read and approved   |
| 6. To submit and approve the academic calendar for 2019-20   | Read and approved.   |

  
**PRINCIPAL**  
**THAMIRABARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramagar - Vapenkulam Road,  
 Tutuchanallur, Tirunelveli - 627 356




|  |  |
|--|--|
| 7. To submit and ratify the audited statement for the financial year 2018-19                       | Read and ratified.   |
| 8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 26.03.2019 | It was insisted to follow different learning methodology at least one per subject can make the students easy to understand.Read and approved.  |
| 9. To submit the result of the Anna University Examination held in May 2019                        | Read and ratified.   |
| 10. To submit and discuss the placement for the last academic year 2018-19 and its improvement.    | <p>16 companies have visited the campus. 68 students have been identified as eligible and placed in above concerns. The department wise details are as follows:</p> <p>CIVIL: Out of 8 students, 7 of them placed.<br/> CSE: Out of 19 students, 13 of them placed.<br/> ECE: Out of 14 students, 14 of them placed.<br/> EEE: Out of 10 students, 10 of them placed.<br/> MECH: Out of 17 students, 17 of them placed.</p> <p>The overall placement for the academic year 2018-19 is 89.7%.</p> <p>The members have appreciated as the placement percentage has been increased and insisted to place the students with backlogs in the MoU signed companies based on skill and talent.</p>  |
| 11. To submit and discuss the club initiation and conduct club based programs.                     | <p>It has been decided to initiate the following clubs to improve the student's skill and knowledge:</p> <ol style="list-style-type: none"> <li>1. ECO and Swacch Bharath Club- Mrs. E. Sakthi Elakkiya, AP/Civil</li> <li>2. Designers Club- Mr. M. Ramnath, AP/CSE</li> <li>3. Renewable Energy Club- Mr. Subramanian, AP/EEE</li> <li>4. English Proficiency Club- Dr. R. Rajakumari HOD/S&amp;H</li> <li>5. RAI Club- Mr. R. Ramar Kalangiyam, AP/ECE</li> </ol> <p>The following number of events has been conducted through the initiated clubs:</p> <ol style="list-style-type: none"> <li>1. Fine Arts Club- 4</li> <li>2. Rotract Club- 11</li> <li>3. Fit India Club- 1</li> <li>4. Yuva Club- 2</li> <li>5. Self-Development Club- 2</li> </ol> |

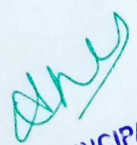
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chaluirampudukulam Village,  
Chidambaranagar - Vepmekulam Road,  
T. Channallur, Tirunelveli - 627 358.



|   |   |
|---|---|
|   | 6. Safety Club- 3<br>The members have appreciated and approved the same.  |
| 12. To submit the action taken report of the various committees which were held after 6th IQAC meeting                                | Read and ratified.  |
| 13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2018-19) and its improvement | Read and ratified. It was insisted to conduct seminars/workshops for school teachers those who handles higher graders to quip themselves with modern tools. |
| 14. Any other points with the permission of the Chairman  | Nil   |

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramagar - Vapamkulam Road,  
Thatchanallur, Tiruniveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**CIRCULAR**


**29.01.2020**

The eighth meeting of the Internal Quality Assurance Cell will be held on 07.02.2020 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the seventh IQAC meeting. Also study the action taken and follow up action on the proceedings of the seventh IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the seventh IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the seventh IQAC meeting.
7. To submit and approve the budget for the financial year 2020-21.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2019.
9. To submit the result of the Anna University Examination held at November 2019.
10. To submit the action taken report of the various committees which were held after 7<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE EIGHTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 07.02.2020 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members   | Category                        | Sign |
|-------|---|---------------------------------|------|
| 1.    | Dr. K. Asan Mohideen  | Head of the Institution         |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                                     | HoD                             |      |
| 3.    | Mrs. R. S. Bini, AP/ECE   | Assistant Professor             |      |
| 4.    | Mr. S. Sundararaj, AP/EEE   | Assistant Professor             |      |
| 5.    | Mr. Senthil Kumar Palraj  | Secretary                       |      |
| 6.    | Dr. D. David Neels Ponkumar,<br>HOD/ECE, Dr.SACOE,<br>Tiruchendur | Academic Expert                 |      |
| 7.    | Mr. D. G. David, AP/CSE   | Exam cell incharge              |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                                    | Training & Placement<br>Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                                      | Librarian                       |      |
| 10.   | Mr. N. Mariappan  | Administrative Officer          |      |
| 11.   | Mr. D. Arasakumar, Sanitary<br>Officer, Tirunelveli               | Nominee from local society      |      |
| 12.   | Ms. S. Nageshwari, CSE  | Final Year Student              |      |
| 13.   | Ms. M. Dhanalakshmi, ECE  | Second Year Student             |      |

**PRINCIPAL**  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



|     |  |                                   |                        |
|-----|--|-----------------------------------|------------------------|
| 14. | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni               | <i>Divya</i>           |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. Manikandan</i>   |
| 16. | Mr. S. Balakrishnan  | Nominee from Stakeholders-Parents | <i>S. Balakrishnan</i> |
| 17. | Dr. A. Anna Lakshmi, ASP/CSE   | IQAC Co-ordinator                 | <i>A. Anna Lakshmi</i> |

*A. Anna Lakshmi*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathiramoudukulam Village,  
 Chidambaram - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 354.



**Minutes of Meeting:**

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the seventh IQAC meeting. Also study the action taken and follow up action on the proceedings of the seventh IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting held on **14.08.2019** and the actions taken

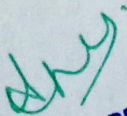
| Plan of Action   | Action taken   |
|--|--|
| It was insisted to conduct seminar/workshop on behalf of Science and Humanities Department.  | Department of Science and Humanities have conducted 5 Day workshop on "Applied Mathematics for Engineers" from 18.12.2019 to 23.12.2019            |
| It was insisted to follow different learning methodology at least one per subject can make the students easy to understand.              | All the staff followed the guidelines given by IQAC and verified by respective HODs.   |
| It was insisted to place the students with backlogs in the MoU signed companies based on skill and talent.                               | More than 25 students with backlogs has been placed through skill and talent evaluation in different concerns.                                     |
| It was insisted to conduct seminars/workshops for school teachers those who handles higher graders to quip themselves with modern tools. | For School teachers, Workshop on Basics of Physics has been conducted presided over by Mr. Yogarajan, Chairman, Kalabharathi Academyon 11.01.2020. |

After elaborate discussion, the seventh IQAC minutes is approved.

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramnagar - Veepemkulam Road,  
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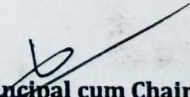
| Points Discussed  | Resolution  |
|---|---|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the seventh IQAC meeting                          | Read by the Principal and approved. It was decided to conduct intradepartmental competitions among students to increase the confidence level.   |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2019. | The following certificate courses has been planned to conduct in the current academic year:<br>CIVIL- TECEC009Advanced Prefabricated Structures<br>ECE- TECEC002Course on PCB Design,TECEC004Multimedia and Animation and TECEC006 Rasperry Pi<br>CSE- TECCS008 Introduction to Linux<br>MECH- TECME002Safety in Engineering Industry<br>S&H- TECSH002Managerial Skills Development<br>Read and approved. The members requested that motivate the students to do online certification also that increase the employment opportunity for the students. |
| 5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.  | Read and ratified   |
| 6.To approve the staff left the institution after the seventh IQAC meeting  | Read and ratified.  |
| 7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the seventh IQAC meeting  | Based on the recommendations of staff selection committee, the following appointment for Teaching staff members has been made:<br>1. Assistant Professor- 7 (Teaching)<br>2. Associate Professor- 1 (Teaching)<br>Read and approved   |

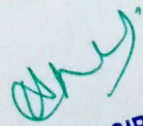
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Mananagar - Vepenkulam Road.  
 Tirunelveli - 627 011



|  |   |
|--|---|
| 8. To submit and approve the budget for the financial year 2020-21.  | Read and ratified.  |
| 9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.11.2019 | Read and approved.  |
| 10. To submit the result of the Anna University Examination held in November 2019.   | Read and ratified. It was insisted that first year subjects can be handled by senior faculty members also in the department with a different view to handle the students.   |
| 11. To submit the admission process to be followed for the academic year 2020-21   | Read and ratified.  |
| 12.To submit the action taken report of the various committees which were held after 7 <sup>th</sup> IQAC meeting                | Read and ratified. It was insisted to conduct more NSS programs by visiting the village and indulge the students to take part in cleaning the village, tree plantation etc. |
| 13.Any other points with the permission of the Chairman  | Nil   |

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



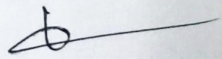


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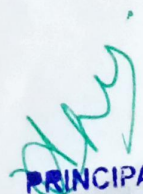
**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2020-21

| Sl. No | Composition   | Category                          | Member Name  |
|--------|---|-----------------------------------|--|
| 1.     | Chair Person  | Head of the Institution           | Dr. K. Asan Mohideen   |
| 2.     | Teachers to represent all level (Three to Eight)        | HoD                               | Mrs. A. Kanagalakshmi, AP/ECE  |
|        |   | Assistant Professor               | Mrs. R. S. Bini, AP/ECE  |
|        |   | Assistant Professor               | Mr. S. Sundararaj, AP/EEE  |
| 3.     | One Member from the Management                          | Secretary                         | Mr. Senthil Kumar Palraj   |
| 4.     | One member from other Institution                       | Academic Expert                   | Dr. P. Meenakshi Devi, Director - Academics, KSRIET                              |
| 5.     | Few Senior Administrative officers                      | Exam cell incharge                | Mr. D. G. David, AP/CSE  |
|        |   | Training & Placement Officer      | Mr. A. L. Karthikeyan, AP/Mech   |
|        |   | Librarian                         | Mr. S. Alagarsamy, Librarian   |
|        |   | Administrative Officer            | Mr. N. Mariappan   |
| 6.     | One nominee from local society, Students and Alumni     | Nominee from local society        | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli                                 |
|        |   | Final Year Student                | Mr. A. Karuppasamy, Mech   |
|        |   | Second Year Student               | Ms. E. Mahalakshmi, CSE  |
|        |   | Nominee from Alumni               | Ms. S. Divya (2017 Passed out)   |
| 7.     | One Nominee from Employers/Industrialists /Stakeholders | Nominee from Industrialist        | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. |
|        |   | Nominee from Stakeholders-Parents | Mr. E. Justin Jose Oliver  |
| 8.     | Co-ordinator / Director of IQAC                         | IQAC Co-ordinator                 | Dr. A. Anna Lakshmi, Asso. Prof/CSE  |

  
CHAIR PERSON/ IQAC

[Principal]

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Tirunelveli - 627 358.





**THAMIRABHARANI ENGINEERING COLLEGE**  
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Thatchanallur, Tirunelveli - 627 358.

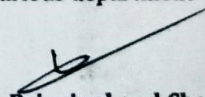
**CIRCULAR**

07.08.2020

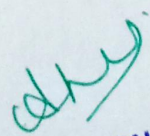
The ninth meeting of the Internal Quality Assurance Cell will be held on **14.08.2020** at 10 a.m. in Google Meet. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the eighth IQAC meeting. Also study the action taken and follow up action on the proceedings of the eighth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the eighth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2020.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the eighth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the eighth IQAC meeting
8. To submit and approve the academic calendar for 2020-21
9. To submit and ratify the audited statement for the financial year 2019-20
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2020.
12. To submit the action taken report of the various committees which were held after 8<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
Principal and Chairman,

**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
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**PROCEEDINGS OF THE NINTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 14.08.2020 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members                                   | Category                     | Sign |
|-------|---|------------------------------|------|
| 1.    | Dr. K. Asan Mohideen                                | Head of the Institution      |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                       | HoD                          |      |
| 3.    | Mrs. R. S. Bini, AP/ECE                             | Assistant Professor          |      |
| 4.    | Mr. S. Sundararaj, AP/EEE                           | Assistant Professor          |      |
| 5.    | Mr. Senthil Kumar Palraj                            | Secretary                    |      |
| 6.    | Dr. P. Meenakshi Devi, Director - Academics, KSRIET | Academic Expert              |      |
| 7.    | Mr. D. G. David, AP/CSE                             | Exam cell incharge           |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                      | Training & Placement Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                        | Librarian                    |      |
| 10.   | Mr. N. Mariappan                                    | Administrative Officer       |      |
| 11.   | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli    | Nominee from local society   |      |
| 12.   | Mr. A. Karuppasamy, Mech                            | Final Year Student           |      |
| 13.   | Ms. E. Mahalakshmi, CSE                             | Second Year Student          |      |

**Principal**  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



|     |  |                                   |                      |
|-----|--|-----------------------------------|----------------------|
| 14. | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni               | <i>Divya</i>         |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. Manikandan</i> |
| 16. | Mr. E. Justin Jose Oliver  | Nominee from Stakeholders-Parents | <i>Oliver</i>        |
| 17. | Dr. A. Anna Lakshmi, ASP/CSE   | IQAC Co-ordinator                 | <i>Anna Lakshmi</i>  |

*Anna Lakshmi*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaranagar - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 353.



**Minutes of Meeting:**

1. Welcome by the Chairman

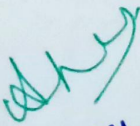
The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the eighth IQAC meeting. Also study the action taken and follow up action on the proceedings of the eighth IQAC meeting

The following is the Action Taken Report on the decisions of the eighth IQAC meeting held on 07.02.2020

| Plan of Action   | Action taken  |
|--|---|
| It was decided to conduct intradepartmental competitions among students to increase the confidence level.  | Events like Singing, Dancing and Drama has been conducted for students on behalf of Fine Arts Club.   |
| The members requested that motivate the students to do online certification also that increase the employment opportunity for the students.              | Students has taken initiative to do online courses in the platforms like edx, saylor academy, cousera etc.  |
| It was insisted that first year subjects can be handled by senior faculty members also in the department with a different view to handle the students.   | The Principal monitored the subject allocation and instructed the Head of Departments to allocate first year subjects to senior faculty members in the departments. |
| It was insisted to conduct more NSS programs by visiting the village and indulge the students to take part in cleaning the village, tree plantation etc. | Students has actively participated 11 NSS programs conducted by Rotract Club.   |

After elaborate discussion, the eighth IQAC minutes was approved

  
PRINCIPAL  
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Chidambaranagar - Vepemkulam Road,  
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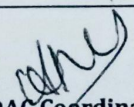


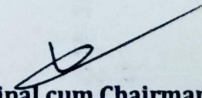
| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting                      | Read by the Principal and approved. As the academic process in online mode due to covid 19, the members have requested to set a proper platform for attending classes. It was insisted to set alternative for students those who do not have proper facilities for attending online classes. |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2020 | The following certificate courses has been planned to conduct in the current academic year:<br>CSE- TECCS009Computer Graphics for Beginners<br>ECE- TECEC006Rasperry Pi<br>EEE- TECEE004SCADA<br>S&H- TECSH001 Basic Photography<br>Read and approved.                                       |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified. It was insisted to san the student certificates admitted for first year as early as possible. It was expected that the counselling and DOTE verification will be in online mode.  |
| 4. To approve the staff left the institution after the eighth IQAC meeting   | Read and ratified.   |
| 5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the eighth IQAC meeting  | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 12 (Teaching)<br>2. Office- 1(Non-Teaching)<br>Read and approved  |
| 6. To submit and approve the academic calendar for 2020-21   | Read and approved.   |
| 7. To submit and ratify the audited statement for the financial year 2019-20   | Read and ratified.   |
| 8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 19.03.2020   | Read and approved. It was insisted to conduct an awareness program about the usage of online tools for both students and faculty.  |
| 9. To submit the result of the Anna University Examination held in May 2020  | Read and ratified.   |


  
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|  |   |
|--|---|
| 10. To submit and discuss the placement for the last academic year 2019-20 and its improvement.                                      | 23 companies have visited the campus. 45 students have been identified as eligible and placed in above concerns. The department wise details are as follows:<br>CIVIL: Out of 9 students, 4 of them placed.<br>CSE: Out of 13 students, 9 of them placed.<br>ECE: Out of 10 students, 10 of them placed.<br>EEE: Out of 5 students, 5 of them placed.<br>MECH: Out of 8 students, 8 of them placed.<br>The overall placement for the academic year 2019-20 is 80%.<br>The members have appreciated the efforts and insisted to place the remaining students in the upcoming drives. |
| 11. To submit and discuss the club initiation and conduct club based programs.   | The following number of events has been conducted through the initiated clubs:<br>1. Fine Arts Club- 4<br>2. Rotract Club- 11<br>3. Fit India Club- 1<br>4. Yuva Club- 1<br>5. Self-Development Club- 3<br>6. Safety Club-<br>7. ECO and Swacch Bharath Club- 4<br>8. Designers Club- 3<br>9. Renewable Energy Club- 3<br>10. English Proficiency Club- 3<br>11. RAI Club- 2<br>The members have appreciated and approved the same.   |
| 12. To submit the action taken report of the various committees which were held after 8th IQAC meeting                               | Read and ratified. It was insisted to conduct more webinars/online workshop for both faculty and student to excel in their knowledge.   |
| 13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement | Read and ratified. It was insisted to staff must attend at least 1 FDP per month through NITTR, ATAL, AICTE Sponsored FDPs etc.   |
| 14.Any other points with the permission of the Chairman  | Nil   |

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.





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**CIRCULAR**

**03.02.2021**

The tenth meeting of the Internal Quality Assurance Cell will be held on 09.02.2021 at 10 a.m. in Google Meet. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the ninth IQAC meeting. Also study the action taken and follow up action on the proceedings of the ninth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the ninth IQAC meeting.
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2020.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the ninth IQAC meeting.
7. To submit and approve the budget for the financial year 2021-22.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2020.
9. To submit the result of the Anna University Examination held at November 2020.
10. To submit the action taken report of the various committees which were held after 9<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

*aher*  
**Principal and Chairman,**

*aher*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village  
Chidambaranagar - Vepemkulam - 4.  
Thatchanallur, Tirunelveli - 627 358.





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**PROCEEDINGS OF THE TENTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 09.02.2021 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

| S.No. | Committee Members                                   | Category                     | Sign |
|-------|---|------------------------------|------|
| 1.    | Dr. A. Anna Lakshmi                                 | Head of the Institution      |      |
| 2.    | Mrs. A. Kanagalakshmi, AP/ECE                       | HoD                          |      |
| 3.    | Mrs. R. S. Bini, AP/ECE                             | Assistant Professor          |      |
| 4.    | Mr. S. Sundararaj, AP/EEE                           | Assistant Professor          |      |
| 5.    | Mr. Senthil Kumar Palraj                            | Secretary                    |      |
| 6.    | Dr. P. Meenakshi Devi, Director - Academics, KSRIET | Academic Expert              |      |
| 7.    | Mr. D. G. David, AP/CSE                             | Exam cell incharge           |      |
| 8.    | Mr. A. L. Karthikeyan, AP/Mech                      | Training & Placement Officer |      |
| 9.    | Mr. S. Alagarsamy, Librarian                        | Librarian                    |      |
| 10.   | Mr. N. Mariappan                                    | Administrative Officer       |      |
| 11.   | Mr. D. Arasakumar, Sanitary Officer, Tirunelveli    | Nominee from local society   |      |
| 12.   | Mr. A. Karuppasamy, Mech                            | Final Year Student           |      |
| 13.   | Ms. E. Mahalakshmi, CSE                             | Second Year Student          |      |

**PRINCIPAL**

**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatthanallur, Tirunelveli - 627 358.



|     |  |                                   |                         |
|-----|--|-----------------------------------|-------------------------|
| 14. | Ms. S. Divya (2017 Passed out)   | Nominee from Alumni               | <i>Divya</i>            |
| 15. | Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited. | Nominee from Industrialist        | <i>G. Manikandan</i>    |
| 16. | Mr. E. Justin Jose Oliver  | Nominee from Stakeholders-Parents | <i>Oliver</i>           |
| 17. | Mrs. M. Saravanaselvi, AP/ECE  | IQAC Co-ordinator                 | <i>P. Saravanaselvi</i> |

*dhya*

**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaranagar - Vepankulam Road,  
 Thatthanallur, Tirunelveli - 627 002.



**Minutes of Meeting:**

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the ninth IQAC meeting. Also study the action taken and follow up action on the proceedings of the ninth IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting held on 14.08.2020 and the actions taken

| Plan of Action   | Action taken   |
|--|--|
| As the academic process in online mode due to covid 19, the members have requested to set a proper platform for attending classes. It was insisted to set alternative for students those who do not have proper facilities for attending online classes. | The Head of the Department instructed the class advisors to collect email ids, and whatsapp numbers. Google classroom can be used to schedule the assignments and distribute the course materials. |
| It was insisted to san the student certificates admitted for first year as early as possible. It was expected that the counselling and DOTE verification will be in online mode.   | The Principal instructed the admission cell to complete the scanning process after confirming the admission itself.  |
| It was insisted to conduct an awareness program about the usage of online tools for both students and faculty.   | Mr. A. Niyas Ahamed conducted a awareness program on the usage of online tools and showed a live demo that helps the students and staffs.  |
| The members have appreciated the efforts and insisted to place the remaining students in the upcoming drives.  | 34 Students have been placed in the placement drive conducted  |
| It was insisted to conduct more webinars/online workshop for both faculty and student to excel in their knowledge.   | 15 Webinars has been conducted by the faculty of various departments. Among that,  |
| It was insisted to staff must attend at least 1 FDP per month through NITTR, ATAL, AICTE Sponsored FDPs etc.   | The Head of the Department monitored the process and report has been submitted to them by the concern faculty.   |

After elaborate discussion, the ninth IQAC minutes is approved.

*any*  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Thatchanallur, Tirunelveli

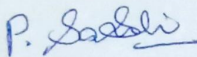


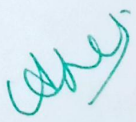
| Points Discussed   | Resolution   |
|--|--|
| 1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the ninth IQAC meeting                           | Read by the Principal and approved. It was decided to apply for hosting Anna University Zone 18 tournament and National Level Chess Competition,   |
| 2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2021. | The following certificate courses has been planned to conduct in the current academic year:<br>ECE- TECEC007MATLAB Programming<br>EEE- TECEE006 Industrial automation and control<br>CSE- TECCS010Object Oriented Programming Using Python<br>MECH- TECME010Introduction to Steam System<br>S&H- TECSH002Managerial Skills Development<br>Read and approved. |
| 3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.   | Read and ratified  |
| 4.To approve the staff left the institution after the ninth IQAC meeting   | Read and ratified.   |
| 5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the ninth IQAC meeting   | Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made:<br>1. Assistant Professor- 4 (Teaching)<br>2. Associate Professor- 1 (Teaching)<br>3. Office- 1 (Non-Teaching)<br>4. Lab Assistant- 1 (Non-Teaching)<br>Read and approved                                    |

  
**PRINCIPAL**  
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|  |  |
|--|--|
| 6.To submit and approve the budget for the financial year 2021-22.   | Read and ratified.   |
| 7.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2020 | Read and approved.   |
| 8. To submit the result of the Anna University Examination held in November 2020.  | Read and ratified. It was insisted that train the students based on MCQ Pattern with analytical questions.   |
| 9. To submit the admission process to be followed for the academic year 2021-22  | Read and ratified. The members have appreciated the efforts taken by the college as the student enrollment has been increased compared to last year even in covid situation. |
| 10.To submit the action taken report of the various committees which were held after 9 <sup>th</sup> IQAC meeting.               | Read and ratified.   |
| 11.Any other points with the permission of the Chairman  | Nil  |

  
P. Sathish  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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