



# THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Chathirampudukulam, Chidambaranagar - Vepemkulam Road  
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

## DISCIPLINE MONITORING COMMITTEE

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## POLICY FOR DISCIPLINE MONITORING COMMITTEE

### OBJECTIVES:

The main function of the Monitoring Committee is to oversee the implementation and the practice of the code of conduct for administrators/ staff/ students and ensure adherence to rules and regulations that govern the management and administration of the College. The monitoring committee will be responsible for educating and creating awareness about the code of conduct that governs all stakeholders. The committee will initiate the following disciplinary action on erring members and ensure the wellbeing of all stakeholders.

### PUNISHMENT AND PENALTIES

One or more of the following programmes of action may be taken when a student has been found to have violated the student code of conduct:

- **Warning:** A written letter of reprimand resulting from a student's misconduct.
- **Suspension:** Suspension is a sanction that terminates the student's enrolment at the College campus for a specified period of time.
- **Monetary Fines:** Monetary Fines is a sanction in which a student is required to deposit amount as penalty or any amount deposited by him is forfeited or adjusted, resulting from misconduct. It also includes Restitution which means making compensation for loss, injury, or damage.
- **Confiscation.** Confiscation means confiscation of goods used or possessed in violation of college regulations.
- **Restriction of Privileges -** Restriction of privileges means the denial or restriction of specified privileges, including, but not limited to, access to a student facilities, placement programmes, college events for a defined period of time.
- **Dismissal:** Dismissal is a sanction which permanently separates a student from the college campus without opportunity to re-enroll in the future.

### COMPOSITION OF DISCIPLINE MONITORING COMMITTEE:

- Principal is the Chairperson of this committee
- A senior faculty member is deputed as Coordinator of the Committee
- Physical Director along with a faculty from each department is deputed as Members of Committee.
- A student from final year as the representative of student is also nominated as the member.

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### 2. Discipline Monitoring Committee Members

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Dr. A. VIMALA EBENEZER, HoD/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ ENGLISH	MEMBER
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER
8.	Mr. SURYA MUTHUKUMAR, IV CSE	STUDENT REPRESENTATIVE

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## DISCIPLINE COMMITTEE MEETINGS

[ACADEMIC YEAR 2020-21]

**PRINCIPAL**  
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## CIRCULAR

### CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE

(2020-2021)

Date: 03.08.2020

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2020 – 2021.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER
8.	Mr. M. SURYA MUTHUKUMAR, IV / CSE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

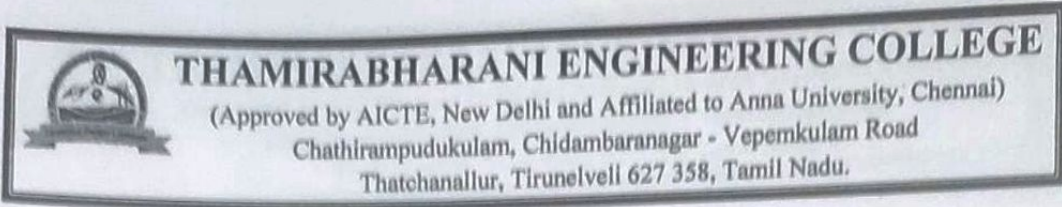
The Committee shall meet on as and when required basis or twice in a year.

Circulated to All Committee Members.



*[Signature]*  
Principal  
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*[Signature]*  
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**CIRCULAR**

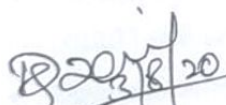
03.08.2020

In view of the pandemic situation and lock down, all the members of Discipline Committee are hereby informed to attend the online meeting through Google meet on 10.08.2020 at 10.30 a.m..

[Google meet link: <https://meet.google.com/nbv-qusb-spy>]

**Agenda:**

- Review of previous meeting
- Awareness of COVID -19 precautions
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Online Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator



  
Principal

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Circulated to all Departments HoDs and Committee members

  
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## MINUTES OF DISCIPLINE COMMITTEE (2020-2021)

Chaired by: Principal

Date: 10.08.2020

Platform: Google Meet

### Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. M. SURYA MUTHUKUMAR, IV / CSE	STUDENT REPRESENTATIVE	

**Points Discussed:** Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2020-21 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as incharge for break duty schedule

CSE Block – Mr. D. G. DAVID, AP/ CSE

ECE Block – Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block – Mr. E. SUBRAMANIAN, AP/EEE

CIVIL Block- Mr. P. SHANMUGA PRIYAN, AP/CIVIL

MECH Block- Mr. R. SARAVANA KUMAR, AP/MECH

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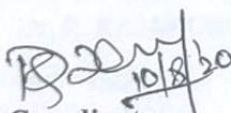


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- It was ordered to maintain discipline on the college grounds by Physical Director.
- Discipline to be maintained by the students in the college campus with respect to Covid-19 Pandemic.
- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
10/8/20  
Coordinator



  
Principal  
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## BREAK DUTY SCHEDULE - DISCIPLINE MONITORING

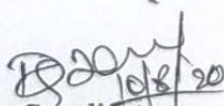
(2020-2021)

**CIRCULAR**

**10.08.2020**

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.No.	Name of the faculty	Place	Time
1.	Mr. D. G. DAVID, AP/ CSE	CSE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	CIVIL	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
3.	Mr. E. SUBRAMANIAN, AP/EEE	EEE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
4.	Mr. A. NIYAS AHAMED, AP/ ECE	ECE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MECH	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
6.	Dr. R. RAJAKUMARI, HoD/ S&H	S&H	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	CANTEEN AND COMMON PLACES	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.

  
10/8/20  
Coordinator



  
Principal  
PRINCIPAL

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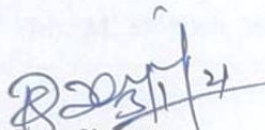
03.01.2021

In view of the pandemic situation and lock down, all the members of Discipline Committee are hereby informed to attend the online meeting through Google meet on 10.01.2021 at 10.30 a.m..

[Google meet link: <https://meet.google.com/nbv-qusb-spy>]

### Agenda:

- Review of previous meeting
- Awareness of COVID -19 precautions
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Online Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator

  
Principal

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Circulated to all Departments HoDs and Committee members

**MINUTES OF DISCIPLINE COMMITTEE (2020-2021)**

Chaired by: Principal

Date: 10.01.2021

Platform: Google Meet

[Google meet link: <https://meet.google.com/nbv-qusb-spy>]

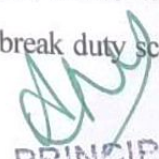
**Members present:**

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. M. SURYA MUTHUKUMAR, IV / CSE	STUDENT REPRESENTATIVE	

**Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Chair person appreciated the members of Discipline Committee for conducting two awareness programmes in Academic Year 2020-21 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct. It was noted that no disciplinary action was taken against any student/ staff in the Odd Semester 2020-21
- He appreciated all the faculty members who involve themselves in break duty schedule in department level and maintaining decorum.

  
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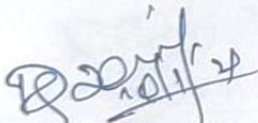
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- It was ordered to maintain discipline on the college grounds as well as during functions and break times by Physical Director.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator

**Principal**  
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## CIRCULAR

14.08.2020

This is to inform that, the newly joined faculty and staff members are asked to attend the session on "CODE OF CONDUCT FOR NEWLY JOINED STAFF" regarding the Code of Conduct for faculty and Staff members on 21.08.2020 at 3.00 p.m. through Google Meet.

[Google meet link: <https://meet.google.com/nbv-qusb-spy>]

### Agenda:

- Standards of Conduct for College Teachers
- Discipline codes for Staff
- Any other issues

  
Coordinator



  
Principal

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Circulated to all newly joined staff

  
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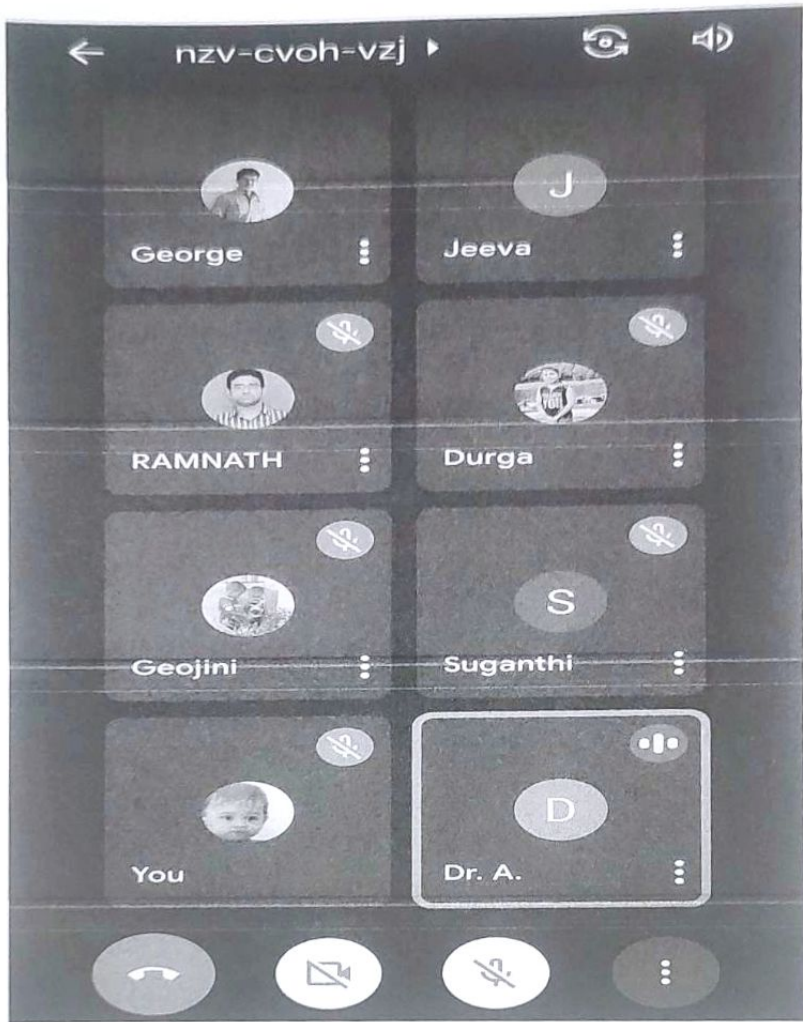


Fig. 1: Code of conduct for Staffs

  
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**Attendance**

**CODE OF CONDUCT FOR STAFFS**

Academic Year: 2020-2021

S.No	Name of the Staff	Department	Signature
1.	S. KalaiSelvi	CSE	
2.	P.Kavitha	ECE	
3.	N.Sridhar	MECH	
4.	M. MuthuGanesh	CIVIL	
5.	M. Sameem Suha	CIVIL	
6.	I. Dharani	CIVIL	
7.	S. Thirithiva Smily	S&H	
8.	S. Petchiammal	S&H	
9.	M. Chithra	S&H	
10.	N. Prakash	S&H	
11.	B. Ram Priya	EEE	
12.	S. Nazrin Salma	EEE	

  
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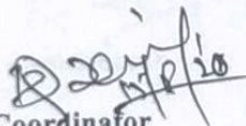
## Report:

The faculty orientation program and awareness on Code of Conduct of TEC is organized for the newly joined faculty by Discipline Committee on 21<sup>st</sup> August 2020 through Google meet. There were 12 newly joined faculties who attended the program.

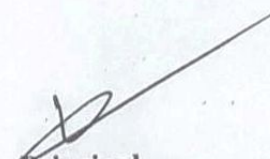
The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for employees of the institution. He enthusiastically welcomed the entire newly joined faculty to the family of TEC.

The second session was conducted by Co-ordinator of Discipline Committee who briefed the participants regarding the policies of TEC and the various incentive schemes. He motivated the newly joined faculties to take the benefit of these policies.

Vote of Thanks delivered by the Mr. E. SUBRAMANIAN, Assistant professor of department of Electrical and Electronics Engineering.

  
Coordinator



  
Principal  
PRINCIPAL  
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## THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Chathirampudukulam, Chidambaranagar - Vepemkulam Road

Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

### CIRCULAR

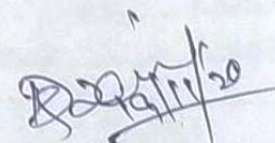
19.11.2020

This is to inform that, the newly joined students are asked to attend the session on "STANDARDS OF CONDUCT OF TEC COLLEGE STUDENTS" regarding the Code of Conduct for Students on 25.11.2020 from 3.00 p.m. through Google meet.

[Google meet link: <https://meet.google.com/nbv-qusb-spy>]

#### Agenda:

- Discipline codes for Students
- Discipline Maintenance

  
Coordinator

  
Principal  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
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Circulated to all I Year students



# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2020-2021

S.No	Name of the Student	Department	Signature
1.	A. Petchiammal	EEE	A. Petchiammal
2.	R. Anusiah	EEE	R. Anusiah
3.	M. Keerthana	EEE	M. Keerthana
4.	S. Shanbaga Arasi	EEE	S. Shanbaga Arasi
5.	F. Indira Malini	EEE	F. Indira Malini
6.	M. Esvaki Priya	EEE	M. Esvaki Priya
7.	M. Abinaya	EEE	M. Abinaya
8.	M. Manjula Devi	EEE	M. Manjula Devi
9.	G. Kalaswari	EEE	G. Kalaswari
10.	K. Anitha	EEE	K. Anitha
11.	M. Madhupriya	EEE	M. Madhupriya
12.	R. Thangaswari	EEE	R. Thangaswari
13.	A. Visha preethi	EEE	A. Visha preethi
14.	L. Manikandan	EEE	L. Manikandan
15.	S. Abinash	EEE	S. Abinash
16.	J. Jaya Swaga	EEE	J. Jaya Swaga
17.	S. Vel Murugan	EEE	S. Vel Murugan
18.	V. Thangaraj	EEE	V. Thangaraj
19.	C. Dinesh Murugan	EEE	C. Dinesh Murugan
20.	D. Antony Jacob Pushparaj	EEE	D. Antony Jacob Pushparaj
21.	V. Selvi	EEE	V. Selvi
22.	M. Aarthi	EEE	M. Aarthi
23.	I. Priya	EEE	I. Priya
24.	B. Raj Narayanan	EEE	B. Raj Narayanan
25.	M. Selva ganes h	EEE	M. Selva ganes h
26.	S. Velangkanni	EEE	S. Velangkanni
27.	K. Gopika	ECE	K. Gopika
28.	K. Barathi	ECE	K. Barathi
29.	M. Maheshwari	ECE	M. Maheshwari
30.	M. Bhagavathy	ECE	M. Bhagavathy
31.	H. Jothi Lakshmi	ECE	H. Jothi Lakshmi
32.	R. Magesh	ECE	R. Magesh
33.	R. Ajitha	ECE	R. Ajitha
34.	S. Agariya	ECE	S. Agariya

*(Signature)*  
PRINCIPAL

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2020-2021

S.No	Name of the Student	Department	Signature
1.	K. Pradeep Raja	CSE	K. Pradeep Raja
2.	M. Pravin Kumar	CSE	M. Pravin Kumar
3.	J. Queeni	CSE	J. Queeni
4.	J. Rahul	CSE	J. Rahul
5.	T. Raja Shree	CSE	T. Raja Shree
6.	P. Rajasudani	CSE	P. Rajasudani
7.	R. Reema	CSE	R. Reema
8.	M. Santhiya	CSE	M. Santhiya
9.	E. Saravana Pan Balan	CSE	E. Saravana Pan Balan
10.	S. Sindhu	CSE	S. Sindhu
11.	S. Siva Ganesh	CSE	S. Siva Ganesh
12.	A. Sivapathi	CSE	A. Sivapathi
13.	Somadharya.K	CSE	Somadharya.K
14.	V. Suba	CSE	V. Suba
15.	M. Shivan Bala Ganesh	CSE	M. Shivan
16.	A. Tharga Selvam	CSE	A. Tharga Selvam
17.	P. Betasubbirammam	CSE	P. Betasubbirammam
18.	G. Ramji Sundar	CSE	G. Ramji Sundar
19.	P. Ranj	CSE	P. Ranj
20.	S. Sugalakshmi	CSE	S. Sugalakshmi
21.	G. Sugaanthi	CSE	G. Sugaanthi
22.	R. Githa	CSE	R. Githa
23.	N. Thangappan	CSE	N. Thangappan
24.	P. Vaishnavi	CSE	P. Vaishnavi
25.	V. Varaja	CSE	V. Varaja
26.	A. Esai Ammaeni	CSE	A. Esai Ammaeni
27.	S. Esakkiammal	CSE	S. Esakkiammal
28.	M. Asuathi	CSE	M. Asuathi
29.	B. Mary Varsha	CSE	B. Mary Varsha
30.	M. Leelanathi	CSE	M. Leelanathi
31.	R. Pathirakali	CSE	R. Pathirakali
32.	E. Abitha	CSE	E. Abitha
33.	M. Nambi masiammal	CSE	M. Nambi
34.	S. Muthuselvi	CSE	S. Muthuselvi

PRINCIPAL

20

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Screenshot:



Fig. 1: Code of conduct for First year students

  
 PRINCIPAL  
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## THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

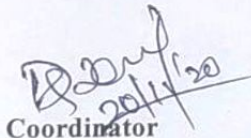
### Report:

The student orientation program and awareness on Code of Conduct of TEC is organized for the newly joined I year Students by Discipline Committee on 25<sup>th</sup> November 2020 through Google meet. There were 195 newly joined students who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for students of the institution. He enthusiastically welcomed the entire newly joined I year students to the family of TEC.

The second session was conducted by Co-ordinator of Discipline Committee who briefed the participants regarding the actions taken for misconduct of Discipline and the various incentive schemes. He motivated the newly joined I year students to maintain the decorum.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
Coordinator

  
Principal  
**PRINCIPAL**  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



**DISCIPLINE COMMITTEE MEETINGS  
[ACADEMIC YEAR 2019-20]**





# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## CIRCULAR

### CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE

(2019-2020)

Date: 01.07.2019

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2019 – 2020.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER
8.	Mr. A. SRINIVASA PERUMAL, IV CSE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet on as and when required basis or twice in a year.



Circulated to All Committee Members.

  
Principal  
PRINCIPAL

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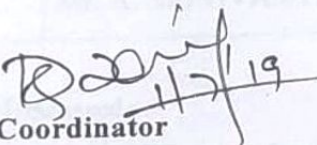
**CIRCULAR**

**01.07.2019**

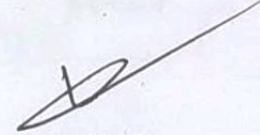
This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 03.07.2019 at 10.30 a.m..

**Agenda:**

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator



  
Principal

**PRINCIPAL**  
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Circulated to all Departments HoDs and Committee members

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## MINUTES OF DISCIPLINE COMMITTEE (2019-2020)

Chaired by: Principal

Date: 03.07.2019

Venue: CSE LAB

### Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	E. Subramanian
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. A. SRINIVASA PERUMAL, IV CSE	STUDENT REPRESENTATIVE	

### Points Discussed:

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2019-20 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as incharge for break duty schedule

CSE Block – Mr. D. G. DAVID, AP/ CSE

ECE Block – Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block – Mr. E. SUBRAMANIAN, AP/EEE

CIVIL Block- Mr. P. SHANMUGA PRIYAN, AP/CIVIL

MECH Block- Mr. R. SARAVANA KUMAR, AP/MECH

- It was ordered to maintain discipline on the college grounds by Physical Director..

  
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# THAMIRABHARANI ENGINEERING COLLEGE

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- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal

PRINCIPAL

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Chidambaranagar - Vepemkulam Road,  
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PRINCIPAL

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## BREAK DUTY SCHEDULE - DISCIPLINE MONITORING

(2019-2020)

CIRCULAR

03.07.2019

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.No.	Name of the faculty	Place	Time
1.	Mr. D. G. DAVID, AP/ CSE	CSE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	CIVIL	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
3.	Mr. E. SUBRAMANIAN, AP/EEE	EEE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
4.	Mr. A. NIYAS AHAMED, AP/ ECE	ECE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MECH	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
6.	Dr. R. RAJAKUMARI, HoD/ S&H	S&H	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	CANTEEN AND COMMON PLACES	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.

  
Coordinator



  
Principal  
PRINCIPAL

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## CIRCULAR

05.01.2020

This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 10.01.2020 at 10.30 am

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

Coordinator



Principal  
PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
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Thatchanallur, Tirunelveli - 627 358.

Circulated to all Departments HoDs and Committee members

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**THAMIRABHARANI ENGINEERING COLLEGE**  
Thatchanallur, Tirunelveli - 627 358.

**MINUTES OF DISCIPLINE COMMITTEE (2020-2021)**

Chaired by: Principal

Date: 10.01.2020

Venue: CSE LAB

**Members present:**

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/S&H	MEMBER	
7.	Mr. M. VIJAYAKUMAR, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. A. SRINIVASA PERUMAL, IV / CSE	STUDENT REPRESENTATIVE	

**Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Chair person appreciated the members of Discipline Committee for conducting two awareness programmes in Academic Year 2019-20 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct. It was noted that no disciplinary action was taken against any student/ staff in the Odd Semester 2019-20
- He appreciated all the faculty members who involve themselves in break duty schedule in department level and maintaining decorum.
- It was ordered to maintain discipline on the college grounds as well as during functions and break times by Physical Director.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.

**PRINCIPAL**  
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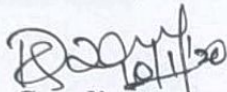


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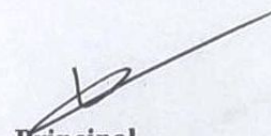
Thatchanallur, Tirunelveli - 627 358.

- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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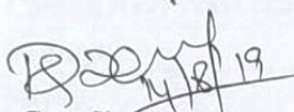
## CIRCULAR

14.08.2019

This is to inform that, the newly joined faculty and staff members are asked to attend the session on "CODE OF CONDUCT FOR NEWLY JOINED STAFF" regarding the Code of Conduct for faculty and Staff members on 16.08.2019 at 3.00 pm in CSE Seminar Hall.

### Agenda:

- Standards of Conduct for College Teachers
- Discipline codes for Staff
- Any other issues

  
Coordinator



  
Principal

**PRINCIPAL**

**THAMIRABHARANI ENGINEERING COLLEGE**

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Circulated to all newly joined staff

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STAFFS

Academic Year: 2019-2020

S.No	Name of the Staff	Department	Signature
1.	C. Mary Therasa Vini	CSE	Mur
2.	S. Ponsundari	CSE	S.P.S.
3.	R. Ramar Kalangiyam	ECE	Ram
4.	M. Karpagaraj	MECH	Karpagaraj
5.	S. Seenipandian	Civil	Seenipandian
6.	D. Princelin Noel	MECH	Princelin Noel
7.	A. Parvathi Karthiga	Civil	Parvathi
8.	R. Jeyaraj	Civil	Jeyaraj
9.	D. Carolin Regi Praveena	Civil	Carolin
10.	S. Santhiya	Civil	Santhiya
11.	S. Merlin	S&H	Merlin
12.	A. Marimuthu	EEE	Marimuthu
13.	E. Perumal	EEE	E. Perumal
14.	M. Marikannan	EEE	Marikannan

*Handwritten signature in green ink*

**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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Photo:



R  
Shot on realme 3 Pro  
By Vijayakumar

Figure 1: Code of conduct for staffs

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar-Vepemkulam Road,  
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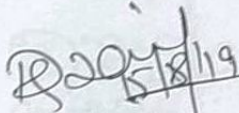
## Report:

The faculty orientation program and awareness on Code of Conduct of TEC is organized for the newly joined faculty by Discipline Committee on 16<sup>th</sup> August 2019 in CSE Seminar Hall. There were 14 newly joined faculties who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for employees of the institution. He enthusiastically welcomed the entire newly joined faculty to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the policies of TEC and the various incentive schemes. He motivated the newly joined faculties to take the benefit of these policies.

Vote of Thanks delivered by the Mr. E. SUBRAMANIAN, Assistant professor of department of Electrical and Electronics Engineering.

  
Coordinator



  
Principal

PRINCIPAL

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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

  
PRINCIPAL  
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Chidambaranagar - Vepemkulam Road,  
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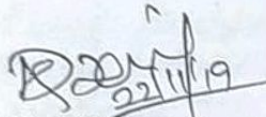
## CIRCULAR

22.11.2019

This is to inform that, the newly joined students are asked to attend the session on "PROFESSIONAL CODE OF CONDUCT FOR FIRST YEAR STUDENTS" regarding the Code of Conduct for Students on 23.11.2019 from 3.00 p.m. in CSE Seminar Hall.

### Agenda:

- > Discipline codes for Students
- > Discipline Maintenance

  
Coordinator



  
Principal

PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE

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Circulated to all I Year students

  
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Attendance

CODE OF CONDUCT FOR STUDENTS

Academic Year: 2019-2020

S.No	Name of the Student	Department	Signature
01	J. DANIEL DURAI	ECE	J. Daniel Durai
02	S. Johnson	ECE	S. Johnson
03	B. Karan Singh	ECE	Karan
04	S. Jothika	ECE	S. Jothika
05	M. Bhuvaneshwari	ECE	M. Bhuvana
06	K. Kiruba Esther	ECE	K. Kiruba Esther
07	S. Indhumathi	ECE	S. Indhumathi
08	K. Lingeshwari	ECE	K. Lingesh
09	Maha Lakshmi	ECE	Maha Lakshmi
10	Mahamari	ECE	Mahamari
11	M. Maheshwari	ECE	M. Maheshwari
12	K. MANI KANDAN	ECE	K. Mani Kandan
13	J. Manju Priya	ECE	J. Manju Priya
14	M. Mariya Prabha	ECE	M. Mariya Prabha
15	A. Mathyminitha	ECE	A. Mathyminitha
16	N. Mubie	ECE	N. Mubie
17	M. Parameshwari	ECE	M. Parameshwari
18	M. Parvathi Priya	ECE	M. Parvathi Priya
19	S. Parvitha	ECE	S. Parvitha
20	S. Peria Saradha	ECE	S. Peria Saradha
21	C. Petchi Kari	ECE	C. Petchi Kari
22	S. Prabhavathi	ECE	S. Prabhavathi
23	M. Prabha	ECE	M. Prabha
24	S. Rajalakshmi	ECE	S. Rajalakshmi
25	T. Rajesh	ECE	T. Rajesh
26	M. Rajeshwari	ECE	M. Rajeshwari
27	A. Rencuga	ECE	A. Rencuga
28	S. Sam willbert	ECE	S. Sam willbert
29	R. Santhiya	ECE	R. Santhiya
30	M. Selvamathi	ECE	M. Selvamathi
31	P. MUTHU PAJ	ECE	P. MUTHU PAJ
32	P. Maharajan @ Essakiappan	ECE	P. Maharajan
33	S. Sindhu Abinami	ECE	S. Sindhu Abinami
34	S. Shakti	ECE	S. Shakti

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# THAMIRABHARANI ENGINEERING COLLEGE

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## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2019-2020

S.No	Name of the Student	Department	Signature
1.	M. Vijaya Shanthi	EEE	M. Shanthi
2.	E. Esaki Muthu	EEE	E. Esaki Muthu
3.	G. Sundari	EEE	G. Sundari
4.	M. Gowasalya	EEE	M. Gowasalya
5.	G. Sudamani	EEE	G. Sudamani
6.	S. Muthu Selvi	EEE	S. Muthu Selvi
7.	M. AMSTIKA	EEE	M. Amstika
8.	M. Geetham	EEE	M. Geetham
9.	M. Sakthimari	EEE	M. Sakthimari
10.	M. Aravinthan	EEE	M. Aravinthan
11.	M. KALIMUTHU	EEE	M. Kalimuthu
12.	M. Umedh	EEE	M. Umedh
13.	Selva Ganesh S	EEE	Selva Ganesh S
14.	K. MAHA LAKSHMI	EEE	K. Maha Lakshmi
15.	S. Shreemegapriya	EEE	S. Shreemegapriya
16.	M. Prathisha	EEE	M. Prathisha
17.	Johnprabakaran. V	EEE	Johnprabakaran. V
18.	Infant Antony	EEE	Infant Antony
19.	S. Kauthick	EEE	S. Kauthick
20.	Arun. G	EEE	Arun. G
21.	D. Borthosthan @ Balaji	Mech	D. Borthosthan @ Balaji
22.	S. Sathya	Mech	S. Sathya
23.	A. Arumuga koni	Mech	A. Arumuga koni
24.	G. Ananthan.	Mech	G. Ananthan.
25.	S. Murugan	Mech	S. Murugan
26.	S. Mariselvam	Mech	S. Mariselvam
27.	S. Amarnath	Mech	S. Amarnath
28.	M. Udhaya Sankar	Mech	M. Udhaya Sankar
29.	P. Gokula kannan	Mech	P. Gokula kannan
30.	E. Bala krishnan	Mech	E. Bala krishnan
31.	M. Muthu Sivan.	Mech	M. Muthu Sivan.
32.	M. Arokia Vijay Yaj	Mech	M. Arokia Vijay Yaj
33.	G. Sankara Narayanan	Mech.	G. Sankara Narayanan
34.	C. Sobhamani	Mech	C. Sobhamani







# THAMIRABHARANI ENGINEERING COLLEGE

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## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2019-2020

S.No	Name of the Student	Department	Signature
1.	A. Kavitha	CSE	A. Kavitha
2.	S. Johnson	CSE	S. Johnson
3.	A. Muthulakshmi	CSE	A. Muthulakshmi
4.	E. Mahalakshmi	CSE	E. Mahalakshmi
5.	B. Kavitha	CSE	B. Kavitha
6.	V. KAVITHA	CSE	V. Kavitha
7.	C. Muthumari	CSE	C. Muthumari
8.	E. Indu Mathi	CSE	E. Indu Mathi
9.	M. Monisha.	CSE	M. Monisha
10.	P. Mariselvi	CSE	P. Mariselvi
11.	S. Kartwick	CSE	S. Kartwick
12.	S. Dancy Rani	CSE	S. Dancy Rani
13.	S. Bani Prinja	CSE	S. Bani Prinja
14.	N. Gomathi	CSE	N. Gomathi
15.	J. B. Joseph Alexander	CSE	J. B. Joseph Alexander
16.	S. Hari Prasath	CSE	S. Hari Prasath
17.	A. Anitha	CSE	A. Anitha
18.	N. Navina	CSE	N. Navina
19.	A. Anur Kumar	CSE	A. Anur Kumar
20.	N. Anusmoyi	CSE	N. Anusmoyi
21.	T. JEYASRI	CSE	T. Jeyasri
22.	R. Anna	CSE	R. Anna
23.	J. Divya Bharathi	CSE	J. Divya Bharathi
24.	E. ESAKI RAJA	CSE	E. Esaki Raja
25.	M. Esaki Ammal	CSE	M. Esaki Ammal
26.	G. shenbaga Raj	CSE	G. Shf Raj
27.	H. Porsevi	CSE	H. Porsevi
28.	R. RAJALAKSHMI	CSE	R. Rajalakshmi
29.	M. SAKTHI MANISHA	CSE	M. Sakthi Manisha
30.	C. Rajeshwari	CSE	C. Rajeshwari
31.	M. Divakami	CSE	M. Divakami
32.	M. Tamil Selvi	CSE	M. Tamil Selvi
33.	P. Tamil selvi	CSE	P. Tamil
34.	N. Sumathi	CSE	N. Sumathi

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(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Chathirampudukulam, Chidambaranagar - Vepemkulam Road  
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**Photo:**



**Fig. 1: Pledge by CSE First year students**

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# THAMIRABHARANI ENGINEERING COLLEGE

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## Report:

The student orientation program and awareness on Code of Conduct of TEC is organized for the newly joined I year Students by Discipline Committee on 23<sup>rd</sup> November 2019 in CSE Seminar Hall. There were 164 newly joined students who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for students of the institution. He enthusiastically welcomed the entire newly joined I year students to the family of TEC.

The second session was conducted by Co-ordinator of Discipline Committee who briefed the participants regarding the actions taken for misconduct of Discipline and the various incentive schemes. He motivated the newly joined I year students to maintain the decorum.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

*D. G. David*  
23/11/19  
Coordinator



*[Signature]*  
Principal  
PRINCIPAL  
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Chidambaranagar - Vepemkulam Road,  
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*[Signature]*  
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**DISCIPLINE COMMITTEE MEETINGS  
[ACADEMIC YEAR 2018-19]**



# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## CIRCULAR

### CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE

(2018-2019)

Date: 27.06.2018

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2018 – 2019.


S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER
8.	Mr. N. MUTHURAMAN, IV MECH	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet on as and when required basis or twice in a year.



Circulated to All Committee Members.

  
Principal

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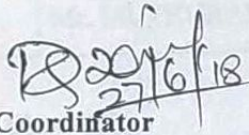
## CIRCULAR

27.06.2018

This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 30.06.2018 at 10.30 a.m..

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
27/6/18  
Coordinator



  
Principal  
PRINCIPAL

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# THAMIRABHARANI ENGINEERING COLLEGE

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## MINUTES OF DISCIPLINE COMMITTEE (2018-2019)

Chaired by: Principal

Date: 30.06.2018

Venue: CSE LAB

### Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. MUTHURAMAN, IV MECH	STUDENT REPRESENTATIVE	

### **Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2019-20 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as incharge for break duty schedule

CSE Block – Mr. D. G. DAVID, AP/ CSE

ECE Block – Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block – Mr. E. SUBRAMANIAN, AP/EEE

CIVIL Block- Mr. P. SHANMUGA PRIYAN, AP/CIVIL

MECH Block- Mr. R. SARAVANA KUMAR, AP/MECH

- It was ordered to maintain discipline on the college grounds by Physical Director.

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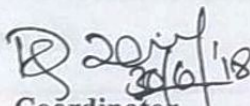


# THAMIRABHARANI ENGINEERING COLLEGE

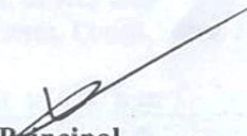
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- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal  
PRINCIPAL  
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# THAMIRABHARANI ENGINEERING COLLEGE

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## BREAK DUTY SCHEDULE - DISCIPLINE MONITORING

(2018-2019)

**CIRCULAR**

**30.06.2018**

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.No.	Name of the faculty	Place	Time
1.	Mr. D. G. DAVID, AP/CSE	CSE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	CIVIL	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
3.	Mr. E. SUBRAMANIAN, AP/EEE	EEE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
4.	Mr. A. NIYAS AHAMED, AP/ECE	ECE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MECH	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
6.	Dr. R. RAJAKUMARI, HoD/ S&H	S&H	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	CANTEEN AND COMMON PLACES	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.

  
Coordinator



  
Principal  
PRINCIPAL

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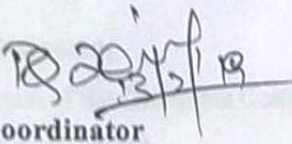
## CIRCULAR

13.02.2019

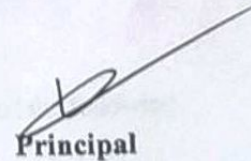
This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 15.02.2019 at 10.30 a.m..

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator



  
Principal

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## MINUTES OF DISCIPLINE COMMITTEE (2018-2019)

Chaired by: Principal

Date: 15.02.2019

Venue: CSE LAB

### Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Dr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. S. MUNEESWARAN, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. N. MUTHURAMAN, IV MECH	STUDENT REPRESENTATIVE	

### **Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Chair person appreciated the members of Discipline Committee for conducting two Awareness programmes in Academic Year 2018-19 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct. It was noted that no disciplinary action was taken against any student/ staff in the Odd Semester 2018-19
- He appreciated all the faculty members who involve themselves in break duty schedule in department level and maintaining decorum.
- It was ordered to maintain discipline on the college grounds as well as during functions and break times by Physical Director.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.

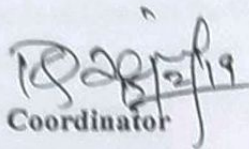


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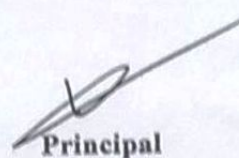
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- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal  
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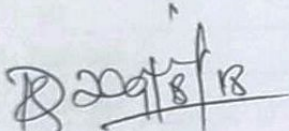
**CIRCULAR**

**09.08.2018**

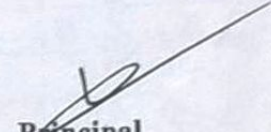
This is to inform that, the newly joined faculty and staff members are asked to attend the session on "CODE OF CONDUCT FOR NEWLY JOINED STAFF" regarding the Code of Conduct for faculty and Staff members on 11.08.2018 at 3.00 p.m.. in CSE Seminar Hall.

**Agenda:**

- Standards of Conduct for College Teachers
- Discipline codes for Staff
- Any other issues

  
Coordinator



  
Principal  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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Circulated to all newly joined staff

  
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**THAMIRABHARANI ENGINEERING COLLEGE**  
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Attendance

CODE OF CONDUCT FOR STAFFS

Academic Year: 2018-2019

S.No	Name of the Staff	Department	Signature
1.	R. Ramnath	CSE	<i>[Signature]</i>
2.	G. Durga Devi	CSE	<i>[Signature]</i>
3.	M. Suganthi	CSE	<i>[Signature]</i>
4.	C. Gayathri	ECE	<i>[Signature]</i>
5.	G. Raja Lakshmi	ECE	<i>[Signature]</i>
6.	S. Saravanan	Mech	<i>[Signature]</i>
7.	G. Balasubramanian	Mech	<i>[Signature]</i>
8.	V. Mariraj	Civil	<i>[Signature]</i>
9.	E. Sakthi Elakkiya	Civil	<i>[Signature]</i>
10.	M. Krishna Gayathri	Civil	<i>[Signature]</i>
11.	R. Saranya	S&H	<i>[Signature]</i>
12.	Divya	S&H	<i>[Signature]</i>
13.	K. Sabitha	S&H	<i>[Signature]</i>
14.	T. Baskar	S&H	<i>[Signature]</i>
15.	A. Alagendran	S&H	<i>[Signature]</i>
16.	A. Arun Muthurasu	EEE	<i>[Signature]</i>
17.	A. Marimuthu	EEE	<i>[Signature]</i>
18.	S. Arumuga Kani	EEE	<i>[Signature]</i>
19.	I. Aruna Devi	GEE	<i>[Signature]</i>

*[Signature]*

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Thatchanallur, Tirunelveli - 627 358.





# THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Chathirampudukulam, Chidambaranagar - Vepemkulam Road  
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Photo



Figure 1: Code of conduct for staffs

PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Chidambaranagar-Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

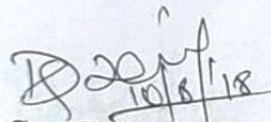
## Report:

The faculty orientation program and awareness on Code of Conduct of TEC is organized for the newly joined faculty by Discipline Committee on 11<sup>th</sup> August 2018 in CSE Seminar Hall. There were 19 newly joined faculties who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for employees of the institution. He enthusiastically welcomed the entire newly joined faculty to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the policies of TEC and the various incentive schemes. He motivated the newly joined faculties to take the benefit of these policies.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
Coordinator



  
Principal

PRINCIPAL

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Chidambaranagar - Vepenkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

  
PRINCIPAL  
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Chidambaranagar - Vepenkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



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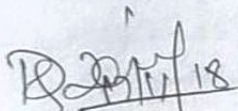
## CIRCULAR

17.11.2018

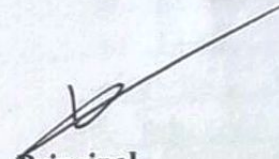
This is to inform that, the newly joined students are asked to attend the session on "PROFESSIONAL CODE OF CONDUCT FOR FIRST YEAR STUDENTS" regarding the Code of Conduct for Students on 20.11.2018 from 3.00 p.m.. in CSE Seminar Hall..

### Agenda:

- Discipline codes for Students
- Discipline Maintenance

  
Coordinator



  
Principal

PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Circulated to all I Year students

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2018-2019

S.No	Name of the Student	Department	Signature
1.	M. Ramya	CSE	N. Ray
2.	P. Susila	CSE	
3.	K. Sathiyapriya	CSE	K. Sathya
4.	N. Selvi	CSE	N. Selvi
5.	K. Rani	CSE	K. Rani
6.	N. Umabharathi	CSE	N. Umabharathi
7.	P. Mariammal	CSE	P. Mariammal
8.	M. Soumi	CSE	M. Soumi
9.	S. Sneha	CSE	S. Sneha
10.	S. Amuthalakshmi	CSE	S. Amuthalakshmi
11.	S. Selvalakshmi	CSE	S. Selvalakshmi
12.	P. Mariammal	CSE	P. Mariammal
13.	K. Dayana	CSE	K. Dayana
14.	M. Akhalakshmi	CSE	M. Akhalakshmi
15.	B. Deepika	CSE	B. Deepika
16.	K. Iatha	CSE	K. Iatha
17.	M. Stella	CSE	M. Stella
18.	T. Muthalakshmi	CSE	T. Muthalakshmi
19.	V. Renuga	CSE	V. Renuga
20.	S. Devika	CSE	S. Devika
21.	M. Sathya Vabassarana	CSE	M. Sathya Vabassarana
22.	M. Sangetha	CSE	M. Sangetha
23.	G. Sangeetha Mariyasalam	CSE	G. Sangeetha Mariyasalam
24.	Jacob	CSE	Jacob
25.	Alcorina Abi. J	Mech	Alcorina Abi. J
26.	S. Nirmala	Mech	S. Nirmala
27.	G. Subendar	Mech	G. Subendar
28.	VIGNESH. P	MECH	VIGNESH. P
29.	M. Perumal	Mech	M. Perumal
30.	Manoj Kumar	Mech	Manoj Kumar
31.	M. Rajalakshmi	Mech	M. Rajalakshmi
32.	udhayakumar. L	mech	udhayakumar. L
33.	N. Durgaimuthu	mech	N. Durgaimuthu
34.	N. Saranya.	Mech	N. Saranya.





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Photo:



Fig 1: Pledge by EEE First year Students

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

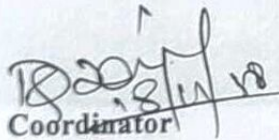
## Report:

The student orientation program and awareness on Code of Conduct of TEC is organized for the newly joined I year Students by Discipline Committee on 20<sup>th</sup> November 2018 in CSE Seminar Hall. There were 95 newly joined students who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for students of the institution. He enthusiastically welcomed the entire newly joined I year students to the family of TEC.

The second session was conducted by Co-ordinator of Discipline Committee who briefed the participants regarding the actions taken for misconduct of Discipline and the various incentive schemes. He motivated the newly joined I year students to maintain the decorum.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
Coordinator



  
Principal

PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE

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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



S.NO.	NAME OF THE FACULTY	CATEGORY
1.	MR. D. DAVID ARJUN	COORDINATOR
2.	MR. P. SHAMMUGA PRIYAN	ACTIVE MEMBER
3.	MR. E. SUBRAMANIAN	MEMBER
4.	MR. A. VIJAYAKANTH	MEMBER

**DISCIPLINE COMMITTEE MEETINGS  
[ACADEMIC YEAR 2017-18]**







**CIRCULAR**

**CONSTITUTION OF COMMITTEE MEMBERS – DISCIPLINE COMMITTEE**  
**(2017-2018)**

**Date: 27.06.2017**

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2017 – 2018.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. S. MUNEESWARAN, PHYSICAL DIRECTOR	MEMBER
8.	Ms. AATHIRA S NAYAR IV//ECE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet on as and when required basis or twice in a year.



**Principal**

**PRINCIPAL**

**THAMIRABHARANI ENGINEERING COLLEGE**

Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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Circulated to All Committee Members.

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**PRINCIPAL**  
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Thatchanallur, Tirunelveli - 627 358.



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**CIRCULAR**

27.06.2017

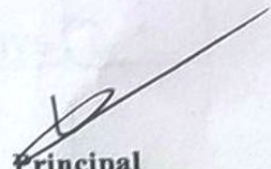
This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 30.06.2017 at 10.30 a.m..

**Agenda:**

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues


  
Coordinator



  
Principal  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

Circulated to all Departments HoDs and Committee members

66

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



**MINUTES OF DISCIPLINE COMMITTEE (2017-2018)**

Chaired by: PRINCIPAL

Date: 30.06.2017

Venue: CSE LAB

**Members present:**

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	E. Subramanian
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER	
8.	Ms. AATHIRA S NAYAR IV//ECE	STUDENT REPRESENTATIVE	

**Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Chair person appreciated the members of Discipline Committee for conducting two awareness programmes in Academic Year 2017-18 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct. It was noted that no disciplinary action was taken against any student/ staff in the Odd Semester 2017-18
- He appreciated all the faculty members who involve themselves in break duty schedule in department level and maintaining decorum.
- It was ordered to maintain discipline on the college grounds as well as during functions and break times by Physical Director.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.

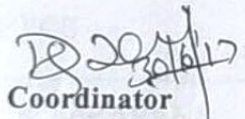


# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator





Principal

**PRINCIPAL**

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# THAMIRABHARANI ENGINEERING COLLEGE

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## BREAK DUTY SCHEDULE - DISCIPLINE MONITORING

(2017-2018)

CIRCULAR

30.06.2017

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.No.	Name of the faculty	Place	Time
1.	Mr. D. G. DAVID, AP/CSE	CSE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
2.	Mr. P. SHANMUGA PRIYAN, AP/CIVIL	CIVIL	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
3.	Mr. E. SUBRAMANIAN, AP/EEE	EEE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
4.	Mr. A. NIYAS AHAMED, AP/ECE	ECE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MECH	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
6.	Dr. R. RAJAKUMARI, HoD/ S&H	S&H	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	CANTEEN AND COMMON PLACES	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.

*[Signature]*  
30/6/17  
Coordinator



*[Signature]*  
Principal  
PRINCIPAL

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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

*[Signature]*  
PRINCIPAL  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



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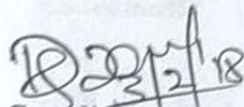
## CIRCULAR

03.02.2018


This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 11.02.2018 at 10.30 a.m..

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
3/2/18  
Coordinator



  
Principal  
**PRINCIPAL**  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

Circulated to all Departments HoDs and Committee members

70

  
**PRINCIPAL**  
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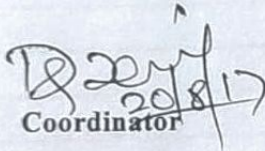
## CIRCULAR

20.08.2017

This is to inform that, the newly joined faculty and staff members are asked to attend the session on "CODE OF CONDUCT FOR NEWLY JOINED STAFF" regarding the Code of Conduct for faculty and Staff members on 22.08.2017 at 3.00 p.m. in CSE Seminar Hall.

### Agenda:

- Standards of Conduct for College Teachers
- Discipline codes for Staff
- Any other issues

  
Coordinator



  
Principal  
PRINCIPAL

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Circulated to all newly joined staff

  
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**Photo**



**Figure 1: Code of conduct for staffs**

*anes*

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Report:

The faculty orientation program and awareness on Code of Conduct of TEC is organized for the newly joined faculty by Discipline Committee on 22<sup>nd</sup> August 2017 in CSE Seminar Hall. There were 9 newly joined faculties who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for employees of the institution. He enthusiastically welcomed the entire newly joined faculty to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the policies of TEC and the various incentive schemes. He motivated the newly joined faculties to take the benefit of these policies.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

DG 2017  
Coordinator 21/8/17



Principal  
PRINCIPAL

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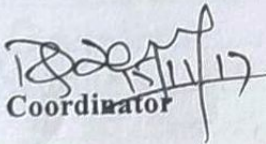
**CIRCULAR**

**15.11.2017**

This is to inform that, the newly joined students are asked to attend the session on "PROFESSIONAL CODE OF CONDUCT FOR FIRST YEAR STUDENTS" regarding the Code of Conduct for Students on 18.11.2017 from 3.00 p.m. in CSE Seminar Hall.

**Agenda:**

- Discipline codes for Students
- Discipline Maintenance

  
Coordinator



  
Principal  
PRINCIPAL

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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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Circulated to all I Year students

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2017-2018

S.No	Name of the Student	Department	Signature
1.	P. Anitha	CSE	P. Anitha
2.	M. chellakili	CSE	M.C.
3.	R. Ellakkiya priya	CSE	R. Ellakkiya
4.	R. Kowsalya	CSE	R. Kowsalya
5.	C. Poonkani	CSE	C. Poonkani
6.	Muthukumar . P	CSE	M.P.
7.	M. Saranya	CSE	M. Saranya
8.	S. Sumi	CSE	S. Sumi
9.	Agilaveni. S	CSE	Agilaveni
10.	Sowmya . V	CSE	VS
11.	M. Jeyapriya	CSE	M. Jeyapriya
12.	Vijaya chandrika	CSE	Vijaya
13.	T. Arputha	CSE	Arputha
14.	Gayathri	CSE	Gayathri
15.	A. Priyanka	CSE	Priyanka
16.	M. Surya Muthukumar	CSE	M. Surya
17.	M. Rajkutti	ESE	M. Rajkutti
18.	S. Selva kumar	CSE	S. Selva
19.	K. Esakki muthu	MECH	K. Esakki muthu
20.	T. Nainar	MOCH	T. Nainar
21.	P. Magandharan	Mech	P.M.
22.	K. Esakki Pandi	Mech	K.E.
23.	L. karthick	Mech	L. karthick
24.	M. Saravanan	Mech	M. Saravanan
25.	P. Subash Lakshmanan	mech	Subash P
26.	K. Divesh Raj	mech	Divesh K
27.	M. Ayyappan	Mech	M. Ayyappan
28.	K. Esakimuthu	Mech	M. Esakimuthu
29.	Gr. Karthick	Mech	Gr. Karthick
30.	R. Madhan kumar	Mech	R. Madhan kumar
31.	P. Mark William	Mech	P. Mark William
32.	V. Prashant	Mech	V. Prashant
33.	S. Utchimakali	Mech	S. Utchimakali
34.	P. Aravind	mech	P. Aravind





# THAMIRABHARANI ENGINEERING COLLEGE

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Chathirampudukulam, Chidambaranagar - Vepemkulam Road  
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Photo:



Fig 1: Pledge by ECE first year students

*Principals*  
PRINCIPAL

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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

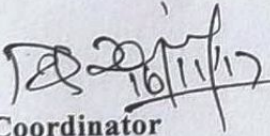
## Report:

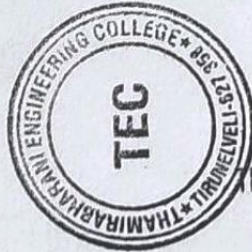
The student orientation program and awareness on Code of Conduct of TEC is organized for the newly joined I year Students by Discipline Committee on 18<sup>th</sup> November 2017 in CSE Seminar Hall. There were 95 newly joined students who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for students of the institution. He enthusiastically welcomed the entire newly joined I year students to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the actions taken for misconduct of Discipline and the various incentive schemes. He motivated the newly joined I year students to maintain the decorum.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
Coordinator



  
Principal  
PRINCIPAL

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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



**DISCIPLINE COMMITTEE MEETINGS  
[ACADEMIC YEAR 2016-17]**





# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## CIRCULAR

### CONSTITUTION OF COMMITTEE MEMBERS - DISCIPLINE COMMITTEE

(2016-2017)

Date: 11.08.2016

The following faculty members and student are deputed as members of Discipline Committee for the academic year 2016 - 2017.

S.NO.	NAME OF THE FACULTY	CATEGORY
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER
8.	Mr. M.RAJA PANDIAN, IV/ECE	STUDENT REPRESENTATIVE

The Committee shall monitor and investigate the matters leading to violation of code of conduct by staff and students as and when noticed and initiate appropriate disciplinary action.

The Committee shall meet on as and when required basis or twice in a year.



Principal  
PRINCIPAL

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Circulated to All Committee Members.

81

  
PRINCIPAL  
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## CIRCULAR

11.08.2016

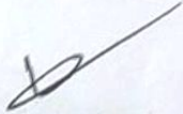
This is inform to all the member of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 16.08.2016 at 10.30 a.m.

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator



  
Principal

~~PRINCIPAL~~  
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Circulated to all Departments HoDs and Committee members

82

  
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**MINUTES OF DISCIPLINE COMMITTEE (2016-2017)**

Chaired by: Principal

Date: 16.08.2016

Venue: CSE LAB

**Members present:**

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. M. RAJA PANDIAN, IV/ECE	STUDENT REPRESENTATIVE	

**Points Discussed:**

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Committee has decided to conduct two awareness programmes in Academic Year 2017-18 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct.
- To ensure discipline, each department was to establish a break duty schedule in department level. After a long discussion, the following faculty members are deputed as incharge for break duty schedule

CSE Block – Mr. D. G. DAVID, AP/ CSE

ECE Block – Mr. A. NIYAS AHAMED, AP/ ECE

EEE Block – Mr. E. SUBRAMANIAN, AP/EEE

CIVIL Block- Mr. P.SHANMUGA PRIYAN, AP/CIVIL

MECH Block- Mr. R. SARAVANA KUMAR, AP/MECH

- It was ordered to maintain discipline on the college grounds by Physical Director.

PRINCIPAL

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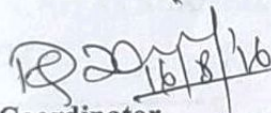


# THAMIRABHARANI ENGINEERING COLLEGE

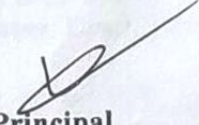
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- Discipline during the club days and activity events.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.
- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- All the students should maintain complete silence in the library.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal  
PRINCIPAL  
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# THAMIRABHARANI ENGINEERING COLLEGE

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## BREAK DUTY SCHEDULE - DISCIPLINE MONITORING

(2016-2017)

**CIRCULAR**

16.08.2016

This is to inform that, the following faculty members are asked to create a department level schedule to ensure the rules and regulations for students on all working days in order to maintain the discipline in our college campus and your kind co-operation is solicited.

S.No.	Name of the faculty	Place	Time
1.	Mr. D. G. DAVID, AP/ CSE	CSE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
2.	Mr. P.SHANMUGA PRIYAN, AP/CIVIL	CIVIL	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
3.	Mr. E. SUBRAMANIAN, AP/EEE	EEE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
4.	Mr. A. NIYAS AHAMED, AP/ ECE	ECE	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MECH	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
6.	Dr. R. RAJAKUMARI, HoD/ S&H	S&H	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	CANTEEN AND COMMON PLACES	9.00 a.m. to 9.15 a.m., Break Times, Lunch Time and 3.35 p.m. to 4.00 p.m.

*B. S. S. S.*  
16/8/16  
Coordinator



*[Signature]*  
Principal

PRINCIPAL

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Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

*[Signature]*  
PRINCIPAL

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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



# THAMIRABHARANI ENGINEERING COLLEGE

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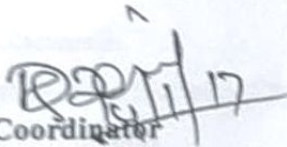
## CIRCULAR

14.01.2017

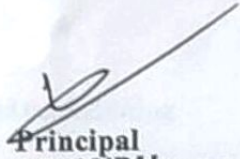
This is inform to all the members of Discipline Committee are hereby informed to attend the meeting in CSE LAB on 16.01.2017 at 10.30 a.m.

### Agenda:

- Review of previous meeting
- Review on code of conduct for students, teachers, administrators and staff
- Conducting Awareness Program on Code of Conduct
- Discipline codes for Students
- Any other issues

  
Coordinator



  
Principal  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

Circulated to all Departments HoDs and Committee members

  
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Chidambaranagar - Vepemkulam Road,  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## MINUTES OF DISCIPLINE COMMITTEE (2016-2017)

Chaired by: PRINCIPAL

Date: 16.01.2017

Venue: CSE LAB

### Members present:

S.NO.	NAME OF THE FACULTY	CATEGORY	SIGN
1.	Mr. D. G. DAVID, AP/ CSE	COORDINATOR	
2.	Dr. P. SHANMUGA PRIYAN, AP/CIVIL	MEMBER	
3.	Mr. E. SUBRAMANIAN, AP/EEE	MEMBER	
4.	Mr. A. NIYAS AHAMED, AP/ ECE	MEMBER	
5.	Mr. R. SARAVANA KUMAR, AP/MECH	MEMBER	
6.	Dr. R. RAJAKUMARI, HoD/ S&H	MEMBER	
7.	Mr. S. MUNESWARAN, PHYSICAL DIRECTOR	MEMBER	
8.	Mr. M. RAJA PANDIAN, IV/ECE	STUDENT REPRESENTATIVE	

### Points Discussed:

Chairperson of the Discipline Committee welcomed all the members of committee and the following points were discussed.

- The Chair person appreciated the members of Discipline Committee for conducting two awareness programmes in Academic Year 2016-17 to all employees of TEC especially on the code of conduct.
- Discussion on disciplinary action to be taken on students on the misconduct. It was noted that no disciplinary action was taken against any student/ staff in the Odd Semester 2016-17
- He appreciated all the faculty members who involve themselves in break duty schedule in department level and maintaining decorum.
- It was ordered to maintain discipline on the college grounds as well as during functions and break times by Physical Director.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the disciplinary Committee Members.

PRINCIPAL

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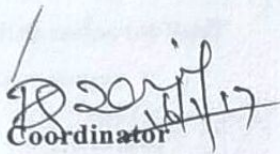


# THAMIRABHARANI ENGINEERING COLLEGE

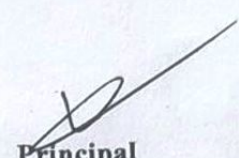
Thatchanallur, Tirunelveli - 627 358.


- In case of any misbehavior or violation of the college rules, the ID cards of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- Proper discipline and decorum should be maintained in the college canteen and also in common room during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.

The meeting came to the conclusion with the thanks extended by Chairperson.

  
Coordinator



  
Principal  
PRINCIPAL  
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## CIRCULAR

18.08.2016

This is to inform that, the newly joined faculty and staff members are asked to attend the session on "CODE OF CONDUCT FOR NEWLY JOINED STAFF" regarding the Code of Conduct for faculty and Staff members on 25.08.2016 at 3.00 p.m. in CSE Seminar Hall.

### Agenda:

- Standards of Conduct for College Teachers
- Discipline codes for Staff
- Any other issues

  
18/8/16  
Coordinator



  
Principal

PRINCIPAL

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Circulated to all newly joined staff

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STAFFS

Academic Year: 2016-2017

S.No	Name of the Staff	Department	Signature
1.	N. Ragavendran	CSE	N. Ragavendran
2.	A. Kanagalakshmi	ECE	A. Kanagalakshmi
3.	T. A. Ananth	ECE	T. A. Ananth
4.	V. Arunachalam	ECE	V. Arunachalam
5.	V. Bharathi	ECE	V. Bharathi
6.	P. Arumugam	Mech	P. Arumugam
7.	S. AshokRaj	Mech	S. AshokRaj
8.	S. Sethuramalingam	Mech	S. Sethuramalingam
9.	J. Thomas Paul Dinakaran	Mech	J. Thomas Paul Dinakaran
10.	K. Kalaivendan	Civil	K. Kalaivendan
11.	J.S. Jebastin Daniel	Civil	J.S. Jebastin Daniel
12.	P. SenthilKumar	Civil	P. SenthilKumar
13.	P. ShanmugaPriyan	Civil	P. ShanmugaPriyan
14.	P. Dhanalakshmi	Civil	P. Dhanalakshmi
15.	I. Ranjanan Indhumathi	Civil	I. Ranjanan Indhumathi
16.	Thilaga	S&H	Thilaga
17.	P. Kanagavalli	S&H	P. Kanagavalli
18.	Grace Thenmozhi	Civil	Grace Thenmozhi
19.	T. Muthulakshmi	S&H	T. Muthulakshmi
20.	Sathya Sari Baba	S&H	Sathya Sari Baba
21.	M. Rajasekar	CSE	M. Rajasekar
22.	R. Rajakumari	S&H	R. Rajakumari
23.	E. Subramanian	EEE	E. Subramanian
24.	M. T. Ravi	EEE	M. T. Ravi
25.	K. Saravanan	EEE	K. Saravanan
26.	M. Syed Ahamed	EEE	M. Syed Ahamed
27.	G. Shiny	EEE	G. Shiny

PRINCIPAL

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Photo



Figure 1: Code of conduct for staffs

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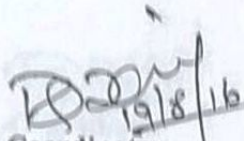
## Report:

The faculty orientation program and awareness on Code of Conduct of TEC is organized for the newly joined faculty by Discipline Committee on 25<sup>th</sup> August 2016 in CSE Seminar Hall. There were 27 newly joined faculties who attended the program.

The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for employees of the institution. He enthusiastically welcomed the entire newly joined faculty to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the policies of TEC and the various incentive schemes. He motivated the newly joined faculties to take the benefit of these policies.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
19/8/16  
Coordinator



  
Principal  
PRINCIPAL

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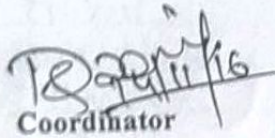
**CIRCULAR**

**14.11.2016**

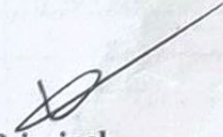
This is to inform that, the newly joined students are asked to attend the session on "PROFESSIONAL CODE OF CONDUCT FOR FIRST YEAR STUDENTS" regarding the Code of Conduct for Students on 16.11.2016 from 3.00 pm in CSE Seminar Hall.

**Agenda:**

- Discipline codes for Students
- Discipline Maintenance

  
Coordinator



  
Principal  
PRINCIPAL

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Circulated to all I Year students

93

  
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# THAMIRABHARANI ENGINEERING COLLEGE

Thatchanallur, Tirunelveli - 627 358.

## Attendance

### CODE OF CONDUCT FOR STUDENTS

Academic Year: 2016-2017

S.No	Name of the Student	Department	Signature
1.	M. Abinaya	CSE	M. Abb
2.	S. Growsalya	CSE	S. Growsalya
3.	S. Kanchana	CSE	S. Kanchana
4.	P. Kasthuri	CSE	P. Kasthuri
5.	S. Manoja	CSE	S. Manoja
6.	C. Poonkani	CSE	C. Poonkani
7.	P. Umadevi	CSE	P. Umadevi
8.	S. Kalaiselvi	CSE	S. Kalaiselvi
9.	T. Lakshmi	CSE	T. Lakshmi
10.	S. Elakkiya	CSE	S. Elakkiya
11.	L. Sangeetha	CSE	L. Sangeetha
12.	J. Vijay	CSE	J. Vijay
13.	M. Viji	CSE	M. Viji
14.	S. Karithiga	CSE	S. K.
15.	T. Kamachi	EEF	T. Kamachi
16.	R. RajaPandi	EEE	R.R
17.	M. Anudhan	mech	Anudhan.M
18.	S. DAVID RAJA	Mech	David.S
19.	Kakuppasamy.P	MECH	Kakuppasamy.P
20.	J.P. Jabin	MECH	J.P. Jabin
21.	M. Mahapajan	mech	Mahapajan
22.	G. Mugesh Manikandan	Mech	Mugesh Manikandan
23.	J. Prince	MECH	J. Prince
24.	E. Sethupathi Raja	mech	E. Sethupathi Raja
25.	K. Sivalingam	Mech	K. Sivalingam
26.	N. Anur Kumari	Mech	N. Anur Kumari
27.	M. ESAKIPANDI	MECH	M. Esaki Pandi
28.	C. Karthick	Mech	Karthick
29.	A. Mahesh	Mech	A. Mahesh
30.	S. Muthukumaran	mech	S. Muthukumaran
31.	J. Renier	Mech	J. Renier
32.	K. Sivasurya	mech	K. Sivasurya
33.	S. DEVA	EEE	S. Deva
34.	R. Senthurapandi	EEE	R. Senthurapandi

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Chidambarnagar-Vepankulam Road,  
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# THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Chathirampudukulam, Chidambaranagar - Vepemkulam Road  
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Photo:

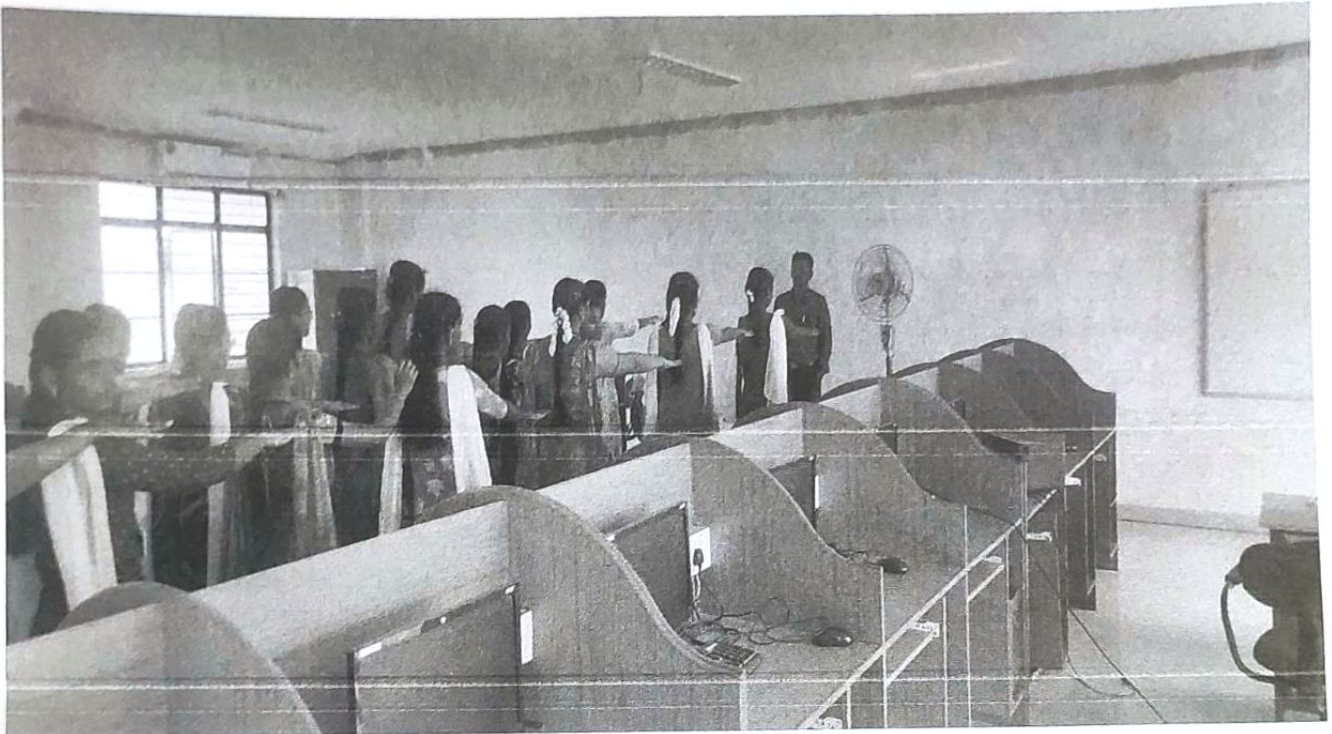


Fig 1: Pledge by CSE First year Students

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# THAMIRABHARANI ENGINEERING COLLEGE

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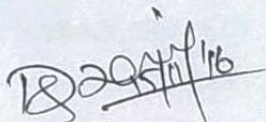
## Report:

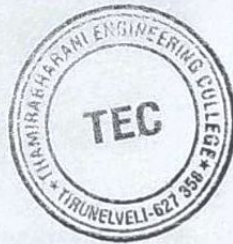
The student orientation program and awareness on Code of Conduct of TEC is organized for the newly joined I year Students by Discipline Committee on 16<sup>th</sup> November 2016 in CSE Seminar Hall. There were 200 newly joined students who attended the program.

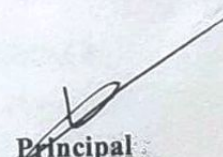
The first session was conducted by the Principal who briefed the participants about the policies and code of conduct for students of the institution. He enthusiastically welcomed the entire newly joined I year students to the family of TEC.

The second session was conducted by Coordinator of Discipline Committee who briefed the participants regarding the actions taken for misconduct of Discipline and the various incentive schemes. He motivated the newly joined I year students to maintain the decorum.

Vote of Thanks delivered by the Mr. D. G. DAVID, Assistant professor of department of Computer Science and Engineering.

  
Coordinator



  
Principal  
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