



**IQAC Cell**

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**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.


**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2016-17

Sl. No	Composition	Category	Member Name
1.	Chair Person	Head of the Institution	Dr. K. Asan Mohideen
2.	Teachers to represent all level (Three to Eight)	HoD	Mrs. R. S. Bini, AP/ECE
		Assistant Professor	Mrs. M. Saravana Selvi, AP/ECE
		Assistant Professor	Mr. S. Sundararaj, AP/EEE
3.	One Member from the Management	Secretary	Mr. Senthil Kumar Palraj
4.	One member from other Institution	Academic Expert	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur
5.	Few Senior Administrative officers	Exam cell incharge	Mr. D. G. David, AP/CSE
		Training & Placement Officer	Mr. A. L. Karthikeyan, AP/Mech
		Librarian	Mr. S. Alagarsamy, Librarian
		Administrative Officer	Mr. N. Mariappan
6.	One nominee from local society, Students and Alumni	Nominee from local society	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli
		Final Year Student	Ms. S. Divya, CSE
		Second Year Student	Mr. B. Samuel Ranjith Kumar, MECH
		Nominee from Alumni	Ms. M.Sivasakthi, CSE (2011-2015)
7.	One Nominee from Employers/Industrialists /Stakeholders	Nominee from Industrialist	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.
		Nominee from Stakeholders-Parents	Mr. R. Ganesan
8.	Co-ordinator / Director of IQAC	IQAC Co-ordinator	Mrs. A. Anna Lakshmi, AP/CSE

  
**CHAIR PERSON/ IQAC**

[Principal]

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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**THAMIRABHARANI ENGINEERING COLLEGE**  
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**CIRCULAR**

Date: 08.08.2016

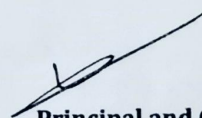
The first meeting of the Internal Quality Assurance Cell will be held on 16.8.2016 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda**

1. Welcome by the Chairman.
2. Introduction of the members of IQAC by the Chairman
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) in the academic year 2015-16
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the last academic year.
5. To submit and approve the Vision, Mission, POS, PSOs and PEOs of the Departments
6. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
7. To approve the staff left the institution in the academic year 2015-16.
8. To approve the appointment of Teaching and Non-teaching staff members in the month of June 2016.

  
**PRINCIPAL**  
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9. To submit and ratify the audited statement for the financial year 2015-16.
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 04.04.2016.
11. To submit the result of the Anna University Examination held at May -June 2016.
12. To submit and review the procedure adopted for the E - Governance and its impact.
13. To submit and discuss the placement for the last academic year 2015-16 and its improvement.
14. To submit and discuss the Staff Development program attended by the staff in the last academic year (2015-16) and its improvement.
15. To submit and analysis the CO, PO, and PEOs attainment and further action to be initiated.
16. To submit and analysis the MOUs signed by the various department in the last IQAC meeting and analysis the activities taking place as per the new and existing MOUs
17. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**[IQAC]**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE FIRST INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 16.08.2016 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. R. S. Bini, AP/ECE	HoD	
3.	Mrs. M. Saravana Selvi, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr. SACOE, Tiruchendur	Nominee from other institution	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar,	Nominee from local society	
12.	Ms. S. Divya, CSE	Final Year Student	
13.	Ms. J. Sumithra	Second Year Student	
14.	Ms. M. Sivasakthi, CSE (2011- 2015)	Nominee from Alumni	

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15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	<i>G. M.</i>
16.	Mr. S. Balakrishanan	Nominee from Stakeholders-Parents	<i>Balakrishnan</i>
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	<i>A. Anna Lakshmi</i>

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**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaram - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 358.

# Minutes of Meeting:

Points Discussed	Resolution
1. Welcome by the Chairman	Chairman of IQAC welcomed all the members and requested the members to give their valuable suggestions in order to bring the college as Centre of Excellence
2. Introduction of the members of IQAC by the Chairman	Chairman of IQAC introduced all the members
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) in the academic year 2015-16	Annual report of the academic year 2015-16 submitted by the Principal. Members requested the Principal to conduct Communication skill, Life skill programs for the students in order to excel in their profession. Students have to be motivated to do internships.
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the last academic year.	Certificate course has been planned for all departments with a view to improve the knowledge of the students apart from curriculum. The following courses has been planned to conduct in the current academic year: CIVIL- TECCE002 Geo-Environmental Engineering CSE- TECCS001 System Software ECE- TECEC001 Introduction to Laser Technology MECH- TECME001 Introduction to Heat Source Model. S&H- TECSH001 Basic Photography Advanced Learner's course has been planned to train the top performers based on the industry requirements. The members have read and approved the same and requested that Innovative teaching methods should be adopted in order to improve the learning process.
5. To submit and approve the Vision, Mission of the College and Vision, Mission POS, PSOs and PEOs of all the Departments	Read and approved. The members requested the Principal that the college follows Anna University syllabus and necessary steps to be taken in order to achieve the Vision and Mission of the College
6. To read and ratify the letter received from AICTE, Anna University, Department of Higher	Read and ratified

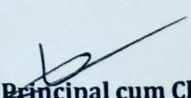
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
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Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	
7.To approve the staff left the institution in the academic year 2015-16.	The relieved staff duties and responsibilities has been identified and assign to department staffs till the completion of recruitment process. Read and ratified.
8. To approve the appointment of Teaching and Non-teaching staff members in the commencement of the academic year 2016-17	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 14 (Teaching) 2. Associate Professor- 1 (Teaching) 3. Lab Assltant- 3 (Non-Teaching) 4. Librarian- 1 (Non-Teaching) Read and approved. The members requested to maintain the staff student ratio as per the norms of AICTE and Anna University.
9. To submit and ratify the audited statement for the financial year 2015-16.	Read and ratified.
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 04.04.2016	Based on the recommendations of Feedback Review Committee, the following suggestions has been made: Student: Requested for more on-campus placement opportunities. Faculty: Curriculum need to be revised based on the industry requirements. Alumni: Students need to be trained on core skills to be specialized in major areas. Employer: Industry persons have to be invited to conduct seminars, workshops etc to increase the exposure of students. Read and ratified. The members requested the Principal to collect feedback from parents also in order to find whether the facility available in the college fulfil their requirements.
11. To submit the result of the Anna University Examination held at May-June 2016.	The overall Pass percentage for May/June 2016 is 62.3%. Read and ratified. The members requested to the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester.
12. To submit and review the procedure adopted for the E – Governance and its impact.	E Governance policy of the college approved by the IQAC.

  
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13. To submit and discuss the placement for the last academic year 2015-16 and its improvement.	<p>20 companies have visited the campus. 72 students have been identified as eligible and placed in above concerns. The department wise details are as follows:</p> <p>CIVIL: Out of 11 students, 8 of them placed.  CSE: Out of 11 students, 11 of them placed.  ECE: Out of 20 students, 11 of them placed.  EEE: Out of 12 students, 12 of them placed.  MECH: Out of 18 students, 18 of them placed.</p> <p>The overall Placement for academic year 2015-16 is 83.3%. Placement training program to improve the soft skills and communication has been planned for 2016-17.</p> <p>The members appreciated and approved the steps taken by the college.</p>
15. To submit and discuss the club initiation and conduct club based programs.	<p>It has been decided to initiate the following clubs to improve the student's skill and knowledge:</p> <ol style="list-style-type: none"> <li>1. Fine Arts Club- Mr. V. Arunachalam, AP/ECE</li> <li>2. Rotaract Club- Mr. A. Niyas Ahamed AP/ECE</li> <li>3. Fit India Club- Mr. V. Arunachalam, AP/ECE.</li> </ol> <p>The members have appreciated and requested the Principal to initiate more clubs and to conduct more programs to increase the exposure for students.</p>
14. To submit and discuss the Staff Development program attended by the staff in the last academic year (2015-16) and its improvement.	<p>20 Staff Development Program has been organized by internal persons. It has been decided to conduct 30 Staff Development Programs (5 Per Department). Among that, at least one program must be from external resource person. Read and ratified.</p>
15. To approve the institutional distinguished scheme and best practices.	<p>It has been decided to make TSS Scheme that gives equity and quality education for rural students as institution distinguished scheme. Activity based Learning has been identified as best practice that promotes outcome based education.</p>
16. To submit and analysis the CO, PO, and PEOs attainment	Read and noted
17. Any other points with the permission of the Chairman	Nil

  
**IQAC Coordinator**

  
**Principal cum Chairman**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramanagar - Vepemkulam Road,  
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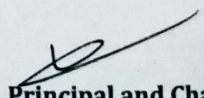
**CIRCULAR**

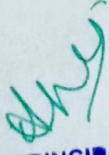
25.01.2017

The second meeting of the Internal Quality Assurance Cell will be held on 02.02.2017 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**AGENDA**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the first IQAC meeting. Also study the action taken and follow up action on the proceedings of the first IQAC meeting.
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the first IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the first IQAC meeting
7. To submit and approve the budget for the financial year 2017-18
8. To submit the result of the Anna University Examination held at November 2016.
9. To submit the admission process to be followed for the academic year 2017-18.
10. To submit the action taken report of the various committees which were held after 1<sup>st</sup> IQAC meeting.
11. To submit and ratify the strategic plan of the college for the next 5 academic years.
12. Any other points with the permission of the Chairman.

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
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Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE SECOND INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 02.02.2017 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. M. Saravana Selvi, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr. SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local Society	
12.	Ms. S. Divya, CSE	Final Year Student	
13.	Mr. B. Samuel Ranjith Kumar, MECH	Second Year Student	
14.	Ms. M. Sivasakthi, CSE (2011- 2015)	Nominee from Alumni	
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	

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16.	Mr. R. Ganesan	Nominee from Stakeholders-Parents	<i>R. Ganesan</i>
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	<i>A. Anna Lakshmi</i>

*[Signature]*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chakirampallukulam Village,  
 Chidambaranagar - Vepemkulam Road,  
 Thatchanallur, Tirunelveli - 627 356.

### Minutes of Meeting:

1. Welcome by the Chairman


The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the first IQAC meeting. Also study the action taken and follow up action on the proceedings of the first IQAC meeting


The following is the Action Taken Report on the decisions of the IQAC meeting and the actions taken

Plan of Action	Action taken
It was decided to conduct Communication skill , Life skill programs for the students in order to excel in their profession	As per the decision of IQAC, Communication skill programs are conducted for second year along with the curriculum and Life skill programs are conducted for first year. Besides that, 50% students of second, third and fourth year of all departments have gone to internships and completed successfully in winter vacation.
It was decided to adopt Innovative teaching methods to be adopted in order to improve the learning process.	Five different Innovative teaching methods are taught to the staff and all the staff are using at least one innovative teaching methods in the courses that they are handling
It was decided to follow Anna University syllabus and also necessary steps to be taken in order to achieve the Vision and Mission of the College	IQAC identified Core values depending on the Vision and Mission. To achieve Vision and Mission and core values, the co-curricular and extracurricular activities are accordingly planned and implemented
The members requested to maintain the staff student ratio as per the norms of AICTE and Anna University.	College always maintain the staff student ratio as per the norms of AICTE and Anna University
It was decided to collect feedback from parents also in order to find whether the facility available in the college fulfill their requirements.	Whenever the parents visit the college feedback were collected from parents and necessary action on the feedback were carried out and submitted to the Feedback review committee for its further action
The members requested the Principal to initiate more clubs and to conduct more programs to increase the exposure for students.	The following number of events has been conducted through the initiated clubs: 1. Fine Arts Club- 1 2. Roctract Club- 5 Additional club initiation is in progress. It has been planned to initiate in 2017-18.
The members requested the Principal to monitor and to take necessary steps to improve the result of the college from semester to semester	Principal and HODs of all the departments taking serious steps in order to improve the University result by regularly monitoring the Internal examination results and special classes has been conducted for slow learners.

After elaborate discussion, the first IQAC minutes is approved

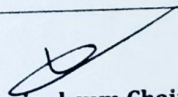
  
PRINCIPAL  
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Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the first IQAC meeting	Read by the Principal and approved
2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of December 2016.	<p>Certificate course has been planned for all departments with a view to improve the knowledge of the students apart from curriculum. The following courses has been planned to conduct in the current academic year:</p> <p>CIVIL- TECCE004 Urban Planning &amp; Development  CSE- TECCS002 Introduction to Python  ECE- TECEC002 Course on PCB Design  MECH- TECME001 Safety in Engineering Industry  S&amp;H- TECSH002 Managerial Skills Development</p> <p>Read and approved. It was suggested to conduct file audits to monitor the documentation process. The following were approved by the IQAC.</p> <p>Faculty files - 1 audit/ semester  Department files - 2 audit/ year  Stock verification for labs &amp; library - 1 audit/year</p>
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
4. To approve the staff left the institution after the first IQAC meeting	Read and ratified.
5. To approve the appointment of Teaching and Non-teaching staff members in the academic year 2016-17	<p>Based on the recommendations of staff selection committee, the following appointment for Teaching staff members has been made:</p> <p>1. Assistant Professor- 4 (Teaching)</p> <p>Read and approved.</p>
6. To submit and approve the budget for the financial year 2017-18	Read and ratified.

  
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7. To submit the result of the Anna University Examination held in November 2016.	The overall Pass percentage for Nov/Dec 2017 is 61%. The members requested to the Principal to monitor the mentoring process especially for slow learners. Read and ratified.
8. To submit the admission process to be followed the academic year 2017-18	The Principal informed that the trust has decided to increase the percentage of seats for TSS Scheme for the students hail from poor and downtrodden family. After elaborate discussion, the procedure decided was approved. It was planned to conduct Parent teacher Association (PTA).
9. To submit the action taken report of the various committees which were held after 1 <sup>st</sup> IQAC meeting.	Read and ratified. It was decided to conduct Carrier Guidance program for GATE coaching and awareness program about "How to appear/prepare for Civil Service Examination to our students"
10. Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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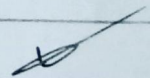



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**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

**Academic Year: 2017-18**

Sl. No	Composition	Category	Member Name
1.	Chairperson	Head of the Institution	Dr. K. Asan Mohideen
2.	Teachers to represent all level (Three to Eight)	HoD	Mrs. A. Kanagalakshmi, AP/ECE
		Assistant Professor	Mrs. R. S. Bini, AP/ECE
		Assistant Professor	Mr. S. Sundararaj, AP/EEE
3.	One Member from the Management	Secretary	Mr. Senthil Kumar Palraj
4.	One member from other Institution	Academic Expert	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur
5.	Few Senior Administrative officers	Exam cell incharge	Mr. D. G. David, AP/CSE
		Training & Placement Officer	Mr. A. L. Karthikeyan, AP/Mech
		Librarian	Mr. S. Alagarsamy, Librarian
		Administrative Officer	Mr. N. Mariappan
6.	One nominee from local society, Students and Alumni	Nominee from local society	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli
		Final Year Student	Mr. G. Sankara Raman, CSE
		Second Year Student	Ms. S. Murugalakshmi, ECE
		Nominee from Alumni	Ms. S. Divya (2017 Passed out)
7.	One Nominee from Employers/Industrialists /Stakeholders	Nominee from Industrialist	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.
		Nominee from Stakeholders-Parents	Mr. S. Balakrishnan
8.	Coordinator / Director of IQAC	IQAC Coordinator	Mrs. A. Anna Lakshmi, AP/CSE

  
**CHAIR PERSON/ IQAC**  
**[Principal]**

  
**PRINCIPAL**  
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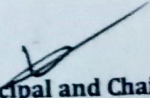
**CIRCULAR**

07.08.2017

The third meeting of the Internal Quality Assurance Cell will be held on **13.08.2017** at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the second IQAC meeting. Also study the action taken and follow up action on the proceedings of the second IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the second IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the second IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the first IQAC meeting
8. To submit and approve the academic calendar for 2017-18
9. To submit and ratify the audited statement for the financial year 2016-17
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 24.04.2017
11. To submit the result of the Anna University Examination held at May 2017.
12. To submit the action taken report of the various committees which were held after 2nd IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2016-17) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
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**PROCEEDINGS OF THE THIRD INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 13.08.2017 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Mr. G. Sankara Raman, CSE	Final Year Student	
13.	Ms. S. Murugalakshmi, ECE	Second Year Student	
14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	

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15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	G. M.
16.	Mr. R. Ganesan	Nominee from Stakeholders-Parents	Ganesan
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	A. Anna Lakshmi

  
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### Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the second IQAC meeting. Also study the action taken and follow up action on the proceedings of the Second IQAC meeting


The following is the Action Taken Report on the decisions of the Second IQAC meeting held on 02.02.2017

Plan of Action	Action taken
It was decided to have an academic audit by department heads at the end of the current semester	The HOD of particular department will be the auditor for another department. The audit report will be compiled and sent to Principal.
IQAC insisted to incorporate the outcome based educational system with proper course outcomes and program outcomes in the internal question papers with corresponding Blooms level	A workshop has been organized for all faculties for providing pattern of question papers along with CO PO and preparation of course materials for the benefit of students learning process
The members requested to the Principal to monitor the mentoring process especially for slow learners	Mentoring system has been monitored by the Head of the Department. Mentor forms for slow learners and the remedial actions has been reviewed.
It was planned to conduct Parent teacher Association (PTA) during the second week of July 2018	The parent teacher meeting was conducted through PTA and their feedback has been collected
It was decided to conduct Career Guidelines program for GATE coaching and awareness program about "How to appear/prepare for Civil Service Examination to our students	A career Guidelines program for GATE coaching is conducted on and on , an awareness program about "How to appear/prepare for Civil Service Examination" to our students has been conducted in our college

After elaborate discussion, the Second IQAC minutes was approved

  
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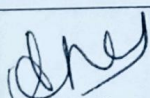
Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Second IQAC meeting	Read by the Principal and approved. It was decided to select the certificate courses based on the industry requirements and apart from curriculum for higher order semester students.
2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2017	Read and approved. The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE005 Climate Change & Its Impacts CSE- TECCS004 Introduction to Java ECE- TECEC001 Introduction to Laser Technology and TECEC003 ARM Processor EEE- TECEE001 Solar PV design MECH- TECME003 Tool and Die S&H- TECSH001 Basic Photography It was decided to set 2 question papers for internal assessment tests and staff need to submit to exam cell. To promote Activity based learning, questions have to be framed based on the bloom's level taxonomy.
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
4. To approve the staff left the institution after the Second IQAC meeting	Read and ratified.
5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the Second IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 4 (Teaching) 2. Lab Assistant- 3 (Non-Teaching) 3. Office- 2 (Non-Teaching). Read and approved
6. To submit and approve the academic calendar for 2017-18	Read and approved. It was insisted that, all organizers / conveners of various conference / seminar / workshop are required to submit an event report along with feedback collected from the participants to IQAC within two days after

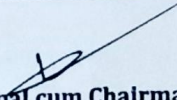
  
**PRINCIPAL**  
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	completion of respective event. In addition to that, the organizers have to stick to the schedule. In case of deviation, prior circular have to be issued and intimated to IQAC.
7. To submit and ratify the audited statement for the financial year 2016-17	Read and ratified.
8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 24.04.2017	It was decided to conduct more activities/programs through Entrepreneurship Development Cell to enhance entrepreneur skills of students.Read and approved.
9. To submit the result of the Anna University Examination held in May 2017	Read and ratified.
10. To submit and discuss the placement for the last academic year 2016-17 and its improvement.	<p>11 companies have visited the campus. 78 students have been identified as eligible and placed in above concerns. The department wise details are as follows:</p> <p>CIVIL: Out of 17 students, 15 of them placed.  CSE: Out of 16 students, 12 of them placed.  ECE: Out of 14 students, 11 of them placed.  EEE: Out of 12 students, 7 of them placed.  MECH: Out of 35 students, 33 of them placed.</p> <p>The overall placement for the academic year 2016-17 is 82.9%. Along with a Placement training programme to improve the soft skills and communication, industrial training planned for all three years for 2017-18.</p> <p>The members appreciated and approved the steps taken by the college.</p>
11. To submit and discuss the club initiation and conduct club based programs.	<p>It has been decided to initiate the following clubs to improve the student's skill and knowledge:</p> <ol style="list-style-type: none"> <li>1. Self-Development Club- Mr. E. Subramanian, AP/EEE</li> <li>2. Yuva Club- Mr. E. Perumal AP/ EEE</li> </ol> <p>The following number of events has been conducted through the initiated clubs:</p> <ol style="list-style-type: none"> <li>1. Fine Arts Club- 1</li> <li>2. Rotract Club- 6</li> <li>3. Fit India Club- 1</li> </ol> <p>The members have appreciated and approved the same.</p>

  
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12. To submit the action taken report of the various committees which were held after 2nd IQAC meeting	Read and ratified. It is suggested that the college web site need to be updated regularly
13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2016-17) and its improvement	25 Staff Development Programs has been conducted by all the departments. Each department has invited industry and academic expert from other institutions as resource persons that helps the staffs to equip themselves for training the students. Read and ratified.
14.Any other points with the permission of the Chairman	The committee suggested both faculty and students to enroll for NPTEL course and also decided to conduct an awareness program for the same.

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
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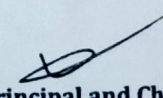
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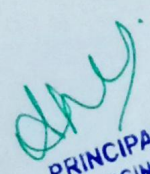
**20.01.2018**

The fourth meeting of the Internal Quality Assurance Cell will be held on 30.01.2018 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the third IQAC meeting. Also study the action taken and follow up action on the proceedings of the third IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the third IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2017.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the third IQAC meeting.
7. To submit and approve the budget for the financial year 2018-19.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.11.2017.
9. To submit the result of the Anna University Examination held at November 2017.
10. To submit the action taken report of the various committees which were held after 3rd IQAC meeting.
11. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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**PROCEEDINGS OF THE FOURTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING**  
**HELD ON 30.01.2018 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Mr. G. Sankara Raman, CSE	Final Year Student	
13.	Ms. S. Murugalakshmi, ECE	Second Year Student	
14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	

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16.	Mr. S. Balakrishanan	Nominee from Stakeholders- Parents	<i>Palakrishnan</i>
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	<i>ahy</i>

*ahy*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramnagar - Vepemkulam Road,  
 Thatchanallur, Tirunelveli - 627 353.

### Minutes of Meeting:

1. Welcome by the Chairman


The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the third IQAC meeting. Also study the action taken and follow up action on the proceedings of the Third IQAC meeting

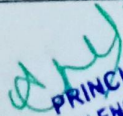
The following is the Action Taken Report on the decisions of the third IQAC meeting and the actions taken

Plan of Action	Action taken
It was decided to select the certificate courses based on the industry requirements and apart from curriculum for higher order semester students.	Certificate courses were conducted beyond the University curriculum and in current advanced technology and software. Staff were got trained before conducting this courses
It was decided to set 2 question papers for internal assessment tests and staff need to submit to exam cell. To promote Activity based learning, questions have to be framed based on the bloom's level taxonomy.	All the staff followed the guidelines given by IQAC and verified by respective HODs
It was insisted that, all organizers / conveners of various conference / seminar / workshop are required to submit an event report along with feedback collected from the participants to IQAC within two days after completion of respective event. In addition to that, the organizers have to stick to the schedule.	As per the guidelines given by IQAC all the coordinators submitted event report within two days.
It was decided to include more awareness program on Entrepreneurship Development.	Entrepreneurship Awareness camp - DST Funded has been organized for 3 days presided by Mr. Vairavaraj, Director, YRC.
It was also decided to conduct orientation program for the first year students.	For first year students, two weeks Induction orientation program is conducted every year
It is suggested that the college website need to be updated regularly	The college allocated additional duty for a faculty Mr. D. G. David, AP/CSE in Computer Science and Engineering to update regularly. Also advised all HODs and club in charges to update the data to him accordingly
IQAC coordinator requested all the heads of the departments that, whenever a student indulges in ragging / malpractice or anti-social activities need to be reported to IQAC immediately, so that disciplinary action can be initiated against the offender.	HODs and Mentors are advised to follow

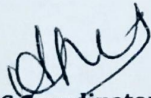
After elaborate discussion, the Third IQAC minutes is approved

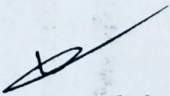
  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathiramanadukulam Village,  
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Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the third IQAC meeting	Read by the Principal and approved.
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2017	The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE003Industrial Structures ECE- TECEC002Course on PCB Designand TECEC004Multimedia and Animation MECH- TECME004Air Pollution and Control Engineering S&H- TECSH002Managerial Skills Development Read and approved.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
6.To approve the staff left the institution after the third IQAC meeting	Read and ratified.
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the third IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 5 (Teaching) 2. Lab Assistant- 1 (Non-Teaching) 3. Office- 2 (Non-Teaching). Read and approved
8.To submit and approve the budget for the financial year 2018-19	Read and ratified.
9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2017	Read and approved. It was decided to give case studies and tutorial problems for problematic

  
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	subjects to the students and it should be monitored by the HODs.
10. To submit the result of the Anna University Examination held in November 2017.	Read and ratified. It was decided to form a team with advanced learners and slow learners, so that the slow learners standard can be improved. Advance learners can recall by teaching the students. Project batch for final year can be constituted based on above.
11. To submit the admission process to be followed for the academic year 2018-19	Read and ratified.
12. To submit the action taken report of the various committees which were held after 3 <sup>rd</sup> IQAC meeting.	Read and ratified. It was decided to take stock verification yearly. It was also decided to maintain the furniture, equipments, building etc. properly and monitor it. It was decided to put MOUs with Industries for training the faculty and the students.
13. Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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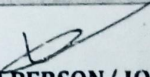


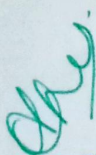
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**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2018-19

Sl. No	Composition	Category	Member Name
1.	Chair Person	Head of the Institution	Dr. K. Asan Mohideen
2.	Teachers to represent all level (Three to Eight)	HoD	Mrs. A. Kanagalakshmi, AP/ECE
		Assistant Professor	Mrs. R. S. Bini, AP/ECE
		Assistant Professor	Mr. S. Sundararaj, AP/EEE
3.	One Member from the Management	Secretary	Mr. Senthil Kumar Palraj
4.	One member from other Institution	Academic Expert	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur
5.	Few Senior Administrative officers	Exam cell incharge	Mr. D. G. David, AP/CSE
		Training & Placement Officer	Mr. A. L. Karthikeyan, AP/Mech
		Librarian	Mr. S. Alagarsamy, Librarian
		Administrative Officer	Mr. Mariappan
6.	One nominee from local society, Students and Alumni	Nominee from local society	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli
		Final Year Student	Ms. S. Nageshwari, CSE
		Second Year Student	Ms. M. Dhanalakshmi, ECE
		Nominee from Alumni	Ms. S. Divya (2017 Passed out)
7.	One Nominee from Employers/Industrialists /Stakeholders	Nominee from Industrialist	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.
		Nominee from Stakeholders-Parents	Mr. R. Velladurai
8.	Co-ordinator / Director of IQAC	IQAC Co-ordinator	Mrs. A. Anna Lakshmi, AP/CSE

  
**CHAIR PERSON/ IQAC**  
**[Principal]**

  
**PRINCIPAL**  
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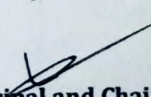
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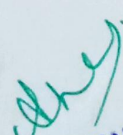
06.08.2018

The fifth meeting of the Internal Quality Assurance Cell will be held on **12.08.2018** at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the fourth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fourth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fourth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2018.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the fourth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fourth IQAC meeting
8. To submit and approve the academic calendar for 2018-19
9. To submit and ratify the audited statement for the financial year 2017-18
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2018.
12. To submit the action taken report of the various committees which were held after 4<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2017-18) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 353.



**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE FIFTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 12.08.2018 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Ms. S. Nageshwari, CSE	Final Year Student	
13.	Ms. M. Dhanalakshmi, ECE	Second Year Student	

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Tirunelveli - 627 358.

14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	<i>Divya</i>
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	<i>G. Manikandan</i>
16.	Mr. R. Velladurai	Nominee from Stakeholders-Parents	<i>R. Velladurai</i>
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	<i>A. Anna Lakshmi</i>

*A. Anna Lakshmi*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramagar - Vepemkulam Road,  
 Thalchanallur, Tirunelveli - 627 358.

### Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the fourth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fourth IQAC meeting

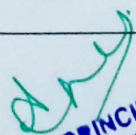
The following is the Action Taken Report on the decisions of the fourth IQAC meeting.

Plan of Action	Action taken
It was decided to give case studies and tutorial problems for problematic subjects to the students and it should be monitored by the HODs.	The Head of the Department monitored the process and report has been submitted to them by the concern faculty.
It was decided to form a team with advanced learners and slow learners, so that the slow learners standard can be improved. Advance learners can recall by teaching the students. Project batch for final year can be constituted based on above.	All years of students has been constituted as the combination of advanced and slow learner and the academic performance of slow learner has been improved.
It was decided to take stock verification yearly. It was also decided to maintain the furniture, equipments, building etc. properly and monitor it.	Stock verification has been added part of the audit done by the Head of the Departments and Principal. Complaint register has been maintained for any grievances regarding non-consumables.
It was decided to put MOUs with Industries for training the faculty and the students.	MoU has been signed with industries in the view to increase the internship and placement opportunities for students.

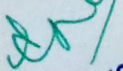
After elaborate discussion, the Fourth IQAC minutes was approved

  
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**THAMIRABHARANI ENGINEERING COLLEGE**  
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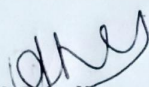
Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting	Read by the Principal and approved. It was decided to conduct a National Level Technical Symposium for Department of Civil Engineering.
2. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2018	The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE006 Advanced Concrete Technology CSE- TECCS005 Web Programming ECE- TECEC001 Introduction to Laser Technology, TECEC003 ARM Processor and TECEC005 Nano Technology EEE- TECEE002 Introduction to smart grid MECH- TECME005 Disaster Management S&H- TECSH001 Basic Photography Read and approved.
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
4. To approve the staff left the institution after the fourth IQAC meeting	Read and ratified.
5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fourth IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 18 (Teaching) 2. Lab Assistant- 4 (Non-Teaching) Read and approved
6. To submit and approve the academic calendar for 2018-19	Read and approved. It was insisted that, all department heads to conduct CCMs as per the schedule. The follow-up action has to be reflected in FRC and intimated to IQAC.
7. To submit and ratify the audited statement for the financial year 2017-18	Read and ratified.

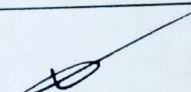
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Thambaranagar - Vepemkulam Road,  
 Inallur, Tirunelveli - 627 358.

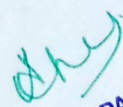
8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018	It was decided to conduct more activities/programs through clubs for students and technical skills to be enhanced.Read and approved.
9. To submit the result of the Anna University Examination held in May 2018	Read and ratified.
10. To submit and discuss the placement for the last academic year 2017-18 and its improvement.	12 companies have visited the campus. 78 students have been identified as eligible and placed in above concerns. The department wise details are as follows: CIVIL: Out of 16 students, 5 of them placed. CSE: Out of 16 students, 16 of them placed. ECE: Out of 15 students, 5 of them placed. EEE: Out of 14 students, 10 of them placed. MECH: Out of 17 students, 17 of them placed. The overall placement for the academic year 2017-18 is 68%. The members have requested the Principal to improve the placement opportunity and create more entrepreneurship opportunities for the students.
11. To submit and discuss the club initiation and conduct club based programs.	It has been decided to initiate the following clubs to improve the student's skill and knowledge: 1. Safety Club- Mr. R. Saravana Kumar AP/MECH The following number of events has been conducted through the initiated clubs: 1. Fine Arts Club- 1 2. Roctract Club- 11 3. Fit India Club- 1 4. Yuva Club- 1 5. Self-Development Club- 1 The members have appreciated and approved the same.
12. To submit the action taken report of the various committees which were held after 4th IQAC meeting	Read and ratified.
13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2017-18) and its improvement	Read and ratified. It was insisted to conduct seminars/workshops based on the courses in

  
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	curriculum for faculty by external resource persons to excel in their areas.
14.Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampulakulam Village,  
Chidambaramagar - Vopemkulam Road.  
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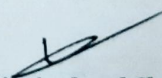
**CIRCULAR**


**20.01.2019**

The sixth meeting of the Internal Quality Assurance Cell will be held on 01.02.2019 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the fifth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fifth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fifth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the fifth IQAC meeting.
7. To submit and approve the budget for the financial year 2019-20.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2018.
9. To submit the result of the Anna University Examination held at November 2018.
10. To submit the action taken report of the various committees which were held after 5<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
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**PROCEEDINGS OF THE SIXTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 01.02.2019 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Ms. S. Nageshwari, CSE	Final Year Student	
13.	Ms. M. Dhanalakshmi, ECE	Second Year Student	

**PRINCIPAL**  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	Divya
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	G. Manikandan
16.	Mr. S. Balakrishnan	Nominee from Stakeholders-Parents	S. Balakrishnan
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	A. Anna Lakshmi

  
**PRINCIPAL**  
**THAMIRABARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramagar - Vepemkulam Road,  
 Thatchanallur, Tirunelveli - 627 358.

### Minutes of Meeting:

1. Welcome by the Chairman

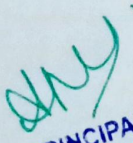
The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the fifth IQAC meeting. Also study the action taken and follow up action on the proceedings of the fifth IQAC meeting

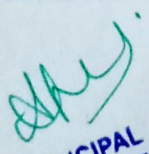
The following is the Action Taken Report on the decisions of the IQAC meeting held on **12.08.2018** and the actions taken

Plan of Action	Action taken
It was decided to conduct a National Level Technical Symposium for Department of Civil Engineering.	Department of Civil Engineering organized AVACE 2018, A National Level Technical Symposium on 14.09.2018.
It was insisted that, all department heads to conduct CCMs as per the schedule. The follow-up action has to be reflected in FRC and intimated to IQAC.	All the staff followed the guidelines given by IQAC and verified by respective HODs.
It was decided to conduct more activities/programs through clubs for students and technical skills to be enhanced.	The number of events organized by clubs has been increased.
The members have requested the Principal to improve the placement opportunity and create more entrepreneurship opportunities for the students.	2 Seminars has been organized on behalf of EDC presided over by Dr. R. Rajakumari, HoD, S&H and Dr. S. Joe Patrick Gnanaraj, Associate Professor, FX engineering college.
It was insisted to conduct seminars/workshops based on the courses in curriculum for faculty by external resource persons to excel in their areas.	3 Seminars and 3 Workshops has been conducted in the emerging areas that helps the faculty to equip themselves for training the students.

After elaborate discussion, the fifth IQAC minutes is approved.

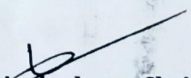
  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
Chathirampudukulam Village,  
Chidambaramnagar - Vopemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the fifth IQAC meeting	Read by the Principal and approved. It was insisted to collect student grievances periodically and rectified through Student Grievance Cell to be intimated to IQAC.
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2018	The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE007 Offshore Structures ECE- TECEC002Course on PCB Design,TECEC004Multimedia and Animation and TECEC006 Rasperry Pi MECH- TECME006Noise and Vibration Control S&H- TECSH002Managerial Skills Development Read and approved.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
6.To approve the staff left the institution after the fifth IQAC meeting	Read and ratified.
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the fifth IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 1 (Teaching) 2. Lab Assistant- 2 (Non-Teaching) 3. Assistant Librarian- 1 Read and approved
8.To submit and approve the budget for the financial year 2019-20	Read and ratified. It was insisted to set a solar generation or Renewable energy lab that has been required for institution.

  
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9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2018	Read and approved. It was insisted to put remarks on assignments submitted by the students. So that they will rectify the mistakes and improve the standard in submitting the next assignment. It should be monitored by the HODs.
10. To submit the result of the Anna University Examination held in November 2018.	Read and ratified.
11. To submit the admission process to be followed for the academic year 2019-20	Read and ratified. It was insisted to increase the admission in all departments by conducting programs in school, inviting school students to visit the campus and conducting workshop for them regarding lab.
12.To submit the action taken report of the various committees which were held after 5 <sup>th</sup> IQAC meeting.	Read and ratified. It was decided to make the final year students to do industrial project at least one batch each department.
13.Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
PRINCIPAL  
THAMIRABHARANI ENGINEERING COLLEGE  
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Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL**

Academic Year: 2019-20

Sl. No	Composition	Category	Member Name
1.	Chair Person	Head of the Institution	Dr. K. Asan Mohideen
2.	Teachers to represent all level (Three to Eight)	HoD	Mrs. A. Kanagalakshmi, AP/ECE
		Assistant Professor	Mrs. R. S. Bini, AP/ECE
		Assistant Professor	Mr. S. Sundararaj, AP/EEE
3.	One Member from the Management	Secretary	Mr. Senthil Kumar Palraj
4.	One member from other Institution	Academic Expert	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur
5.	Few Senior Administrative officers	Exam cell incharge	Mr. D. G. David, AP/CSE
		Training & Placement Officer	Mr. A. L. Karthikeyan, AP/Mech
		Librarian	Mr. S. Alagarsamy, Librarian
		Administrative Officer	Mr. N. Mariappan
6.	One nominee from local society, Students and Alumni	Nominee from local society	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli
		Final Year Student	Ms. S. Elakkiya, CSE
		Second Year Student	Ms. A. Ambika, ECE
		Nominee from Alumni	Ms. S. Divya (2017 Passed out)
7.	One Nominee from Employers/Industrialists /Stakeholders	Nominee from Industrialist	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.
		Nominee from Stakeholders-Parents	Mr. E. Justin Jose Oliver
8.	Co-ordinator / Director of IQAC	IQAC Co-ordinator	Mrs. A. Anna Lakshmi, AP/CSE

**CHAIR PERSON/ IQAC**

**[Principal]**

**PRINCIPAL**  
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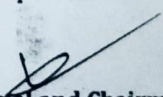
**CIRCULAR**

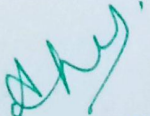
07.08.2019

The seventh meeting of the Internal Quality Assurance Cell will be held on **14.08.2019** at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the sixth IQAC meeting. Also study the action taken and follow up action on the proceedings of the sixth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the sixth IQAC meeting.
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the sixth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the sixth IQAC meeting
8. To submit and approve the academic calendar for 2019-20
9. To submit and ratify the audited statement for the financial year 2018-19
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2019.
12. To submit the action taken report of the various committees which were held after 6<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
Principal and Chairman,  
IQAC

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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**PROCEEDINGS OF THE SEVENTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING**  
**HELD ON 14.08.2019 AT 10 AM**

**CHAired BY:**

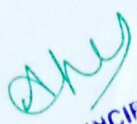
Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Ms. S. Elakkiya, CSE	Final Year Student	
13.	Ms. A. Ambika, ECE	Second Year Student	

**PRINCIPAL**  
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14.	Ms. S. Divya, CSE	Nominee from Alumni	Divya
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	G. Manikandan
16.	Mr. E. Justin Jose Oliver	Nominee from Stakeholders-Parents	Oliver
17.	Mrs. A. Anna Lakshmi, AP/CSE	IQAC Co-ordinator	Anna Lakshmi

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathiramoudukulam Village,  
 Chidambaramnagar - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 353.

### Minutes of Meeting:

1. Welcome by the Chairman

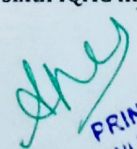
The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the sixth IQAC meeting. Also study the action taken and follow up action on the proceedings of the sixth IQAC meeting


The following is the Action Taken Report on the decisions of the sixth IQAC meeting held on 01.02.2019

Plan of Action	Action taken
It was insisted to collect student grievances periodically and rectified through Student Grievance Cell to be intimated to IQAC.	The Student Grievance Cell has been working and resolving student grievances already. Additionally, Principal instruct to conduct awareness programs on behalf of SDC. Seminar on "Focus on yourself not others" has been conducted on 07.02.2019.
It was insisted to put remarks on assignments submitted by the students. So that they will rectify the mistakes and improve the standard in submitting the next assignment. It should be monitored by the HODs.	The Head of the Department monitored the process and appreciated the staff for giving remarks in detail that helps the students to improve themselves.
It was decided to make the final year students to do industrial project at least one batch each department.	Final year students of Civil and Mechanical have undergone and completed their project through Industries. Students of CSE, ECE and EEE departments have gone internships and takes industry support to complete their project.
It was insisted to increase the admission in all departments by conducting programs in school, inviting school students to visit the campus and conducting workshop for them regarding lab as a part of career guidance.	School visit has been arranged and nearly 15 schools have visited the campus. The staff engaged the students delicately and explains the career opportunities and the emerging trends in their respective departments.
It was insisted to set a solar generation or Renewable energy lab that has been required for institution.	The Management has given approval and sanction the amount for setting the Renewal Energy Lab expected to complete before Jan 2020.


After elaborate discussion, the sixth IQAC minutes was approved

  
PRINCIPAL  
THAMIRASHARANI ENGINEERING COLLEGE  
Chidambarampudukulam Village,  
Chidambaramnagar - Vopemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

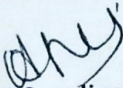
Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting	Read by the Principal and approved. It was insisted to conduct seminar/workshop on behalf of Science and Humanities Department.
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2019	The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE006Advanced Concrete Technology CSE- TECCS007Advanced Data Structures ECE- TECEC001 Introduction to Laser Technology, TECEC003 ARM Processor and TECEC005 Nano Technology EEE- TECEE005Photonic integrated circuits MECH- TECME007Finite Element Modeling of Welding Processes S&H- TECSH001 Basic Photography Read and approved.
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
4. To approve the staff left the institution after the sixth IQAC meeting	Read and ratified.
5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the sixth IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 15 (Teaching) 2. Associate Professor- 1 (Teaching) 3. Physical Director- 1(Non-Teaching) 4. Lab Assistant- 4 (Non-Teaching) 5. Office- 2(Non-Teaching) Read and approved
6. To submit and approve the academic calendar for 2019-20	Read and approved.

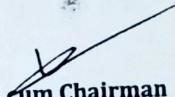
  
**PRINCIPAL**  
**THAMIRABARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramagar - Vapemkulam Road,  
 T. Chenchellur, Tirunelveli - 627 356

7. To submit and ratify the audited statement for the financial year 2018-19	Read and ratified.
8. To submit and ratify the proceedings of the Feedback Review committee meeting held on 26.03.2019	It was insisted to follow different learning methodology at least one per subject can make the students easy to understand. Read and approved.
9. To submit the result of the Anna University Examination held in May 2019	Read and ratified.
10. To submit and discuss the placement for the last academic year 2018-19 and its improvement.	<p>16 companies have visited the campus. 68 students have been identified as eligible and placed in above concerns. The department wise details are as follows:</p> <p>CIVIL: Out of 8 students, 7 of them placed.  CSE: Out of 19 students, 13 of them placed.  ECE: Out of 14 students, 14 of them placed.  EEE: Out of 10 students, 10 of them placed.  MECH: Out of 17 students, 17 of them placed.</p> <p>The overall placement for the academic year 2018-19 is 89.7%.</p> <p>The members have appreciated as the placement percentage has been increased and insisted to place the students with backlogs in the MoU signed companies based on skill and talent.</p>
11. To submit and discuss the club initiation and conduct club based programs.	<p>It has been decided to initiate the following clubs to improve the student's skill and knowledge:</p> <ol style="list-style-type: none"> <li>1. ECO and Swacch Bharath Club- Mrs. E. Sakthi Elakkiya, AP/Civil</li> <li>2. Designers Club- Mr. M. Ramnath, AP/CSE</li> <li>3. Renewable Energy Club- Mr. Subramanian, AP/EEE</li> <li>4. English Proficiency Club- Dr. R. Rajakumari HOD/S&amp;H</li> <li>5. RAI Club- Mr. R. Ramar Kalangiyam, AP/ECE</li> </ol> <p>The following number of events has been conducted through the initiated clubs:</p> <ol style="list-style-type: none"> <li>1. Fine Arts Club- 4</li> <li>2. Rotract Club- 11</li> <li>3. Fit India Club- 1</li> <li>4. Yuva Club- 2</li> <li>5. Self-Development Club- 2</li> </ol>

  
**PRINCIPAL**  
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	6. Safety Club- 3 The members have appreciated and approved the same.
12. To submit the action taken report of the various committees which were held after 6th IQAC meeting	Read and ratified.
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2018-19) and its improvement	Read and ratified. It was insisted to conduct seminars/workshops for school teachers those who handles higher graders to quip themselves with modern tools.
14. Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaram - Vepankulam Road,  
Thatchanallur, Tirunelveli - 627 358.



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Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
Thatchanallur, Tirunelveli - 627 358.

**CIRCULAR**


**29.01.2020**

The eighth meeting of the Internal Quality Assurance Cell will be held on 07.02.2020 at 10 a.m. in Principal Cabin. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the seventh IQAC meeting. Also study the action taken and follow up action on the proceedings of the seventh IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the seventh IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2019.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the seventh IQAC meeting.
7. To submit and approve the budget for the financial year 2020-21.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2019.
9. To submit the result of the Anna University Examination held at November 2019.
10. To submit the action taken report of the various committees which were held after 7<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

**Principal and Chairman,  
IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.



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Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE EIGHTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 07.02.2020 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. D. David Neels Ponkumar, HOD/ECE, Dr.SACOE, Tiruchendur	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Ms. S. Nageshwari, CSE	Final Year Student	
13.	Ms. M. Dhanalakshmi, ECE	Second Year Student	

**PRINCIPAL**  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	<i>Divya</i>
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	<i>G. Manikandan</i>
16.	Mr. S. Balakrishnan	Nominee from Stakeholders-Parents	<i>S. Balakrishnan</i>
17.	Dr. A. Anna Lakshmi, ASP/CSE	IQAC Co-ordinator	<i>A. Anna Lakshmi</i>

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathiramoudukulam Village,  
 Chidambaram - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 354.

### Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the seventh IQAC meeting. Also study the action taken and follow up action on the proceedings of the seventh IQAC meeting

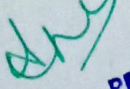
The following is the Action Taken Report on the decisions of the IQAC meeting held on **14.08.2019** and the actions taken

Plan of Action	Action taken
It was insisted to conduct seminar/workshop on behalf of Science and Humanities Department.	Department of Science and Humanities have conducted 5 Day workshop on "Applied Mathematics for Engineers" from 18.12.2019 to 23.12.2019
It was insisted to follow different learning methodology at least one per subject can make the students easy to understand.	All the staff followed the guidelines given by IQAC and verified by respective HODs.
It was insisted to place the students with backlogs in the MoU signed companies based on skill and talent.	More than 25 students with backlogs has been placed through skill and talent evaluation in different concerns.
It was insisted to conduct seminars/workshops for school teachers those who handles higher graders to quip themselves with modern tools.	For School teachers, Workshop on Basics of Physics has been conducted presided over by Mr. Yogarajan, Chairman, Kalabharathi Academyon 11.01.2020.

After elaborate discussion, the seventh IQAC minutes is approved.

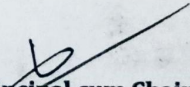
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramnagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

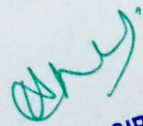
Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the seventh IQAC meeting	Read by the Principal and approved. It was decided to conduct intradepartmental competitions among students to increase the confidence level.
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of November 2019.	The following certificate courses has been planned to conduct in the current academic year: CIVIL- TECCE009Advanced Prefabricated Structures ECE- TECEC002Course on PCB Design,TECEC004Multimedia and Animation and TECEC006 Raspberry Pi CSE- TECCS008 Introduction to Linux MECH- TECME002Safety in Engineering Industry S&H- TECSH002Managerial Skills Development Read and approved. The members requested that motivate the students to do online certification also that increase the employment opportunity for the students.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
6.To approve the staff left the institution after the seventh IQAC meeting	Read and ratified.
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the seventh IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching staff members has been made: 1. Assistant Professor- 7 (Teaching) 2. Associate Professor- 1 (Teaching) Read and approved

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
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 Tirunelveli - 627

8. To submit and approve the budget for the financial year 2020-21.	Read and ratified.
9.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.11.2019	Read and approved.
10. To submit the result of the Anna University Examination held in November 2019.	Read and ratified. It was insisted that first year subjects can be handled by senior faculty members also in the department with a different view to handle the students.
11. To submit the admission process to be followed for the academic year 2020-21	Read and ratified.
12.To submit the action taken report of the various committees which were held after 7 <sup>th</sup> IQAC meeting	Read and ratified. It was insisted to conduct more NSS programs by visiting the village and indulge the students to take part in cleaning the village, tree plantation etc.
13.Any other points with the permission of the Chairman	Nil

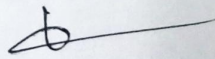
  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramnagar - Vopomkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

**MEMBERS OF INTERNAL QUALITY ASSURANCE CELL****Academic Year: 2020-21**

Sl. No	Composition	Category	Member Name
1.	Chair Person	Head of the Institution	Dr. K. Asan Mohideen
2.	Teachers to represent all level (Three to Eight)	HoD	Mrs. A. Kanagalakshmi, AP/ECE
		Assistant Professor	Mrs. R. S. Bini, AP/ECE
		Assistant Professor	Mr. S. Sundararaj, AP/EEE
3.	One Member from the Management	Secretary	Mr. Senthil Kumar Palraj
4.	One member from other Institution	Academic Expert	Dr. P. Meenakshi Devi, Director - Academics, KSRIET
5.	Few Senior Administrative officers	Exam cell incharge	Mr. D. G. David, AP/CSE
		Training & Placement Officer	Mr. A. L. Karthikeyan, AP/Mech
		Librarian	Mr. S. Alagarsamy, Librarian
		Administrative Officer	Mr. N. Mariappan
6.	One nominee from local society, Students and Alumni	Nominee from local society	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli
		Final Year Student	Mr. A. Karuppasamy, Mech
		Second Year Student	Ms. E. Mahalakshmi, CSE
		Nominee from Alumni	Ms. S. Divya (2017 Passed out)
7.	One Nominee from Employers/Industrialists /Stakeholders	Nominee from Industrialist	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.
		Nominee from Stakeholders-Parents	Mr. E. Justin Jose Oliver
8.	Co-ordinator / Director of IQAC	IQAC Co-ordinator	Dr. A. Anna Lakshmi, Asso. Prof/CSE

  
**CHAIR PERSON/ IQAC****[Principal]**



**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam, Chidambaranagar-Vepemkulam Road  
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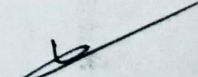
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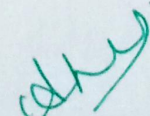
07.08.2020

The ninth meeting of the Internal Quality Assurance Cell will be held on **14.08.2020** at 10 a.m. in Google Meet. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the eighth IQAC meeting. Also study the action taken and follow up action on the proceedings of the eighth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the eighth IQAC meeting
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2020.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the eighth IQAC meeting
7. To approve the staff both teaching and nonteaching appointed through staff selection committee after the eighth IQAC meeting
8. To submit and approve the academic calendar for 2020-21
9. To submit and ratify the audited statement for the financial year 2019-20
10. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.04.2018
11. To submit the result of the Anna University Examination held at May 2020.
12. To submit the action taken report of the various committees which were held after 8<sup>th</sup> IQAC meeting
13. To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement
14. To submit and analysis the activities due to MOUs signed by the various department
15. Any other points with the permission of the Chairman

  
**Principal and Chairman,**  
**IQAC**

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
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Thatchanallur, Tirunelveli - 627 358.



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Thatchanallur, Tirunelveli - 627 358.

**PROCEEDINGS OF THE NINTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 14.08.2020 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. K. Asan Mohideen	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. P. Meenakshi Devi, Director - Academics, KSRIET	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Mr. A. Karuppasamy, Mech	Final Year Student	
13.	Ms. E. Mahalakshmi, CSE	Second Year Student	

PRINCIPAL  
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Chidambaranagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.

14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	<i>Divya</i>
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	<i>G. Manikandan</i>
16.	Mr. E. Justin Jose Oliver	Nominee from Stakeholders-Parents	<i>Oliver</i>
17.	Dr. A. Anna Lakshmi, ASP/CSE	IQAC Co-ordinator	<i>A. Anna Lakshmi</i>

*A. Anna Lakshmi*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaramnagar - Vopemkulam Road,  
 Thatchanallur, Tirunelveli - 627 353.

### Minutes of Meeting:

1. Welcome by the Chairman

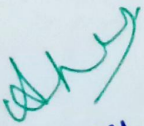
The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the eighth IQAC meeting. Also study the action taken and follow up action on the proceedings of the eighth IQAC meeting

The following is the Action Taken Report on the decisions of the eighth IQAC meeting held on 07.02.2020

Plan of Action	Action taken
It was decided to conduct intradepartmental competitions among students to increase the confidence level.	Events like Singing, Dancing and Drama has been conducted for students on behalf of Fine Arts Club.
The members requested that motivate the students to do online certification also that increase the employment opportunity for the students.	Students has taken initiative to do online courses in the platforms like edx, saylor academy, cousera etc.
It was insisted that first year subjects can be handled by senior faculty members also in the department with a different view to handle the students.	The Principal monitored the subject allocation and instructed the Head of Departments to allocate first year subjects to senior faculty members in the departments.
It was insisted to conduct more NSS programs by visiting the village and indulge the students to take part in cleaning the village, tree plantation etc.	Students has actively participated 11 NSS programs conducted by Rotract Club.

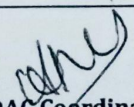
After elaborate discussion, the eighth IQAC minutes was approved

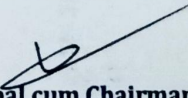
  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
Chathirampudukulam Village,  
Chidambaramnagar - Vepemkulam Road,  
Thatchanallur, Tirunelveli - 627 358.


Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the Fourth IQAC meeting	Read by the Principal and approved. As the academic process in online mode due to covid 19, the members have requested to set a proper platform for attending classes. It was insisted to set alternative for students those who do not have proper facilities for attending online classes.
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of June 2020	The following certificate courses has been planned to conduct in the current academic year: CSE- TECCS009Computer Graphics for Beginners ECE- TECEC006Raspberry Pi EEE- TECEE004SCADA S&H- TECSH001 Basic Photography Read and approved.
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified. It was insisted to san the student certificates admitted for first year as early as possible. It was expected that the counselling and DOTE verification will be in online mode.
4. To approve the staff left the institution after the eighth IQAC meeting	Read and ratified.
5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the eighth IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 12 (Teaching) 2. Office- 1(Non-Teaching) Read and approved
6. To submit and approve the academic calendar for 2020-21	Read and approved.
7. To submit and ratify the audited statement for the financial year 2019-20	Read and ratified.
8.To submit and ratify the proceedings of the Feedback Review committee meeting held on 19.03.2020	Read and approved. It was insisted to conduct an awareness program about the usage of online tools for both students and faculty.
9. To submit the result of the Anna University Examination held in May 2020	Read and ratified.

  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
 Chathirampudukulam Village,  
 Chidambaranagar - Vepemkulam Road,  
 Thatchanallur, Tirunelveli - 627 358.

10. To submit and discuss the placement for the last academic year 2019-20 and its improvement.	23 companies have visited the campus. 45 students have been identified as eligible and placed in above concerns. The department wise details are as follows: CIVIL: Out of 9 students, 4 of them placed. CSE: Out of 13 students, 9 of them placed. ECE: Out of 10 students, 10 of them placed. EEE: Out of 5 students, 5 of them placed. MECH: Out of 8 students, 8 of them placed. The overall placement for the academic year 2019-20 is 80%. The members have appreciated the efforts and insisted to place the remaining students in the upcoming drives.
11. To submit and discuss the club initiation and conduct club based programs.	The following number of events has been conducted through the initiated clubs: 1. Fine Arts Club- 4 2. Rotract Club- 11 3. Fit India Club- 1 4. Yuva Club- 1 5. Self-Development Club- 3 6. Safety Club- 7. ECO and Swacch Bharath Club- 4 8. Designers Club- 3 9. Renewable Energy Club- 3 10. English Proficiency Club- 3 11. RAI Club- 2 The members have appreciated and approved the same.
12. To submit the action taken report of the various committees which were held after 8th IQAC meeting	Read and ratified. It was insisted to conduct more webinars/online workshop for both faculty and student to excel in their knowledge.
13.To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement	Read and ratified. It was insisted to staff must attend at least 1 FDP per month through NITTR, ATAL, AICTE Sponsored FDPs etc.
14.Any other points with the permission of the Chairman	Nil

  
IQAC Coordinator

  
Principal cum Chairman

  
**PRINCIPAL**  
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**CIRCULAR**

**03.02.2021**

The tenth meeting of the Internal Quality Assurance Cell will be held on 09.02.2021 at 10 a.m. in Google Meet. All the IQAC members are requested to attend the meeting and give their valuable suggestions for the overall improvement of our Institution.

**Agenda:**

1. Welcome by the Chairman.
2. To submit and approve the proceedings of the ninth IQAC meeting. Also study the action taken and follow up action on the proceedings of the ninth IQAC meeting
3. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the ninth IQAC meeting.
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2020.
5. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.
6. To approve the staff left the institution after the ninth IQAC meeting.
7. To submit and approve the budget for the financial year 2021-22.
8. To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2020.
9. To submit the result of the Anna University Examination held at November 2020.
10. To submit the action taken report of the various committees which were held after 9<sup>th</sup> IQAC meeting.
11. Any other points with the permission of the Chairman

*dh*  
**Principal and Chairman,**

*dh*  
**PRINCIPAL**  
**THAMIRABHARANI ENGINEERING COLLEGE**  
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**PROCEEDINGS OF THE TENTH INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD  
ON 09.02.2021 AT 10 AM**

**CHAired BY:**

Principal and Chairman of IQAC

**Members Present:**

S.No.	Committee Members	Category	Sign
1.	Dr. A. Anna Lakshmi	Head of the Institution	
2.	Mrs. A. Kanagalakshmi, AP/ECE	HoD	
3.	Mrs. R. S. Bini, AP/ECE	Assistant Professor	
4.	Mr. S. Sundararaj, AP/EEE	Assistant Professor	
5.	Mr. Senthil Kumar Palraj	Secretary	
6.	Dr. P. Meenakshi Devi, Director - Academics, KSRIET	Academic Expert	
7.	Mr. D. G. David, AP/CSE	Exam cell incharge	
8.	Mr. A. L. Karthikeyan, AP/Mech	Training & Placement Officer	
9.	Mr. S. Alagarsamy, Librarian	Librarian	
10.	Mr. N. Mariappan	Administrative Officer	
11.	Mr. D. Arasakumar, Sanitary Officer, Tirunelveli	Nominee from local society	
12.	Mr. A. Karuppasamy, Mech	Final Year Student	
13.	Ms. E. Mahalakshmi, CSE	Second Year Student	

**PRINCIPAL**

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14.	Ms. S. Divya (2017 Passed out)	Nominee from Alumni	Divya
15.	Mr. G. Manikandan, Managing Director, Zealtech Electromec India Private Limited.	Nominee from Industrialist	G. Manikandan
16.	Mr. E. Justin Jose Oliver	Nominee from Stakeholders-Parents	Oliver
17.	Mrs. M. Saravanaselvi, AP/ECE	IQAC Co-ordinator	P. Saravanaselvi

*dhya*

PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE  
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Chidambaranagar - Vepankulam Road,  
Thatchanallur, Tirunelveli - 627 005.

### Minutes of Meeting:

1. Welcome by the Chairman

The Chairman of IQAC welcomed all the members

2. To submit and approve the proceedings of the ninth IQAC meeting. Also study the action taken and follow up action on the proceedings of the ninth IQAC meeting

The following is the Action Taken Report on the decisions of the IQAC meeting held on 14.08.2020 and the actions taken

Plan of Action	Action taken
As the academic process in online mode due to covid 19, the members have requested to set a proper platform for attending classes. It was insisted to set alternative for students those who do not have proper facilities for attending online classes.	The Head of the Department instructed the class advisors to collect email ids, and whatsapp numbers. Google classroom can be used to schedule the assignments and distribute the course materials.
It was insisted to scan the student certificates admitted for first year as early as possible. It was expected that the counselling and DOTE verification will be in online mode.	The Principal instructed the admission cell to complete the scanning process after confirming the admission itself.
It was insisted to conduct an awareness program about the usage of online tools for both students and faculty.	Mr. A. Niyas Ahamed conducted a awareness program on the usage of online tools and showed a live demo that helps the students and staffs.
The members have appreciated the efforts and insisted to place the remaining students in the upcoming drives.	34 Students have been placed in the placement drive conducted
It was insisted to conduct more webinars/online workshop for both faculty and student to excel in their knowledge.	15 Webinars has been conducted by the faculty of various departments. Among that,
It was insisted to staff must attend at least 1 FDP per month through NITTR, ATAL, AICTE Sponsored FDPs etc.	The Head of the Department monitored the process and report has been submitted to them by the concern faculty.

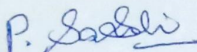
After elaborate discussion, the ninth IQAC minutes is approved.

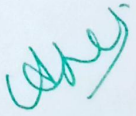
PRINCIPAL  
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Chidambaramnagar - Vepernkulam Road,  
Thatchanallur, Tirunelveli - 625 002

Points Discussed	Resolution
1. Submission of the report by the Chairman (all activities academic, co-curricular, extracurricular activities, staff activities, staff achievement, students achievement, sports activities, internship by the students, staff industry activities etc) after the ninth IQAC meeting	Read by the Principal and approved. It was decided to apply for hosting Anna University Zone 18 tournament and National Level Chess Competition,
2.To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Department of Electronics and Communication Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held in the month of January 2021.	The following certificate courses has been planned to conduct in the current academic year: ECE- TECEC007MATLAB Programming EEE- TECEE006 Industrial automation and control CSE- TECCS010Object Oriented Programming Using Python MECH- TECME010Introduction to Steam System S&H- TECSH002Managerial Skills Development Read and approved.
3. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai.	Read and ratified
4.To approve the staff left the institution after the ninth IQAC meeting	Read and ratified.
5. To approve the staff both teaching and nonteaching appointed through staff selection committee after the ninth IQAC meeting	Based on the recommendations of staff selection committee, the following appointment for Teaching and Non-teaching staff members has been made: 1. Assistant Professor- 4 (Teaching) 2. Associate Professor- 1 (Teaching) 3. Office- 1 (Non-Teaching) 4. Lab Assistant- 1 (Non-Teaching) Read and approved

  
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6.To submit and approve the budget for the financial year 2021-22.	Read and ratified.
7.To submit and ratify the proceedings of the Feedback Review committee meeting through end semester feedback held on 15.12.2020	Read and approved.
8. To submit the result of the Anna University Examination held in November 2020.	Read and ratified. It was insisted that train the students based on MCQ Pattern with analytical questions.
9. To submit the admission process to be followed for the academic year 2021-22	Read and ratified. The members have appreciated the efforts taken by the college as the student enrollment has been increased compared to last year even in covid situation.
10.To submit the action taken report of the various committees which were held after 9 <sup>th</sup> IQAC meeting.	Read and ratified.
11.Any other points with the permission of the Chairman	Nil

  
**P. Sathish**  
 IQAC Coordinator

  
**Principal cum Chairman**

  
**PRINCIPAL**  
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