



THAMIRABHARANI ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Chathirampudukulam, Chidambaranagar - Vepemkulam Road

Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Dated: 15.07.2021

CIRCULAR

CONSTITUTION OF GRIEVANCE REDRESSAL CELL [2021-2022]

The following members are deputed as members of Grievance Redressal Cell for the academic year 2021 – 2022.

| S. No. | Name | Position | Designation |
|--------|-----------------------|--------------|---------------------------|
| 1. | Dr. A. Anna Lakshmi | Chair person | Principal I/C |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS |
| 5. | Mr. Sundararaj | Member | AP/EEE |
| 6. | Mr. NavaneethaSelvan | Member | Boys Hostel Warden |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Warden |
| 8. | B. Deepika | Member | Student Nominee, IV Year |
| 9. | S. Muthuselvi | Member | Student Nominee, III Year |
| 10. | V. BalajiSriram | Member | Student Nominee, II Year |
| 11. | A. Muthumaalai | Member | Student Nominee, I Year |

It shall be the duty of the Grievance Redressal cell to enquire the grievances and suggest the final action to be initiated at the institutional level for the redressal of the same.


PRINCIPAL

Copy to:

1. All Cell Members
2. All HoDs
3. All Hostel wardens



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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Grievance Redressal Cell

Members List 2021-2022

| S. No. | Name | Position | Designation | Signature |
|--------|-----------------------|--------------|------------------------------|-----------|
| 1. | Dr. A. Anna Lakshmi | Chair person | Principal I/C | |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H | |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE | |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS | |
| 5. | Mr. Sundararaj | Member | AP/EEE | |
| 6. | Mr. NavaneethaSelvan | Member | Boys Hostel Warden | |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Warden | |
| 8. | B. Deepika | Member | Student Nominee, IV Year | |
| 9. | S. Muthuselvi | Member | Student Nominee, III Year | |
| 10. | V. BalajiSriram | Member | Student Nominee, II Year | |
| 11. | A. Muthumaalai | Member | Student Nominee, I Year | |

PRINCIPAL



Date: 17.09.2021

CIRCULAR -19th GRIEVANCE REDRESSAL CELL MEETING

This is to inform you that the Grievance Redressal Cell meeting will be held on 20.09.2021 at 10.00 am in the Principal Room for the academic year 2021-2022. The following members are requested to attend the meeting

Agenda:

1. Welcoming Committee members
2. Appreciations / Highlights of College
3. Suggestions/ Requisitions/ Grievances from students [Both Academic & Non-Academic]
4. Action Taken report on the Grievances so far received.
5. Any other points to be discussed.

| S. No. | Name | Position | Designation | Signature |
|--------|-----------------------|-------------|---------------------------|-----------|
| 1. | Dr. A. Anna Lakshmi | Chairperson | Principal I/C | |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H | |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE | |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS | |
| 5. | Mr. Sundararaj | Member | AP/EEE | |
| 6. | Mr. Navaneetha Selvan | Member | Boys Hostel Warden | |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Warden | |
| 8. | B. Deepika | Member | Student Nominee, IV Year | |
| 9. | S. Muthuselvi | Member | Student Nominee, III Year | |
| 10. | V. Balaji Sriram | Member | Student Nominee, II Year | |
| 11. | A. Muthumalai | Member | Student Nominee, I Year | |

Coordinator

Principal
PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE
 Chathirampudukulam Village,
 Chidambaranagar - Vepemkulam Road
 Thatchanallur, Tirunelveli - 627 358

Copy to

1. The Chairman/Secretary.
2. The Principal.
3. All Cell Members.
4. All HODs.
5. Office.
6. Notice Board.



THAMIRABHARANI ENGINEERING COLLEGE

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Chathirampudukulam, Chidambaranagar - Vepemkulam Road

Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date : 20.09.2021

Minutes of the 19th Grievance Redressal Cell Meeting

The Grievance Redressal Cell meeting was held on 20.09.2021 at 10.00 am in the Principal's Chamber for the academic year 2021-2022. The Meeting was started with a short note of welcome by the Principal.

Members present:

| S. No. | Name | Position | Designation | Signature . |
|--------|-----------------------|-------------|---------------------------|-------------|
| 1. | Dr. A. Anna Lakshmi | Chairperson | Principal I/C | |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H | |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE | |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS | |
| 5. | Mr. Sundararaj | Member | AP/EEE | |
| 6. | Mr. Navaneetha Selvan | Member | Boys Hostel Warden | |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Warden | |
| 8. | B. Deepika | Member | Student Nominee, IV Year | |
| 9. | S. Muthuselvi | Member | Student Nominee, III Year | |
| 10. | V. Balaji Sriram | Member | Student Nominee, II Year | |
| 11. | A. Muthumaalai | Member | Student Nominee, I Year | |

Further, the meeting was opened to discuss the different ways to prevent Grievance in the campus. The following points were expressed by the members:

Appreciations:

- Precautions such as availability of sanitizer, thermal scanners etc are taken against Corona. Students are satisfactory both in hostel and college.
- Availability of immediate medical facility whenever required.
- Transparency and positive approach of faculty members

Suggestions/ Requisitions/ Grievances so far received:

- More Alumni interaction
- More NSS programs
- GATE coaching classes
- Mentor- Mentee scheme was so useful. Staff members are encouraging their ward

- Effective conduct of Value Added Courses

Actions taken on Suggestion & Grievance Redressal

- Efforts are taken to increase the speed of Wi-Fi
- Food items are changed in hostel menu to include healthy food items such as soup and hot food.
- Students are motivated to do NPTEL courses and self learning through webinar and library books.

Other Points:

- The Chairperson instructed all the members to take necessary steps in order to achieve the objective of making our institution "Grievance Free Zone".
- The next meeting was planned to be in the month of March, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.


CHAIRPERSON

PRINCIPAL
THAMIRASHARANI ENGINEERING COLLEGE
Chathirampudukulam Village,
Chidambaranagar - Vepankulam Road,
Thatchanallur, Tirunelveli - 627 003.



THAMIRABHARANI ENGINEERING COLLEGE

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Chathirampudukulam, Chidambaranagar - Vepemkulam Road
Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date: 01.03.2022

CIRCULAR -20th GRIEVANCE REDRESSAL CELL MEETING

This is to inform you that the Grievance Redressal Cell meeting will be held on 04.03.2022 at 10.00 am in the Principal Room for the academic year 2021-2022. The following members are requested to attend the meeting

Agenda:

1. Welcoming Committee members
2. Appreciations / Highlights of College
3. Suggestions/ Requisitions/ Grievances from students [Both Academic & Non-Academic]
4. Action Taken report on the Grievances so far received.
5. Any other points to be discussed.

| S. No. | Name | Position | Designation | Signature |
|--------|-----------------------|-------------|---------------------------|-----------|
| 1. | Dr. A. Anna Lakshmi | Chairperson | Principal I/C | |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H | |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE | |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS | |
| 5. | Mr. Sundararaj | Member | AP/EEE | |
| 6. | Mr. Navaneetha Selvan | Member | Boys Hostel Warden | |
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| 9. | S. Muthuselvi | Member | Student Nominee, III Year | |
| 10. | V. Balaji Sriram | Member | Student Nominee, II Year | |
| 11. | A. Muthumaalai | Member | Student Nominee, I Year | |

Coordinator

Principal

PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE
Chathirampudukulam Village,
Chidambaranagar - Vepemkulam Road
Thatchanallur, Tirunelveli - 627 358.

Copy to

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2. The Principal.
3. All Cell Members.
4. All HODs.
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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Date : 04.03.2022

Minutes of the 20th Grievance Redressal Cell Meeting

The Students Grievance cell meeting was held on 04.03.2022 at 10.00 am in the Principal's Chamber for the academic year 2021-2022. The Meeting was started with a short note of welcome by the Principal.

Members present:

| S. No. | Name | Position | Designation | Signature |
|--------|-----------------------|-------------|---------------------------|-----------|
| 1. | Dr. A. Anna Lakshmi | Chairperson | Principal I/C | |
| 2. | Dr. R. Rajakumari | Member | HOD/S&H | |
| 3. | Mrs. P. Saravanaselvi | Member | AP/ECE | |
| 4. | Mrs. R. Kalavathi | Member | AP/MATHS | |
| 5. | Mr. Sundararaj | Member | AP/EEE | |
| 6. | Mr. Navaneetha Selvan | Member | Boys Hostel Warden | |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Warden | |
| 8. | B. Deepika | Member | Student Nominee, IV Year | |
| 9. | S. Muthuselvi | Member | Student Nominee, III Year | |
| 10. | V. Balaji Sriram | Member | Student Nominee, II Year | |
| 11. | A. Muthumaalai | Member | Student Nominee, I Year | |

POINTS DISCUSSED:

- The chair person welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.

Appreciations:

- Too good learning and conducive environment
- Precautions such as availability of sanitizer, thermal scanners etc., are taken against Corona. Students are satisfactory both in hostel and college.

Suggestions/ Requisitions/ Grievances so far received:

- More guidance for companies for internship through placement & Training
- More industrial visit
- Water scarcity in hostel
- Regular checking of hygiene in college, canteen and hostel
- Implement Talk in English inside the campus

- More coaching classes for problematic subjects
- Tips to score high marks in on-line and off-line exams
- More placement programmes

Actions taken on Suggestion & Grievance Redressal

- More programmes/ webinars are arranged for Alumni interaction
- More NSS programmes are conducted to make the students socially responsible persons.
- GATE & ToEFL coaching classes are effectively conducted as done every year. Students are motivated to participate in coach classes
- Chairperson thanked all the faculty members for the effectiveness of Mentor- Mentee scheme and continue the same.
- As per the current need and requirements, Value Added Courses are designed and conducted for all students.

Other Points:

- The next meeting was planned to be in the month of August, 2022.
- The chair person thanked all the members of the committee for their active participation and suggestions.


CHAIR PERSON
PRINCIPAL
THAMIRABHARANI ENGINEERING COLLEGE
 Chathirampudukulam Village,
 Chidambaranagar - Vepemkulam Road,
 Thatchanallur, Tirunelveli - 627 323




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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

CONSTITUTION ACADEMIC YEAR (2022-2023)

| Sl.No. | Name | Position | Designation |
|--------|--------------------------|--------------|------------------------------------|
| 1. | Dr.D.Ravindran | Chair Person | Principal |
| 2. | Dr. A.Vimala Ebenczer | Member | HOD/ Civil |
| 3. | Dr. A. Anna Lakshmi | Member | HOD/ CSE |
| 4. | Mrs. R.Neelaveni | Member | Assistant Professor/Civil |
| 5. | Mr. P.Prabakaran | Member | Assistant Professor/Mech |
| 6. | Mr.K. Guru Samy | Member | Boys Hostel Wadern |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Wadern |
| 8. | S. Muthuselvi | Member | Student Nominee, IV Year/EEE |
| 9. | V. Balaji Sriram | Member | Student Nominee, III Year/ Mech |
| 10. | A. Muthumaalai | Member | Student Nominee, II Year/ Civil |
| 11. | G.Sakthi | Member | Student Nominee, I Year/ECE |


Co-ordinator



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Date: 07.09.22

CIRCULAR -21th GRIEVANCE REDRESSAL CELL MEETING

This is to inform you that the Grievance Redressal Cell meeting will be held on 08.09.2022 at 02.00 pm in the CM 102 lecture hall for the academic year 2022-2023. The following members are requested to attend the meeting.

Agenda:

1. Welcoming Committee members
2. Appreciations / Highlights of College
3. Suggestions/ Requisitions/ Grievances from students Both Academic Academic]
4. Action Taken report on the Grievances so far received.
5. Any other points to be discussed.

| Sl.No. | Name | Position | Designation | Signature |
|--------|-----------------------|--------------|---------------------------------|-----------|
| 1. | Dr.D.Ravindran | Chair Person | Principal | |
| 2. | Dr. A.Vimala Ebenezer | Member | HOD/ Civil | |
| 3. | Dr. A. Anna Lakshmi | Member | HOD/ CSE | |
| 4. | Mrs. R.Neelaveni | Member | Assistant Professor/Civil | |
| 5. | Mr. P.Prabakaran | Member | Assistant Professor/Mech | |
| 6. | Mr.K. Guru Samy | Member | Boys Hostel Wadern | |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Wadern | |
| 8. | S. Muthuselvi | Member | Student Nominee, IV Year/EEE | |
| 9. | V. Balaji Sriram | Member | Student Nominee, III Year/ Mech | |
| 10. | A. Muthumaalai | Member | Student Nominee, II Year/ Civil | |
| 11. | G.Sakthi | Member | Student Nominee, I Year/ECE | |

Co-ordinator

Copy to:

1. The Chairman/Secretary.
2. The Principal.
3. All Cell Members.
4. All HODs.
5. Office.
6. Notice Board.

Principal

PRINCIPAL

THAMIRABHARANI ENGINEERING COLLEGE
 Chathirampudukulam Village,
 Chidambaranagar - Vepemkulam Road,
 Thatchanallur, Tirunelveli - 627 358



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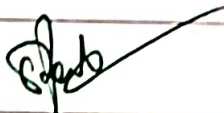
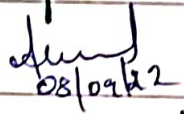
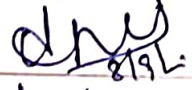
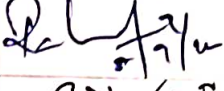

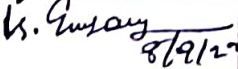
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Thatchanallur, Tirunelveli 627 358, Tamil Nadu.

Minutes of the 21st Grievance Redressal Cell Meeting

The Students Grievance cell meeting was held on 08.09.2022 at 03.00 pm in the CM 102 lecture hall for the academic year 2022-2023. The Meeting was started with note of welcome by the principal.

Members Present:

| Sl.No. | Name | Position | Designation | Signature |
|--------|-----------------------|--------------|---------------------------------|---|
| 1. | Dr.D.Ravindran | Chair Person | Principal |  |
| 2. | Dr. A.Vimala Ebenezer | Member | HOD/ CIVIL |  08/09/22 |
| 3. | Dr. A. Anna Lakshmi | Member | HOD/ CSE |  8/9/22 |
| 4. | Mrs. R.Neelaveni | Member | Assistant Professor/Civil |  8/9/22 |
| 5. | Mr. P.Prabakaran | Member | Assistant Professor/Mech |  8/9/22 |
| 6. | Mr.K. Guru Samy | Member | Boys Hostel Wadern |  8/9/22 |
| 7. | Mrs. R. Sutha | Member | Girls Hostel Wadern | R. Sutha |
| 8. | S. Muthuselvi | Member | Student Nominee, IV Year/EEE | S. muthuselvi |
| 9. | V. Balaji Sriram | Member | Student Nominee, III Year/ Mech | V. Balaji Sriram |
| 10. | A. Muthumaalai | Member | Student Nominee, II Year/ Civil | A. Muthumaalai |
| 11. | G.Sakthi | Member | Student Nominee, I Year/ECE | G. Sakthi |

points discussed:

The chairperson welcomed all the members of the Committee and briefed on the roles and responsibilities of members of committee.

Appreciations:

- Too good learning and conducive environment.
 - Precautions such as availability of sanitizer, thermal scanners etc., are taken against Corona
- Students are satisfactory both in hostel and college.

Suggestions/ Requisitions/ Grievances so far received:

- More guidance for companies for internship through placement & Training
- More industrial visit
- Water scarcity in hostel
- Regular checking of hygiene in college, canteen, and hostel
- Implement Talk in English inside the campus.
- More coaching classes for problematic subjects
- Tips to score high marks in on-line and off-line exams
- More placement programmes

Actions taken on Suggestion & Grievance Redressal:

- More programmes/ webinars are arranged for Alumni interaction
- More NSS programmes are conducted to make the students socially responsible persons.
- GATE & ToEFL coaching classes are effectively conducted as done every year.
- Students are motivated to participate in coach classes
- Chairperson thanked all the faculty members for the effectiveness of Mentor- Mentee scheme and continue the same.
- As per the current need and requirements, Value Added Courses are designed and conducted for all students.

Other Points:

- The next meeting was planned to be in the month of March, 2023.
- The chairperson thanked all the members of the committee for their active participation and suggestions.



Co-ordinator



Principal

PRINCIPAL,
THAMIRABHARANI ENGINEERING COLLEGE
Chathirampudukulam Village,
Chidambaram - Vepankulam Road,
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